

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – JANUARY 14, 2015**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia and Mayor Jugovich

Also Present: Administrator Casey, Consulting Engineer Jim Johnson, Police Chief Manner and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Rahja to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Larry Folstad with the Northern Traxx ATV Club addressed the Council with a request to amend the current Resolution No. 0209-16 between the City of Chisholm & the ATV Club to expand the ATV Trail.

REPORTS

City Attorney-Lou Cianni attended a St. Louis County Symposium on Domestic Violence. Library Supervisor-Katie Christenson announced that the Library steps are open and available for use. State tax forms are available at the Library. They hope to increase participation in Story Time and are looking at putting the Library Board back together. She welcomed the new Council members.

Fire Chief-Bob Brown reported there were 134 incidents in 2014. They did not experience any wild fires during that time. He gave an overview of the fire at 15 Lake Street. Skubic is working on one of their fire trucks. They are advertising for fire fighters, and have updated job descriptions and procedures.

Police Chief-Manner welcomed the new council members and reported on the heating system at the Police Department. Honeywell will be there next week to hopefully remedy the situation.

Recreation Director - Tammy Nevalainen reported that Frosty Fun Night will take place on February 6, 2015. Skates are available for use or you can donate them at the south side rink. The Youth Center is open.

Other – Mayor Jugovich thanked all of the firefighters, city crew and everyone who assisted with fighting the fire at 15 W Lake Street.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Cook to accept the Consent Agenda, including the List of Bills (**pulling the invoice from Labor Relations Consultants for discussion**), Communications, Minutes of the previous City Council meeting of December 9, 2015 Public Hearing for 3<sup>rd</sup> Ave NE, December 9, 2014 Regular Meeting, December 9, 2014 Truth in Taxation Meeting and the January 6, 2015 Organizational Meeting (**with clarification to the voting order**), Payroll and Overtime.

Voting Aye: All

Motion Carried

VEHICLES PURCHASED

Moved by Councilor Campbell and supported by Councilor Todd Scaia to approve the purchase of two vehicles for the Police Department from Ranger Chevrolet of Hibbing, MN. The vehicles purchased were a 2014 Dodge truck for the amount of \$30,980 and a 2015 Ford Explorer for the amount of \$26,122.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – JANUARY 14, 2015  
(CONTINUED)**

**RESOLUTION NO. 0115-9 ORDER AMENDED FEASIBILITY STUDY  
FOR 5<sup>TH</sup> AVE NW**

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0115-9 to order an amended feasibility study from Short Elliot & Hendrickson (SEH) for the 5<sup>th</sup> Ave NE infrastructure improvements.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0115-10 ORDER IMPROVEMENT AND UPDATING OF PLANS  
FOR THE 5<sup>TH</sup> AVE NW INFRASTRUCTURE IMPROVEMENTS**

Moved by Councilor Kevin Scaia and supported by Councilor Rahja to adopt Resolution 0115-10 to order improvement and update the plans for the 5<sup>th</sup> Ave NW infrastructure improvements.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0115-14 FROZEN WATERLINE POLICY**

Moved by Councilor Cook and supported by Councilor Campbell to call for a roll call vote to adopt Resolution No. 0115-14 to establish a no thaw frozen water line policy.

Councilor Kevin Scaia Voting No; Councilor Rahja Voting Aye; Councilor Campbell Voting Aye; Councilor Todd Scaia Voting Aye; Councilor Cook Voting Aye, and Mayor Jugovich Voting No

Motion Carried

**RE-APPOINTMENT TO PUBLIC UTILITIES COMMISSION**

Moved by Councilor Cook and supported by Councilor Campbell to re-appoint Richard Zakovich to the PUC for a three year term effective February 1, 2015 and ending January 31, 2016.

Voting Aye: All

Motion Carried

**POLICE COMMISSION APPOINTMENT**

Moved by Councilor Campbell and supported by Councilor Kevin Scaia to appoint Brian Perpich to serve on the Police Commission for a three year term effective February 1, 2015 and ending January 31, 2017.

Voting Aye: All

Motion Carried

**ORDINANCE NO. 3 OUTDOOR WOOD BURNING, 3<sup>RD</sup> SERIES, 1<sup>ST</sup> READING**

Moved by Councilor Campbell and supported by Councilor Todd Scaia to table this item.

Voting Aye: All

Motion Carried

**WAIVER OF DECLARATION OF REAL PROPERTY – 6<sup>TH</sup> ST SW**

Moved by Councilor Todd Scaia and supported by Councilor Campbell to waive the declaration; with the MN Management and Budget and to waive the recording of certain properties in the 6<sup>th</sup> Street SW area.

Voting Aye: All

Motion Carried

**JOINT POWERS RECYCLING AGREEMENT**

Moved by Councilor Campbell and supported by Councilor Kevin Scaia to approve the mutual use recycling agreement with the Town of Balkan for a two year period at the rate of \$8,660 per year.

Voting Aye: All

Motion Carried

**RANGE CORNICE AND ROOFING**

Moved by Councilor Campbell and supported by Councilor Kevin Scaia to withhold payment of \$1,000 plus a reasonable amount for incidentals that were not completed during the repair of the roof at the Police Department by Range Cornice & Roofing. The total invoice is \$63,952.00.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

RESOLUTION NO. 0115-8 COUNCIL REPS TO BOARDS & COMMISSIONS

Moved by Councilor Campbell and supported by Councilor Kevin Scaia to amend Resolution No. 0115-8 to add an appointment to the Planning & Zoning Commission & Re-appointment to the Parks & Recreation Board.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0115-8 COUNCIL REPS TO BOARDS & COMMISSIONS

Moved by Councilor Cook and supported by Councilor Todd Scaia to adopt Resolution No. 0115-8 ratifying City Council appointments to the various City Boards and Commissions.

Voting Aye: All

Motion Carried

APPOINTMENT TO PLANNING & ZONING COMMISSION

Moved by Councilor Kevin Scaia and supported by Councilor Campbell to appoint Thomas J. Ruper to the Planning and Zoning Commission for a three year term effective February 1, 2015 and ending January 31, 2017.

Voting Aye: All

Motion Carried

RE-APPOINTMENT TO CHISHOLM HIBBING AIRPORT AUTHORITY (CHAA)

Moved by Councilor Kevin Scaia and supported by Councilor Rahja to re-appoint Dave Isaacson to the CHAA for a three year term effective February 1, 2015 and ending January 31, 2017.

Voting Aye: All

Motion Carried

APPOINTMENT TO RECREATION BOARD

Moved by Councilor Campbell and supported by Councilor Cook to appoint Jamey Johnson to the Recreation Board for a three year term effective February 1, 2015 and ending January 31, 2017.

Voting Aye: All

Motion Carried

RE-APPOINTMENT TO RECREATION BOARD

Moved by Councilor Campbell and supported by Councilor Cook to re-appoint Christina Griffiths to the Recreation Board for a three year term effective February 1, 2015 and ending January 31, 2017.

Voting Aye: All

Motion Carried

RE-APPOINTMENT TO RECREATION BOARD

Moved by Councilor Kevin Scaia and supported by Councilor Todd Scaia to re-appoint Ciri Seline to the Recreation Board for a three year term effective February 1, 2015 and ending January 31, 2017.

Voting Aye: All

Motion Carried

CONGRESSMAN RICK NOLAN LEASE AGREEMENT

Moved by Councilor Todd Scaia and supported by Councilor Cook to approve the Lease Agreement with Congressman Nolan and the City of Chisholm for the leasing of office space in City Hall for two years commencing January 3, 2015 and ending January 2, 2017.

Voting Aye: All

Motion Carried

SET JOINT MEETING WITH SCHOOL BOARD

Moved by Councilor Cook and supported by Councilor Campbell to schedule a joint meeting with the ISD #695 school board for Wednesday, February 18, 2015 at 4:00 pm in the City Hall Council Chambers.

Voting Aye: All

Motion Carried

APPOINTMENT OF CITY ATTORNEY

Moved by Councilor Todd Scaia and supported by Councilor Cook to appoint Louis J. Cianni as the City Attorney for the City of Chisholm for a one year term.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

**APPOINTMENT OF BUILDING OFFICIAL**

Moved by Councilor Todd Scaia to appoint the Building Official as it conforms to his contract, after further discussion Councilor Todd Scaia retracted his motion.  
Moved by Councilor Kevin Scaia and supported by Councilor Rahja to appoint Steven D. Erickson as the Building Official for the City of Chisholm for a one year term.  
Voting Aye: All Motion Carried

**APPOINTMENT OF CITY ADMINISTRATOR**

Moved by Councilor Campbell and supported by Councilor Kevin Scaia to appoint Mark Casey as the City Administrator for the City of Chisholm for a three (3) month term beginning January 14, 2015 to allow time for the review of the administrator's contract.  
Voting Aye: All Motion Carried

**RECESS TO EXECUTIVE SESSION**

Moved by Councilor Todd Scaia and supported by Councilor Cook to recess to executive session at 7:09 pm to discuss the LELS Labor Negotiations.  
Voting Aye: All Motion Carried

**ADJOURN EXECUTIVE SESSION**

Moved by Councilor Todd Scaia and supported by Councilor Cook to adjourn the Executive Session at 7:54 p.m.  
Voting Aye: All Motion Carried

**RESUME REGULAR COUNCIL MEETING**

Moved by Councilor Todd Scaia and supported by Councilor Cook to resume the regular Council meeting at 7:55 p.m.  
Voting Aye: All Motion Carried

**ADJOURN MEETING**

Moved by Councilor Todd Scaia and supported by Councilor Cook to adjourn the Regular Council meeting at 7:55 p.m.  
Voting Aye: All Motion Carried

s// Michael A. Jugovich  
Mayor

Attest:

s// Mark Casey  
Administrator-Clerk/Treasurer