

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – JANUARY 14, 2014**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Cook, Drow, Scaia, and Mayor Jugovich  
Absent: Mayor Jugovich departed the meeting at 5:52 p.m.

Also Present: Administrator Mark Casey and City Attorney Louis Cianni

ADOPT THE AGENDA

Moved by Councilor Drow and supported by Councilor Scaia to adopt the Agenda with two additions: D3) Reinstatement to Chisholm Volunteer Fire Department and D4) Fire Chief Appointment.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Administrator Casey attended the Central Iron Range Initiative (CIRI) meeting with representation from Eveleth, Virginia, IRR, Chisholm and local engineering firms. The Brownfields grant is just about expended and they will be applying for another grant from the EPA. Discussion took place on the make-up of CIRI, Fiscal Agents & Inactive Communities. Received a preliminary report from H.R. Green for the Wastewater Treatment Plant on our flow monitoring, they have identified some general areas for I/I. Monitors will be moved this spring. A Polymet Public Hearing will take place at the DECC in Duluth on Thursday, January 16, 2014 at 6:00 p.m. and also on Wednesday, January 22, 2014 at Mesabi East High School in Aurora, MN.

Other – Councilor Scaia discussed the appointed official's reviews which were scheduled for January 22, 2014 and asked that the meeting be postponed. He requested that current contracts for the Building Official, City Attorney and City Administrator be given to each council member and asked the council to set a date at the January 28, 2014 meeting to schedule the reviews.

Mayor Jugovich attended the EDA meeting on Monday, January 13, 2014 and reported numerous projects in the City of Chisholm are taking place or being discussed. The seats that were purchased from the Metrodome have arrived and anticipate them being installed in the spring.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Cook to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council meeting of January 7, 2014 Organizational Meeting and January 7, 2014 Special Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

CIGARETTE/MECHANICAL AMUSEMENT DEVICES AND WASTE HAULERS  
LICENSES

Moved by Councilor Drow and supported by Councilor Cook to approve the list of applications for the 2014 Cigarette Licenses, Mechanical Amusement Devices and Solid Waste Haulers License contingent upon meeting all State/Local requirements and utilities and taxes paid in full.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0114-8 COUNCIL REPS TO BOARDS & COMMISSIONS

Moved by Councilor Benson and supported by Councilor Campbell to adopt Resolution No. 0114-8 ratifying City Council appointments to the various City Boards and Commissions.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

**CHISHOLM COMMUNITY FOUNDATION CORPORATE PARTNERSHIP**

Moved by Councilor Scaia and supported by Councilor Drow to authorize payment of \$1,000.00 to the Chisholm Community Foundation (CCF) to participate in their Corporate Partnership Program.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0114-13 APPOINTING ON-CALL FIRE DEPARTMENT OFFICERS**

Moved by Councilor Scaia and supported by Councilor Benson to adopt Resolution No. 0114-13 to appoint Richard Kafut (Assistant Fire Chief 2014), Chris Masucci (Captain 2014), Jon Lanyk (Captain 2014-2015), Rich Sellman (Lieutenant 2014), Kieth Salminen (Lieutenant 2014-2015), Jason Worlie, (Safety Officer 2014-2015), Steve Brunette (Safety Officer 2014-2016/Secretary 2014) and William Temple (Treasurer 2014) to serve as On-Call Fire Department Officers of the City of Chisholm effective January 1, 2014 until terms end.

Fire Department Chief, Rich Kafut, Steve Brunette, William Temple, Chris Masucci, Greg Skalko, Jim Varda, and Jake Worlie were appointed as Directors of the Board of the On Call Fire Department.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0114-14 APPOINT FIRE RELIEF ASSOCIATION**

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 0114-14 to appoint Rich Kafut, Gordy Salminen, William Temple, Keith Salminen, Rich Sellman, Zach Day, Fire Chief Robert Brown, Mayor Michael A. Jugovich and City Administrator Mark Casey to serve on the On Call Fire Department Relief Association effective January 1, 2014 and ending December 31, 2014.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0114-15 APPOINT FIRE CHIEF/EMD**

Moved by Councilor Campbell and supported by Councilor Scaia to adopt Resolution No. 0114-15 to appoint Robert D. Brown to perform the duties as Fire Chief and Emergency Management Director (EMD) for the City of Chisholm effective February 1, 2014 and ending January 31, 2015. The Council has determined the compensation for EMD to be \$300.00 per month and Fire Chief \$250.00 per month.

Voting Aye: All

Motion Carried

**REINSTATEMENT TO CVFD**

Moved by Councilor Scaia and supported by Councilor Cook to reinstate Darrin Jackola per his written request to the Chisholm Volunteer Fire Department (CVFD) from a 6 month leave of absence.

Voting Aye: All

Motion Carried

**POLICE COMMISSION RE-APPOINTMENT**

Moved by Councilor Cook and supported by Councilor Campbell to re-appoint William Scott to serve on the Police Commission for a three year term effective February 1, 2013 and ending January 31, 2015.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**REPLACEMENT OF FRASER PUMP #2**

Moved by Councilor Cook and supported by Councilor Benson to authorize payment of \$20,600 to McCarthy Well Co. of Shakopee, MN for the purchase of a 100 HP submersible pump and motor for the Fraser Pit to replace pump #2. This is 50% of the total cost which will be invoiced upon installation.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**RESIGNATION LETTER**

Moved by Councilor Drow and supported by Councilor Campbell to accept the resignation letter from Linda Blight from her position at the Library due to her pending retirement effective March 7, 2014.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

**LIBRARY SUPERVISOR JOB DESCRIPTION**

Moved by Councilor Drow and supported by Councilor Benson to approve the amended Library Supervisor job description.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**RES. NO. 0114-11 AMERICAN HEART ASSOCIATION DONATION**

Moved by Councilor Drow and supported by Councilor Cook to adopt Resolution No. 0114-11 to accept the donation of \$20,000 from the American Heart Association to be used towards the purchase of a Defibrillation Monitor for the ambulance.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**AMBULANCE DEFIBRILLATOR QUOTES**

Moved by Councilor Drow and supported by Councilor Campbell to authorize payment of \$25,711.75 to Physio-Control, Inc. of Redmond, WA for the purchase of a Defibrillation Monitor for the ambulance department. The donation from the American Heart Association in the amount of \$20,000 will be applied to this amount and the difference of \$5,711.75 will be split between Longyear Inc. (ambulance service) and the City of Chisholm.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**APPOINTED ADMINISTRATIVE OFFICERS**

Moved by Councilor Campbell and supported by Councilor Drow to re-appoint Louis J. Cianni as the City Attorney for the City of Chisholm.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

Moved by Councilor Campbell and supported by Councilor Drow to re-appoint Steven Erickson as the City Building/Zoning Official for the City of Chisholm.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

Moved by Councilor Campbell and supported by Councilor Drow to re-appoint Mark Casey to the position of City Administrator/Clerk-Treasurer for the City of Chisholm.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**RESOLUTION NO. 0114-12 2014 BITUMINOUS MATERIAL FOR AGGREGATE STOCKPILE**

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0114-12 to authorize the Consultant Engineer to approve plans and specifications and order advertisement for bids for 2014 Boulder, Concrete and Bituminous Material Crushing for Aggregate Stockpile.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

**ADJOURN MEETING**

Moved by Councilor Cook and supported by Councilor Benson to adjourn the Regular Council meeting at 6:06 p.m.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Motion Carried

s// Michael A. Jugovich  
Michael A. Jugovich, Mayor

Attest:

s// Mark Casey  
Mark Casey, Administrator-Clerk/Treasurer