

City of Chisholm Planning Commission
Monday, September 8, 2014
Regular Meeting Minutes

1. **Call to Order** – Tom Tahija called the Regular Meeting to order at 5:32 PM.
2. **Roll Call** – Present at roll call: P.C. Rep’s, Jonathan Spector, Dave Rappuchi, Tom Pascuzzi, Tom Tahija, and per excused absence Council Rep., Colleen Drow. Others Present: Building/Zoning Official Steve Erickson, and City Police Chief, Vern Manner.
3. **Public Participation-** City Police Chief, Vern Manner discusses a proposed Grass and Weeds notice in letter form to be mailed to a property owner who is not in compliance with a previously given citation. Please see the item in new business.
4. **Adopt the Agenda** – A motion is made by Dave Rappuchi to approve the agenda with Tom Tahija’s recommendation, “With the option to amend”. Tom Pascuzzi makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made by Jonathan Spector to approve the meeting minutes from July 7th 2014, with a second by Tom Pascuzzi. Yes votes – All. Motion carried.
6. **Correspondence** – Vern Manner letter, Anthony Pelikan University of Illinois request, Mark Nosan letter of request, and classes upcoming on ag-mining that is to be held in the twin cities area. (See handouts).
7. **Old Business**
 - a. Proposed “Rental License Ordinance”. Tabled for next meeting.
 - b. “Outdoor Wood Stove” draft ordinance; Discussion only.
8. **New Business**
 - a. As per the City Police Chief Vern Manner, a proposed letter to the property owner having non-compliant long grass and weeds is submitted for review by the PC. This letter to assist on compliance with the City Grass and Weeds ordinance; A motion is made by Jonathan Spector to table on clarification of the 5 day correction deadline, “Is it after a previous notice giving a certain number of days for compliance?” Bring answer back to the next meeting. Dave Rappuchi seconds tabling the item for the next meeting. Yes votes – All. Motion carried.
 - b. Request for a copy of a city ordinance on a, “Complete Streets Ordinance or Resolution” or/ and what is the possibility in obtaining the prior zoning regulations on this topic.; This is a request from Anthony Pelikan, Research Associate II of the University of Illinois at Chicago. No action taken by the PC.
 - c. Nosan Grass and Weeds, and Zoning Use Ordinance Correction; PC recommendation is to forward this issue to the Police department and the zoning official for the normal procedures in blight enforcement.
9. **Commissioner’s Reports/Other Reports**
 - Tahija: None -Rappuchi: None -Pascuzzi: Discussion Police/Fire Department site -Colleen Drow: None -Jonathan Spector: None
10. **Next Meeting** – Motion by Tom Tahija: The next meeting date is set for October 6, 2014 at 5:30 PM. with a second by Tom Pascuzzi. Yes votes – All. Motion passed
11. **Adjourn Meeting** – Motion to adjourn the meeting of September 8, 2014, is made by Jonathan Spector, with a second by Tom Pascuzzi at 6:40 P.M. Yes votes – All. Motion passed

Chairperson, Tom Tahija

Secretary: Steve Erickson