

City of Chisholm Planning Commission
Monday, April 7, 2014
Meeting Minutes

1. **Call to Order** – Colleen Drow called the Regular Meeting to order at 5:37 PM.
2. **Roll Call** – Present at roll call: Council Rep., Colleen Drow. P.C. Rep's, Dave Rappuchi, Tom Pascuzzi. Members absent - Jonathan Spector, Tom Tahija. Others Present: Building/Zoning Official Steve Erickson.
3. **Public Participation**- None
4. **Adopt the Agenda** – A motion is made by Dave Rappuchi to approve the agenda, Tom Pascuzzi makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made to approve the Meeting minutes from March 3, 2014. Dave Rappuchi makes the motion, with a second by Tom Pascuzzi. Yes votes – All. Motion carried.
6. **Correspondence** – Letter from Terry & Tamara Nevalainen on trailer house
7. **Old Business**
 - a. Review and discussion; The latest update on the City Attorneys work regarding “114 West Lake Street”, a burned and abandoned building.
 - b. Discussion on a proposed “Rental License Ordinance”. A motion is made to invite the council approved “committee to review a city rental ordinance”, to our next regularly scheduled PC meeting on May 5th, 2014 at 5:30 PM. Dave Rappuchi makes the motion, with a second by Tom Pascuzzi. Yes votes – All. Motion carried.
 - c. Wayside Rest-Stop; No new information presented.
8. **New Business**
 - a) Trailer house ordinance review; After much discussion on the topic before the committee on the letter from Nevalainen, a neighbor to the apparent non-compliant trailer house, Tom Pascuzzi makes the following motion as a recommendation to the City Council. “The intent of the City is to have the property owner follow the city ordinance by removing the non-compliant trailer house, or if not feasibly able, remove the trailer house upon sale of the property. A second is made by Dave Rappuchi. Yes votes – All. Motion carried.
9. **Commissioner's Reports/Other Reports**
 - Drow: None
 - Spector: -
 - Tahija: -
 - Rappuchi: None
 - Pascuzzi: None
10. **Next Meeting** – Motion by Tom Pascuzzi: The next meeting date is set for May 5th, 2014 at 5:30 PM. with a second by Dave Rappuchi. Yes votes – All. Motion passed
11. **Adjourn Meeting** – Motion to adjourn the meeting of April 7th, 2014, is made by Dave Rappuchi, with a second by Tom Pascuzzi at 6:03 P.M. Yes votes – All. Motion passed

Chairperson, Jonathan Spector

Secretary: Steve Erickson