

CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 12, 2015

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia and Mayor Jugovich

Absent: None

Also Present: Interim Administrator Jerry Bohnsack, Deputy Clerk Susan Schweiss, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson and Emily Major of SEH

ADOPT THE AGENDA

Moved by Councilor Cook and supported by Councilor Rahja to adopt the Agenda with one deletion: Item 8A) Labor Negotiations-MAPE and 9) Adjourn Executive Session
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Jessie B. Halvorson of Precious Paws Humane Society of Chisholm (PPHSC) addressed the Council with highlights from PPHSC year to date and requested a change to the animal control contract. This item is on the agenda.

REPORTS

Building/Zoning Official Steve Erickson reported on the Demolition program, he is having trouble receiving 3 bids (required by the IRRRB) from contractors for the 9 properties that are awaiting demolition. A live burn may be performed by the fire department (for training purposes) on the structure located on 8th Street NW.

Consulting Engineer Jim Johnson reported on the sidewalk/driveway issue from a resident located on the 5th Ave NW project – a letter was mailed on 11/12/15 to address this issue. A letter and invoice were mailed on November 13, 2015 to Sinko Excavating for street repair performed at 406 4th Street NW.

Interim Administrator Bohnsack has had preliminary discussions with the employees that have individual contracts. He had a discussion with Mr. Haenke (AFSCME Local 536 President), regarding scheduling time off for employees during the upcoming holidays. Mr. Bohnsack was directed to contact the MAPE labor union with this request. He is scheduled to meet with representatives from the school on November 19th. He reported a mistake on an employee that was eligible for single VEBA insurance coverage when family coverage was provided in error. The employee's VEBA contribution will be reduced until the amount of \$3700 is repaid to the City.

Other – Councilor Campbell attended the Post Office dedication in honor of Congressman Oberstar. She also attended the Police Commission meeting and reported on the case incidents.

Councilor Cook thanked the volunteers from Precious Paws Humane Society of Chisholm for the services that they provide.

Councilor Rahja attended the Post Office dedication in honor of Congressman Oberstar. She also attended the Chisholm Beautification Association meeting, they discussed the Castle lights and the need to bid for this project.

Councilor K. Scaia introduced Andrew Varda who was in attendance as part of the student government program. He attended the Planning & Zoning, Parks & Recreation Board and the Iron Range Youth in action meetings.

Councilor T. Scaia attended the Fire Department meeting. He reported the IRRRB awarded other townships and cities funding for emergency services.

Mayor Jugovich attended the Veteran's Day presentation at the school on 11/11/15, Twin Cities Metal meeting, the CIRSSD meeting, and was a judge for the "Lip Sync" event for the Advocates for Family Peace. Iron Bound Studio's continues their construction and expects to begin their 1st movie production November 17, 2015. The public is invited to the Public Forum on Monday, November 16, 2015, at 6:00 pm at the Sr. Citizen's Center located at 319 W Lake Street to voice their concerns on the rerouting of Highway 5 and County Road 136.

CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 12, 2015
(continued)

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor K. Scaia to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the October 27, 2015 Regular Council Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

Unfinished Business:

RESOLUTION NO. 0715-73 ACCEPTING PROPOSED ASSESSMENTS
4TH ST. SW PROJECT

Moved by Councilor T. Scaia and supported by Councilor Cook to adopt Resolution No. 0715-73 for the proposed assessment for the improvement of 4th Street SW between 2nd and 4th Avenues SW and of 3rd Avenue SW between 3rd and 4th Streets SW.

Voting Aye: Councilors Campbell, Cook, Rahja, T. Scaia and Mayor Jugovich

Voting No: Councilor K. Scaia

Motion Carried

RESOLUTION NO. 0815-78 ACCEPTING PROPOSED ASSESSMENTS
5TH AVE NW PROJECT

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0815-78 for the proposed assessments for the improvement of 5th Avenue NW between 2nd Street NW and 6th Street NW.

Voting Aye: All

Motion Carried

APPOINT LIBRARY BOARD MEMBERS

Moved by Councilor Cook and supported by Councilor Campbell to appoint the following applicants to the Library Board:

Teresa Allen – for a term ending February 2018. (Two (2) year term)

Mary P. Keele - for a term ending February 2018. (Two (2) year term)

Gordan A. (Gordy) Dormanen - for a term ending February 2019. (Three (3) year term)

Jessalyn Sabin - for a term ending February 2019. (Three (3) year term)

Voting Aye: Councilors Campbell, Cook, Rahja, T. Scaia and Mayor Jugovich

Voting No: Councilor K. Scaia

Motion Carried

RESOLUTION NO. 1115-95 ADOPTING AMENDED UTILITY RATES

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 1115-95 to amend the Water, Sewer and Refuse Utility Rate Service Fees which will take effect January 1, 2016. Upon recommendation from the Public Utilities Commission (PUC), there will be a rate increase of 4% for water with minimum usage up to 2330 gallons and 5% for any additional usage above the minimum. Sewer rates will be increased 7% (based on water usage of 2330 gallons) with an additional 1% for any additional usage above the minimum 2330 gallons used. The PUC will reevaluate the Springstead rate study again next year for any potential rate changes.

Voting Aye: All

Motion Carried

AWARD CONTRACT TO BRAUN INTERTEC FOR GEOTECHNICAL SERVICES
FOR 2016

Moved by Councilor T. Scaia and supported by Councilor K. Scaia to enter into agreement with Braun Intertec of Hibbing, MN for geotechnical engineering services for the 2016 Capital Improvement Projects.

Voting Aye: All

Motion Carried

APPROVE CONTRACT FOR PRELIMINARY SURVEY SERVICES FOR 2016
CAPITAL IMPROVEMENT PROJECTS

Moved by Councilor Campbell and supported by Councilor Cook to enter into agreement with Short, Elliott & Hendrickson (SEH) for preliminary survey services for the 2016 Capital Improvement Projects for a fee not to exceed \$30,700.00.

Voting Aye: All

Motion Carried

CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 12, 2015
(continued)

CHANGE ORDER NO. 2 5TH AVE NW

Moved by Councilor Campbell and supported by Councilor Rahja to approve the change order request No. 2 from Short, Elliot & Hendrickson, Inc. (SEH) for 1070 cu yds @ \$24.80 per cu yd. for aggregate base Class 5 for a cost of \$26,536 and 326 cu yds @ \$25.00 per cu yd. for topsoil for a cost of \$8,150. The total amount of Change Order No. 2 is \$34,686.00.

Voting Aye: All

Motion Carried

PAYMENT REQUEST NO. 4 FOR 5TH AVE NW

Moved by Councilor K. Scaia and supported by Councilor Cook to approve payment request No. 4 from Mesabi Bituminous for the 5th Avenue NW Project in the amount of \$195,882.11.

Voting Aye: All

Motion Carried

COMMERCIAL REFRIGERATION SYSTEMS, INC. INVOICE

Moved by Councilor T. Scaia and supported by Councilor Rahja to authorize payment of \$12,785.00 to Commercial Refrigeration Services, Inc. of Virginia, MN for work performed at the Ice Arena.

Voting Aye: All

Motion Carried

PRECIOUS PAWS ANIMAL CONTROL CONTRACT

Moved by Councilor Campbell and supported by Councilor T. Scaia to approve the Animal Control Contract Agreement with Precious Paws Humane Society of Chisholm for animal control/housing at the fixed rate of \$1,100.00 per month for up to 100 animals per year beginning January 1, 2016 and ending December 31, 2016. (At the request of Precious Paws' Board of Directors, the council agreed to revise the effective dates for the new contract to begin January 1, 2016 and end December 31, 2016. This will aid PPHSC from a bookkeeping perspective and will be beneficial when applying for grant monies).

Voting Aye: All

Motion Carried

RESOLUTION NO. 1115-94 EPA BROWNFIELDS GRANT

Moved by Councilor Cook and supported by Councilor K. Scaia to adopt Resolution No. 1115-94 to support the US EPA Assessment grant application which will be submitted to the US EPA on or before November 30, 2015 by Central Iron Range Initiative (CIRI) on behalf of the Central Iron Range Initiative Brownfields Redevelopment Program Coalition. Upon approval of the Coalition's application to the US EPA, the City of Chisholm, Minnesota may enter into a Memorandum of Agreement with CIRI for the above-referenced community-wide assessment project, and that CIRI certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor K. Scaia to adjourn the City Council meeting at 7:04 pm.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Mayor

Attest:

s// Jerry Bohnsack

Interim City Clerk-Treasurer/Administrator