

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MARCH 13, 2012**

CALL TO ORDER

Mayor Michael Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Cook, Drow, Novoselac, Scaia, and Mayor Jugovich
Absent: None

Also Present: Administrator Casey, Attorney Cianni, Chief Manner and Building/Zoning
Official Steve Erickson

ADOPT THE AGENDA

Moved by Councilor Drow and supported by Councilor Benson to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building/Zoning Official-Steve Erickson handed out a memorandum regarding the Neighborhood Revitalization Program for 2012. It is supported by various entities and housing agencies. More details of this program will be forthcoming. Updated the council on the IRRRB Demolition Program.

Police Chief-Vern Manner explained how Animal Control works with Precious Paws Humane Society and thanked Marie Tolonen from the Chisholm Tribune & Press for the article in the newspaper. The Police Officers do not patrol for loose animals. He informed the public to call (218) 254-7915 or 911 to report animal complaints. Precious Paws has housed 3 animals this month for the City of Chisholm.

Administrator Casey reported that CIRI has sent out request for proposals for the Brownfields program. A grant is available from the EPA for the analysis of Brownfields. A clean-up grant will be available at a later date. The City of Chisholm is offering direct payment from checking or savings accounts to pay for Public Utility accounts. The forms to sign up for this service are available at City Hall or on the City website at www.chisholm.govoffice.com.

Other- Councilor Benson addressed the council with a question regarding the annual cleanup. Administrator Casey contacted St. Louis County to coordinate the Hazardous Waste clean-up with the City drop-off. The timeline with the county did not work and the City clean-up will take place around the 3rd week in July. More information will be available at a later date.

Councilor Cook congratulated the Chisholm High School Band for their superior ratings at the Section "A" Band competition. Close-Up will have a rigatoni fundraiser at St. Joseph's Church on March 22, 2012 from 3:00 p.m. – 6:30 p.m. Attended the recent Comprehensive Plan meeting and reported on their progress. There will be one more Public Forum for the Plan. The Youth Center is doing a fundraiser with the drawing to be held on May 5, 2012 during the City Wide Volunteer Litter Clean-Up.

Councilor Novoselac announced the Chisholm Sportsmen's Club will be holding its 90th annual banquet at Jim's Sports Club on March 24, 2012. They are having a raffle for a 17 caliber Golden Boy rifle.

Mayor Jugovich congratulated the Chisholm High School Band. He attended the Sever benefit and complimented the many volunteers in Chisholm that are second to none. Attended the Cleveland Cliffs breakfast and reported good things are happening with them. Played in the Chilly Open where his team took top honors and encouraged others to participate in the future.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Benson and supported by Councilor Cook to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the February 28, 2012 Regular meeting and Payroll.

Voting Aye: All

Motion Carried

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(Continued)**

Unfinished Business:

None

New Business:

RESOLUTION NO. 0312-28/ORDERING PREPARATION OF REPORT ON IMPROVEMENT

Moved by Councilor Drow and supported by Councilor Novoselac to adopt Resolution No. 0312-28 for the improvement of 6th Street Southeast from Central Avenue to 2nd Avenue SE/Rail Drive and Rail Drive from 6th Street SE to Iron Drive East by the replacement of the utilities and street and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

Voting Aye: All

Motion Carried

SEH AGREEMENT FOR PROFESSIONAL SERVICES

Moved by Councilor Cook and supported by Councilor Scaia to approve the agreement for Professional Services between the City of Chisholm and Short Elliott Hendrickson, Inc. (SEH) for providing engineering and assessment services in connection with the reconstruction of the utilities, sidewalks and pavement along 6th Street Southeast between Central Avenue and 2nd Avenue Southeast and street and storm sewer construction along Rail Drive between 6th Street Southeast and East Iron Drive. The estimated construction cost of the project is \$770,000.00 and the estimated fee from SEH is \$7,000.00.

Voting Aye: All

Motion Carried

LIBRARY BOARD APPOINTMENT

Moved by Councilor Drow and supported by Councilor Benson to appoint Doris Kerzie to the Library Board.

Voting Aye: All

Motion Carried

SEH SURVEYING SERVICES

Moved by Councilor Scaia and supported by Councilor Cook to approve the proposal from Short Elliott Hendrickson, Inc. (SEH) for surveying services performed at the Industrial Park Plat for the estimated cost of \$9,500.00.

Voting Aye: All

Motion Carried

XVD CORPORATION

Moved by Councilor Cook and supported by Councilor Novoselac to approve the agreement for voluntary liquidation of collateral at XVD Corporation leased premises located at 316 West Lake Street in Chisholm, Minnesota.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0312-30/FEDERAL RECREATION TRAILS GRANT-IN-AID
AGREEMENT**

Moved by Councilor Cook and supported by Councilor Novoselac to adopt Resolution No. 0312-30 to approve the grant-in-aid agreement with the Minnesota Department of Natural Resources for the Federal Recreational Trail Grant Program in the amount of \$20,000.00. The agreement is to maintain ten (10) miles of ATV trail for the Chisholm Recreational Trail System.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0312-29/REESTABLISHING UNCHANGED PRECINCTS AND
POLLING PLACES**

Moved by Councilor Drow and supported by Councilor Cook to adopt Resolution No. 0312-29 to reestablish the polling place location for the City of Chisholm at the Chisholm Sports Arena Complex, West Entrance 600 1st Street NW, in accordance with Minnesota Statutes 204B.16.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

COMPUDYNE LEASE AGREEMENT FOR CHISHOLM PUBLIC LIBRARY

Moved by Councilor Cook and supported by Councilor Drow to approve the equipment lease agreement with Compudyne for the Chisholm Public Library located at 300 West Lake Street in the amount of \$261.00 per month for 36 months starting March 15, 2012.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor Novoselac to adjourn the meeting at 5:59 p.m.

Voting Aye: All

Motion Carried

Mayor

Attest:

City Clerk-Treasurer