

**CHISHOLM CITY COUNCIL
REGULAR MEETING – FEBRUARY 11, 2015**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia and Mayor Jugovich

Absent: None

Also Present: Administrator Casey, Attorney Cianni, Consulting Engineer Jim Johnson and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Cook and supported by Councilor Todd Scaia to adopt the Agenda with additions: 8) 1. Closed Session to discuss the following: 8) 2. MAPE Labor Agreement; 8) 3. Letter of Intent; 8) 4. MOU – AFSCME Local #536 Library Aide Work Schedule; 8) 5. Advertise for City Engineer Position

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Tim Riordan, representative from Range Association of Municipalities and Schools (RAMS) gave an overview to the Council of how and why this organization exists.

REPORTS

Fire Chief Bob Brown reported on the two major fires that occurred since the last council meeting. He thanked the employers of the volunteer fire fighters for their understanding during this busy season. He also thanked the Buhl and Hibbing mutual aid firefighters, the ambulance, police department, public works staff and ISD #695 employees for their assistance. The three recent fires are under investigation and do not appear to be of a suspicious nature. They are currently taking applications for firefighters, and working on repairing Engine One (it may still be under warranty for repair with Skubic Brothers). Fire Service Day was held at the State Capital on February 2, 2015.

Administrator – Mark Casey reported the City is gearing up for a busy construction season this summer with projects such as the water tower, 5th Ave NW, 3rd Ave NE and the trail around the lake. He reminded the public that City Hall offices will be closed on Monday, February 16, 2015 in observance of President's Day. He will be attending a conference in Minneapolis with Attorney Cianni on Tuesday, February 17, 2015. A phone conference for rating the General Obligation bonds is scheduled for Wednesday, February 18, 2015. The St. Louis County Board will be using the Council Chambers on that day for a meeting. He will be attending Hibbing Area Chamber of Commerce Leadership training on Thursday, February 19, 2015.

Other – Councilor Campbell attended the working session on Monday, February 9, 2015 with the rest of the council members. She also attended the Police Commission meeting and gave an overview of the quarterly reported incident cases and criminal complaints. Councilor Rahja attended the Community Education meeting where they awarded the Chisholm Recreation Department \$1,000 for the summer recreation program. She attended the Chisholm Chamber of Commerce meeting and reported they are busy with upcoming events. She has received requests for an American Flag for the Bridge of Peace. Councilor Kevin Scaia attended the Planning & Zoning meeting and reported they are reviewing the Wood Burning Ordinance. He thanked Jonathan Spector for his years of service. He met with the Parks & Recreation Board and the Youth Center Board who is looking for citizens to serve on the Board. Councilor Todd Scaia attended the EDA meeting. The Personnel Committee met with the Public Works Department Leads and will be meeting with other Department Leads. He thanked McDonalds for supplying food to the firefighters and expressed his appreciation for the firefighters of Buhl, Chisholm, Hibbing, the Police, Ambulance, and ISD #695 staff and volunteers for their service during the recent fires. He stated it is imperative to look for a new location for the Fire Department. Mayor Jugovich attended the CIRSSD meeting where the new facility was named after Chairman Craig Pulford. Precious Paws Humane Society of Chisholm will hold a fundraiser on Friday, February 13, 2015 at Cheap Thrills Bar, he and Councilor Todd Scaia will tend bar and donate their tips to the animal shelter.

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(CONTINUED)**

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Rahja to accept the Consent Agenda, including the List of Bills (request to pull invoice from Skubic Brothers Inc. for \$1,046.26 for discussion), Communications, Minutes of the previous City Council meeting of January 28, 2015, Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0215-22 MN GREENSTEP CITIES PROGRAM

Moved by Councilor Cook and supported by Councilor Kevin Scaia to adopt Resolution No. 0215-22 authorizing the City of Chisholm to participate in the Minnesota Greenstep Cities Program and to appoint the building & zoning official as the contact person. Passage of this resolution allows the City to be recognized as a Step One GreenStep City.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0215-25 AMENDING APPLICATION FOR CHISHOLM
COMMUNITY FOUNDATION (CCF) GRANT**

Moved by Councilor Kevin Scaia and supported by Councilor Campbell to adopt Resolution No. 0215-25 to authorize the City administrator to amend the CCF grant application request which was adopted by Resolution No. 0814-73 on August 12, 2014. The original grant request amount of \$11,000 was amended to \$20,000. These grant funds are to be used for the Chisholm Parks and Recreation Longyear Lake Improvement Plan.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0215-26 ACCEPTING AMENDED FEASIBILITY REPORT &
CALLING FOR HEARING ON 5TH AVE NW**

Moved by Councilor Cook and supported by Councilor Todd Scaia to adopt Resolution No. 0215-26 to accept the amended feasibility report and call for a hearing on the 5th Ave NW infrastructure improvements project. The hearing date is scheduled for Wednesday, March 11, 2015 at 5:00 p.m. in City Hall.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0215-27 APPROVING AMENDED PLANS & SPECIFICATIONS &
ORDERING ADVERTISEMENT FOR BIDS FOR 3RD AVE NE INFRASTRUCTURE
REPLACEMENT PROJECT**

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 0215-27 to approve amended plans and specifications and ordering advertisement for bids for the 3rd Ave. NE infrastructure replacement project and to receive bids by 11:00 a.m. on Wednesday, March 11, 2015.

Voting Aye: All

Motion Carried

RETURN TO WORK REQUEST

Moved by Councilor Campbell and supported by Councilor Todd Scaia to approve the return to work request from Police Officer Katie Purdy effective March 1, 2015.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0215-28 CHECK DIVERSION PROGRAM

Moved by Councilor Campbell and supported by Councilor Cook to adopt Resolution No. 0215-28 to enter into agreement with Check Diversion Program, LLC of Redwing, MN to implement a worthless check diversion program at no cost to the taxpayer and merchants and to reduce costs to law enforcement.

Voting Aye: All

Motion Carried

INVOICE FOR ICE ARENA / CURLING CLUB WORK

Moved by Councilor Cook and supported by Councilor Campbell to authorize payment of \$9,075.78 to Commercial Refrigeration Systems, Inc. of Virginia, MN for the repair of the refrigeration systems at the Ice Arena and Curling Club.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

AGREEMENT FOR MUNICIPAL ADVISOR SERVICES

Moved by Councilor Campbell and supported by Councilor Cook to accept the Municipal Advisor Services Agreement with Springsted, Inc. of St. Paul, MN effective February 4, 2015 as presented for the issuance and sale of Series 2015A General Obligation Bonds.
Voting Aye: All Motion Carried

DELTA AIRLINES GLOW RUN/WALK REQUEST

Moved by Councilor Cook and supported by Councilor Kevin Scaia to approve the request from Delta Airlines to hold a fundraiser for the Chisholm Food Shelf. The fundraiser event is a 2.5 mile Glow Fun/Run/Walk scheduled for Friday March 13, 2015 at 8:00 p.m. with registration beginning at 7:00 p.m. The race will start at Kiwanis Park & end at Jim's Sports Club and will not require any streets to be blocked.
Voting Aye: All Motion Carried

FINAL PAYMENT EH LAWRENCE – CEMETERY BUILDING

Moved by Councilor Campbell and supported by Councilor Rahja to authorize final payment of \$65,433.00 to E.H. Lawrence, Inc. of Chisholm, MN for work performed at the new Cemetery Building.
Voting Aye: All Motion Carried

RESOLUTION NO. 0215-24 ACCEPTING IRRRB GRANT / 4TH ST SW

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0215-24 to accept the Public Works Infrastructure IRRRB Grant in the amount of \$245,000 to aid and assist in the reconstruction of 4th Street SW and 4th Avenue SW and 3rd Avenue SW between 3rd and 4th Streets SW.
Voting Aye: All Motion Carried

RESOLUTION NO. 0215-23 TO DECLARE SURPLUS EQUIPMENT

Moved by Councilor Todd Scaia and supported by Councilor Cook to adopt Resolution No. 0215-23 to declare Unit C5, 2008 Dodge Charger; Unit C6, 1994 Ford Ranger; Unit 14, 1988 Ford F-360; Unit 28, 1992 Ford F-150 and Unit 40, 1991 Ford F-150 as surplus equipment.
Voting Aye: All Motion Carried

RECESS TO CLOSED SESSION

Moved by Councilor Cook and supported by Councilor Kevin Scaia to recess to closed session at 6:30 p.m. and begin closed session at 6:37 p.m. to discuss the Minnesota Association of Professional Employees (MAPE) Labor Negotiations; Memo of Understanding (MOU) – AFSCME Local #536 Library Aide Work Schedule; Letter of Intent; and the City Engineer Position.
Voting Aye: All Motion Carried

ADJOURN CLOSED SESSION

Moved by Councilor Todd Scaia and supported by Councilor Kevin Scaia to adjourn the Closed Session at 6.54 p.m.
Voting Aye: All Motion Carried

RESUME REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Cook to resume the regular Council meeting at 6:55 p.m.
Voting Aye: All Motion Carried

LETTER OF INTENT - IRON BOUND STUDIOS, LLC

Moved by Councilor Todd Scaia and supported by Councilor Campbell to authorize the City Attorney and City Administrator to work with Iron Bound Studio, LLC to enter into a non-binding expression of intent for the lease and purchase of real property located at 316 West Lake Street.
Voting Aye: All Motion Carried

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(CONTINUED)**

MEMO OF UNDERSTANDING (MOU) AFSCME LOCAL #536
LIBRARY AIDE WORK SCHEDULE

Moved by Councilor Cook and supported by Councilor Kevin Scaia to approve the Memo of Understanding (MOU) with AFSCME Local #536 for the Library Aide Work Schedule which will allow the Library Aides to work 38 hours per two week period instead of 19 hours per week to allow for more flexibility and coverage at the Library.

Voting Aye: All

Motion Carried

ADVERTISE FOR FULL-TIME CITY ENGINEER POSITION

Moved by Councilor Campbell and supported by Councilor Rahja to advertise with the Hibbing Workforce Center and the League of MN Cities website for a full-time City Engineer.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Todd Scaia and supported by Councilor Kevin Scaia to adjourn the Regular Council meeting at 6:58 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich
Mayor

Attest:

s// Mark Casey
Administrator-Clerk/Treasurer