

City of Chisholm Planning Commission

Monday, May 5, 2014

Regular Meeting Minutes

1. **Call to Order** – Tom Tahija called the Regular Meeting to order at 5:55 PM.
2. **Roll Call** – Present at roll call: P.C. Rep's, Dave Rappuchi, Tom Pascuzzi, Tom Tahija, and rental ordinance committee members, Council Rep., Todd Scaia, and Council Rep., Tracy Campbell . Other PC Members absent - Council Rep., Colleen Drow, Jonathan Spector. Others Present: Building/Zoning Official Steve Erickson, along with Zac Zetah, Marie Tolonen.
3. **Public Participation**- None
4. **Adopt the Agenda** – A motion is made by Tom Pascuzzi to approve the agenda, Dave Rappuchi makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made to approve the Meeting minutes from April 7, 2014. Dave Rappuchi makes the motion with a correction on the signature line, (Colleen Drow and not Jonathan Spector), with a second by Tom Pascuzzi. Yes votes – All. Motion carried.
6. **Correspondence** – Dollar General site plan, & note from Colleen Drow on rental license topic.
7. **Old Business**
 - a. Trailer house ordinance review; A discussion is made of the transpired contacts over the last month with the owner of the 10th street property; The trailer will be removed when sold to someone who can use it out of town and the planned property development is a slab on grade stick built home.
 - b. Discussion on a proposed “Rental License Ordinance”. See the attached note from Colleen Drow on the rental license topic. All present gave input, and Todd Scaia organized the discussion with those mentioned topics of concern; 1. Registry 2. Licensing 3. Fee 4. Ownership List 5. Penalty 6. Mailing List. Steve Erickson is to draw up a draft ordinance with these previously mentioned topics, and bring to the next Planning Commission meeting.
8. **New Business**
 - a. Zoning Request; The PC members discussed the input from the public hearing, and the Public Comment Forms. (See the public meeting minutes attached)
 - b. Street Vacation Recommendation to the City Council from the Planning Commission; A motion is made by Tom Pascuzzi to approve the vacation of 4th St SW from 2nd Avenue to 200' feet west of the center line of 3rd Ave SW along with 3rd Ave. from 3rd Street SW to 4th Street SW if the school is also in favor. Dave Rappuchi makes a second to the motion. Yes votes – by all. Motion carried.
9. **Commissioner's Reports/Other Reports**
 - Tahija: None
 - Rappuchi: None
 - Pascuzzi: None
 - Erickson: Update on the City/IRRRB Demolition Program
10. **Next Meeting** – Motion by Tom Pascuzzi: The next meeting date is set for June 2, 2014 at 5:30 PM. with a second by Dave Rappuchi. Yes votes – All. Motion passed
11. **Recess Meeting** – Motion to recess the meeting of May 5, 2014, is made by Tom Pascuzzi, with a second by Dave Rappuchi at 6:51 P.M. and reconvene Wednesday, May 14, 2014 at 5:00 PM to finalize the vote on the Zoning Request. Yes votes – All. Motion passed

Chairperson, Jonathan Spector

Secretary: Steve Erickson