

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MARCH 26, 2013**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich  
Absent: None

Also Present: Administrator Casey, Attorney Cianni, Building & Zoning Official Steve Erickson, Consulting Engineer Jim Johnson and Police Chief Manner

ADOPT THE AGENDA

Moved by Councilor Benson and supported by Councilor Cook to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building & Zoning Official Steve Erickson reported on the burned out building at 114 W. Lake Street, the owner is looking at fixing the damage from the fire. Also reported on an additional building. There will be a Safety Committee meeting on Wednesday, March 27, 2013 at 1:15 p.m.

Recreation Director Tammy Nevalainen reported there were 1,456 attendees at the South side skating rink and 422 at the North side rink this season. The Youth Center applied for a CCF grant for \$350 for spring cleanup which will take place on May 4, 2013. Soccer registration continues. Letters were sent to the Town of Balkan and Community Ed for support for the Summer Recreation Program. There will not be any grants available from Horizons as they discontinued their program.

Administrator Casey attended part of the Clerks Conference. There was discussion on safety and disaster awareness and Council/Staff relations. Met with IRRRB, they are asking for input on Public Works grants and the commercial redevelopment program. Our heating separation process is about 80% complete. We have had a number of storm sewers freeze. Asked the public to be patient while these issues get addressed. Larry Pervenanze, the Public Works Foreman was awarded Assistant Coach of the year for basketball. He has been involved in many outside activities.

Councilor Benson attended the Parks and Recreation Board meeting.

Councilor Campbell attended the Police Commission meeting, they will be reviewing the administrative fines and giving recommendations. Received a phone call with concerns on prices for the Nelson Addition Lots.

Councilor Drow attended the Planning & Zoning Commission meeting.

Councilor Scaia recognized Nathan Schroeder from Chisholm for winning the Bear Grease race.

Mayor Jugovich attended the Senior Citizen's lunch with Jordan Metsa from Congressman Nolan's office. Had lunch with Congressman Nolan and discussed CIRSSD. Received a certificate for the Sewer plant from MN Pollution Control Agency for no violations. Fire Training was done at Long Year Lake last week-end.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Drow and supported by Councilor Benson to accept the Consent Agenda as presented including the List of Bills, Communications, March 12, 2013 Regular Meeting, March 20, 2013 Special Meeting and Payroll.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(Continued)**

**Unfinished Business:**

STRONG TOWNS

The Council directed Administrator Casey to contact Strong Towns to set date to meet with Council members, the EDA board members and the Planning & Zoning Commission.

ORDINANCE NO. 162, 2<sup>ND</sup> SERIES, SECOND READING  
“ENACTING A CODE OF ORDINANCES”

Moved by Councilor Benson and supported by Councilor Campbell to adopt the second reading of Ordinance No. 162, 2<sup>nd</sup> Series entitled “Enacting a Code of Ordinances” for the City of Chisholm, St. Louis County, Minnesota, revising, amending, restating, codifying and compiling certain existing general ordinances of the political subdivision dealing with subjects embraced in such code of ordinances, and declaring an emergency.

Voting Aye: All

Motion Carried

**New Business:**

RESOLUTION NO. 0313-18 APPOINTMENT OF RECREATION SUMMER DIRECTORS

Moved by Councilor Benson and supported by Councilor Drow to adopt Resolution No. 0313-18 to appoint Summer Recreation Directors for the Summer Recreation Program.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0313-19 AUTHORIZING THE CITY ADMINISTRATOR TO FILE AN  
APPLICATION FOR CCF GRANT

Moved by Councilor Benson and supported by Councilor Campbell authorizing the City Administrator to file an application to the Chisholm Community Foundation for grant funds in the amount of \$5,000 for the Chisholm Parks & Recreation Playground Improvement Fund.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0313-21 AUTHORIZING THE CITY ADMINISTRATOR TO FILE AN  
APPLICATION FOR CCF GRANT

Moved by Councilor Campbell and supported by Councilor Scaia authorizing the City Administrator to file an application to the Chisholm Community Foundation for grant funds in the amount of \$1,498 for seven Personal Body Video Cameras for the Police Department.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0313-20 ACCEPTING BIDS AND AWARDING CONTRACT FOR 6<sup>TH</sup>  
STREET SE/RAIL DRIVE CONSTRUCTION

Due to revisions to the 6<sup>th</sup> Street Se/Rail Drive bid openings were postponed and will be held on Thursday, March 28, 2013 at 2:00 p.m. No action taken.

REVIEW PERFORMANCE APPRAISAL PROCESS FY 2012

No action taken.

DISCUSSION OF PERFORMANCE APPRAISAL POLICY/PROCESS FOR 2013

Moved by Councilor Cook and supported by Councilor Campbell to approve the Employee Performance Evaluation Memo and to name Councilors Scaia, Cook and Mayor Jugovich to the review committee which will meet on April 8, 2013 at 12:00 p.m. to review the performance appraisals for the Administrator, City Attorney and Building & Zoning Official.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(Continued)**

RESOLUTION NO. 0313-22 ACCEPTING REAL ESTATE FROM WENONAN PROPERTIES  
AND INDEMNIFICATION

Moved by Councilor Cook and supported by Councilor Scaia to adopt Resolution No.0313-22 to accept Real Estate from United States Steel Corporation or its successor for parcels in the Northwest Quarter of the Northeast Quarter, Section Twenty-eight (28), Township Fifty-eight (58) North, Range Twenty (20) West and also Government Lot One, Section Twenty-eight (28), Township Fifty-eight (58) North, Range Twenty (20) West.

Voting Aye: All

Motion Carried

SET SPECIAL MEETING FOR COUNCIL WORK SESSION TO COMPILE AND DISCUSS  
INFORMATION

Postponed until April 9, 2013 Council meeting. This was an informational item at this time.

SET SPECIAL MEETING TO CONDUCT PERFORMANCE APPRAISALS FOR APPOINTED  
OFFICIALS

Postponed until April 9, 2013. This was an informational item at this time.

ACCEPT EDA BOARD RESIGNATION

Moved by Councilor Scaia and supported by Councilor Drow to accept the resignation of Bobbi Jo Amic from the Economic Development Authority and directed the City Administrator to send a letter of thanks to her.

Voting Aye: All

Motion Carried

IRRRB GRANT WORKSHOP TRAINING

Council members were invited to the Grant training workshop on Tuesday, April 9, 2013 from 9:00 a.m. – 3:30 p.m. in Mt. Iron. This was an informational item at this time.

H.R. GREEN CONTRACT

Moved by Councilor Cook and supported by Councilor Campbell to accept the agreement from H. R. Green, Inc. for Flow Monitoring Initial Major Sewershed Evaluation for a three month term at a cost not to exceed \$20,670.00.

Voting Aye: All

Motion Carried

ADJOURN

Moved by Councilor Drow and supported by Councilor Benson to adjourn the City Council meeting at 6:25 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Mayor

Attest:

s// Mark Casey

Administrator/Clerk-Treasurer