

City of Chisholm Planning Commission
Monday, December 1, 2014
Regular Meeting Minutes

1. **Call to Order** – Jonathan Spector called the Regular Meeting to order at 5:31 PM.
2. **Roll Call** – Present at roll call: P.C. Rep's, Tom Tahija, Dave Rappuchi, Tom Pascuzzi, Jonathan Spector and Council Rep., Colleen Drow. Others Present: Building/Zoning Official Steve Erickson.
3. **Public Participation**- None
4. **Adopt the Agenda** – A motion is made by Dave Rappuchi to approve the agenda. Tom Pascuzzi makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made by Tom Pascuzzi to approve the meeting minutes from November 3rd 2014, with a second by Dave Rappuchi. Yes votes all. Motion carried.
6. **Correspondence** – A copy of the PC By-Laws are handed out in response to questions on procedures. It is reviewed with an agreement on proper ways of following the by-laws. Items are clarified on rules, and the correspondence is taken as informational accept for any additions or amendments are to be brought in to the members to make sure they have all updates to the by-laws.
7. **Old Business**
 - a. Jenifer Ivanca Land Request; The Planning Commission members tabled the request, and found in agreement by all that the owner must submit a letter describing the amount of land being requested, and its future use. A motion is made by Tom Pascuzzi to approve his request with a second by Dave Rappuchi. Yes votes all. Motion carried.
 - b. Alley Vacation Request 020-0025-00240 & 020-0025-00250; The request and maps of the plat were reviewed by the Planning Commission. The alley vacation request is discussed. A motion is made by Tom Tahija to approve the process of the request and if the vacation is approved, a utility easement is to be retained, and we are to proceed with letters to property owners within 350 feet of the alley, notices in the paper along with a public hearing on the subject. The public meeting is set for January 5th, 2015 at 5 o'clock PM, with a second by Tom Pascuzzi. Yes votes all. Motion carried.
8. **New Business**
 - a. None
9. **Commissioner's Reports/Other Reports**
 - Tahija: None
 - Rappuchi: None
 - Pascuzzi: None
 - Colleen Drow: None
 - Jonathan Spector: None
10. **Next Meeting** – Motion by Tom Tahija: The next regular meeting date is set for January 5, 2015 at 5:30 PM. with a second by Tom Pascuzzi. Yes votes – All. Motion passed
11. **Adjourn Meeting** – Motion to adjourn the meeting of December 1, 2014, is made by Tom Pascuzzi, with a second by Tom Tahija at 6:04 P.M. Yes votes – All. Motion passed

Chairperson, Jonathan Spector

Secretary: Steve Erickson