

City of Chisholm Planning Commission
Monday, August 2, 2010
Regular Meeting Minutes
Chisholm City Hall

1. **Call to Order** – Greg Skalko called the Regular Meeting to order at 5:35 PM. Chair person, Jonathan Spector is absent.
2. **Roll Call** - Present: Greg Skalko, Mike Yonkovich, and Council Rep. Steve Cook. Others Present: Building and Zoning Official Steve Erickson. Absent: Jonathan Spector, and Tom Tahija
3. **Public Participation-** David Rappuchi, Tom Ruper
4. **Adopt the Agenda** – Motion by Greg Skalko to change order of agenda. Switch the Tom Ruper Garage Size request from number two in new business to first item of Business. This shall be placed between the consent agenda and old business. Second was made by Steve Cook to adopt the revised order of the agenda. Yes votes – by all. Motion carried.
5. **Approve the Minutes** – Motion to approve minutes of June 7, 2010 regular meeting made by Mike Yonkovich and seconded by Steve Cook. Yes votes – All. Motion carried.
6. **Correspondence/Consent Agenda** – A letter from Charles Wangenstein dated July 21, 2010 requests the City of Chisholm delineate and improve a previously platted easement by constructing a road through the platted easement to Balkan from Windy Hill Addition.

First item of Business: Hear from public participation, Dave and Tom on garage size request to be 248 square feet greater than the city ordinance allows. The planning commission then discussed the garage size request by Tom Ruper. A motion was made by Greg Skalko to table due to lack of time because of the sixty day rule, a second was made by Mike Yonkovich. Yes votes – All. Motion carried.

7. Old Business

1. Wind Energy Ordinance; Steve Cook discussed the wind generators and a consensus of the commission is to have those submitting applications for wind generator permits to have each application reviewed by the commission for approval. A motion was made by Steve Cook to have the wind generator applications reviewed and approved by the Planning Commission, then approve applications as a “Conditional Use Permit”. A second was made by Greg Skalko. Yes votes – All. Motion carried.

2. Review of the City Ordinances, chapter 11. (Review in process - bring back to next meeting)

3. Annexation discussion update and review. First, the planning commission put together a yearly 60 acre approach to annexation. Second, a four step phase in approach was mapped out as an alternative to shorten the time line of the yearly approach. The third approach is a single agreement annexation for the entire property of interest. This plan will be reviewed at the next Planning Commission meeting prior to submittal to the council. These plans are then to

be approved by the Planning Commission and forwarded to the City Council and attorney for review. With this information the Planning Commission requests the council to form a committee to engage in talks with the Balkan Board representatives covering varying ways of a non-hostile approach to annexation.

8. New Business

1. The East Lake street plat is complete and now to be forwarded to the county recorders office.

2. Windy Hill easement letter of request; A motion was made by Steve Cook to allow the person requesting the road to carry out the improvements at their own expense, building the road following the City of Chisholm engineers authorization following his approved minimum road requirements in platted easements. A second was made by Mike Yonkovich. Yes votes – All. Motion carried.

9. Commissioner's Reports/Other Reports –

- **Greg Skalko** – No report
- **Jonathan Spector** – No report
- **Steve Cook** – No report
- **Tom Tahija** – No report
- **Mike Yonkovich** – No report

10. Next Meeting – September 13, 2010 at 5:30 PM.

11. Adjourn Meeting – Motion to adjourn the meeting of August 2, 2010 by Steve Cook and seconded by Mike Yonkovich at 6:36 P.M. Yes votes – All. Motion passed unanimously.

Chairperson, ~~Jonathan Spector~~
Greg Skalko in the absence of Jonathan Spector

Secretary: Steve Cook Typed by: SDE