

City of Chisholm Planning Commission
Monday, July 7, 2014
Regular Meeting Minutes

1. **Call to Order** – Jonathan Spector called the **Regular Meeting** to order at 5:30 PM.
2. **Roll Call** – Present at roll call: P.C. Rep’s, Jonathan Spector, Dave Rappuchi, Tom Pascuzzi, and Council Rep., Colleen Drow, and rental ordinance committee members, Council Rep., Todd Scaia, and Council Rep., Tracy Campbell. Other PC Members per excused absence - Tom Tahija. Others Present: Building/Zoning Official Steve Erickson.
3. **Public Participation-** Pegra & Phil Cobb property adjusters for Dave Thronson on fire damage.
4. **Adopt the Agenda** – A motion is made by Dave Rappuchi to approve the agenda, Tom Pascuzzi makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made by Colleen Drow to approve the meeting minutes from June 2nd 2014 with a second by Tom Pascuzzi. Yes votes – All. Motion carried.
6. **Correspondence** – None.
7. **Old Business**
 - a. Discussion on a proposed “Rental License Ordinance”. From the PC members, and rental ordinance committee members, Council Rep., Todd Scaia, and Council Rep., Tracy Campbell; Details regarding registration of rental property per review of an ordinance draft. An inspection form is reviewed and added. All present gave input on the steps and those items mentioned at the last meeting, and new additions along with changes by all are to be made. Steve Erickson is to insert the discussed updates in the draft ordinance that is to be submitted at the next regular meeting.
 - b. An “Outdoor Wood Stove” draft ordinance is reviewed, and a motion is made by Colleen Drow to have the city attorney look at it for corrections, additions, and deletions, Tom Pascuzzi makes a second to the motion. Yes votes – by all. Motion carried.
8. **New Business**
 - a. City Zoning Ordinance clarification and request. 216 6th Street SW Chisholm, MN 55719 ABZ Rentals & Investments Inc. Lot 24, Block 15, Chisholm Second Addition - Parcel ID Number: 020-0040-03830 Damaged By Fire: April 29th 2014
 - Subject: The building is on a nonconforming 25 foot lot. Per city ordinance minimum requirements: 153.27 (A) Lot area per dwelling unit is 6,000 square feet. The subject building is on 3,125 square feet making it nonconforming.
 - Note: City Ordinance: 153.02 (C) (5) Any Structure which represents a nonconforming use shall not be rebuilt or reconstructed to its former use and physical dimensions if damaged 50 % or more by fire, wind, earthquake or explosion according to the estimate of the Building Official and approved by the Planning Commission.

- A motion is made by Dave Rappuchi following the Building Officials recommendation that the building does not meet the minimum requirements of: 153.27 (A), and to follow 153.02 (C) (5), Tom Pascuzzi makes a second to the motion. Yes votes – by all. Motion carried.

9. Commissioner's Reports/Other Reports

- Tahija: excused absence
- Rappuchi: Signs on Trailers discussion
- Pascuzzi: None
- Colleen Drow: None
- Jonathan Spector: Dollar General discussion

10. Next Meeting – Motion by Tom Pascuzzi: The next meeting date is set for August 4, 2014 at 5:30 PM. with a second by Colleen Drow. Yes votes – All. Motion passed

11. Adjourn Meeting – Motion to adjourn the meeting of July 7, 2014, is made by Tom Pascuzzi, with a second by Colleen Drow at 7:05 P.M. Yes votes – All. Motion passed

Chairperson, Jonathan Spector

Secretary: Steve Erickson