

**CHISHOLM CITY COUNCIL
ORGANIZATIONAL MEETING – JANUARY 5, 2016**

CALL TO ORDER

Mayor Michael A. Jugovich called the Organizational Meeting to order in the City Hall Council Chambers at 5:00 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Todd Scaia, and Mayor Jugovich
Absent: Councilor Kevin Scaia

Also Present: Interim City Clerk-Treasurer/Administrator Jerry Bohnsack, and Marie Tolonen of the Chisholm Tribune Press

ADOPT THE AGENDA

Moved by Councilor Cook and supported by Councilor Rahja to adopt the Agenda with one deletion: 1) Oaths of Office and one addition: 1) Appoint City Attorney.
Voting Aye: All Motion Carried

VOTING ORDER

Moved by Councilor T. Scaia and supported by Councilor Cook that the voting order will be on a rotating basis as follows with the least senior council member voting first and always ending with Mayor Jugovich: Councilor Kevin Scaia, Councilor Rahja, Councilor Campbell, Councilor Cook, Councilor Todd Scaia, and Mayor Jugovich.
Voting Aye: All Motion Carried

SEATING ARRANGEMENT

Moved by Councilor Campbell and supported by Councilor Cook that the seating arrangement shall be as follows from the Council Members left to right: Councilor Cook, Councilor Kevin Scaia, City Attorney Lindsay, Mayor Jugovich, City Administrator, Councilor Todd Scaia, Councilor Campbell and Councilor Rahja.
Voting Aye: All Motion Carried

ROBERTS RULES OF ORDER

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Roberts Rules of Order to serve as a guide to conduct City Council meetings.
Voting Aye: All Motion Carried

AGENDA FORMAT

Moved by Councilor Campbell and supported by Councilor Rahja to adopt the same basic format as the previous year with items to be submitted to the Clerk's Office by noon on Thursday to be included in the Council Agenda Packet.
Voting Aye: All Motion Carried

RESOLUTION NO. 0116-1/ELECT COUNCIL PRESIDENT

Moved by Councilor Campbell and supported by Councilor Cook to adopt Resolution No. 0116-1 for election of Councilor T. Scaia to serve as City Council President for the Year 2016.
Voting Aye: All Motion Carried

RESOLUTION NO. 0116-2/ELECT COUNCIL VICE PRESIDENT

Moved by Councilor T. Scaia and supported by Councilor Cook to adopt Resolution No. 0116-2 for election of Councilor Campbell to serve as City Council Vice-President for the year 2016.
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

RESOLUTION NO. 0116-3 TO APPOINT AUDIT COMMITTEE

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0116-3 to appoint Councilor K. Scaia and Councilor Rahja to serve on the Audit Committee, along with Susan Schweiss (Deputy Clerk-Treasurer) as the alternate, for the year 2016.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0116-4 TO DESIGNATE OFFICIAL NEWSPAPER

Moved by Councilor Cook and supported by Councilor Rahja to adopt Resolution No.0116-4 to designate the Chisholm Tribune Press as the primary official newspaper.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0116-5 TO DESIGNATE OFFICIAL DEPOSITORY

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 0116-5 for designation of the following depositories: First National Bank of Chisholm, MN and Security State Bank of Hibbing, MN.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0116-6/ESTABLISH MEETING TIME, DATE, & PLACE

Moved by Councilor Rahja and supported by Councilor T. Scaia to adopt Resolution No. 0116-6 to hold the City Council meetings at 5:30 p.m. on the 2nd and 4th Wednesdays of January - March in 2016 at 5:30 p.m. and on the 2nd and 4th Tuesdays of April - December in 2016 and with other meetings scheduled as needed.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0116-7 APPOINT DATA PRACTICE OFFICIALS

Moved by Councilor Campbell and supported by Councilor Cook to adopt Resolution No. 0116-7 to appoint the City Clerk as the "Responsible Authority", the City Attorney as the Data Practices Compliance Official and the Police Chief as the Law Enforcement Data Official to administer the requirements for collection, storage, use and dissemination of data on individuals within the City.

Voting Aye: All

Motion Carried

TELEVISION MEETINGS

Moved by Councilor T. Scaia and supported by Councilor Campbell to televise all regular City Council meetings, and to televise or audio record special meetings, public hearings, and emergency meetings when requested.

Voting Aye: All

Motion Carried

APPOINTMENT OF CITY ATTORNEY

Moved by Councilor T. Scaia and supported by Councilor Cook to appoint Bryan Lindsay of the Trenti Law Firm as the City Attorney for the City of Chisholm for a two year term at the same rates as 2015.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor Campbell to adjourn the Organizational meeting at 5:18 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Mayor

Attest:

s// Susan Schweiss

Interim City Clerk-Treasurer/Administrator