

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 22, 2011**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council meeting to order at 5:39 pm in the City Hall Council Chambers.

ROLL CALL

Present: Council Members Alexander, Cook, Drow, and Mayor Jugovich

Absent: Council Members Benson and Novoselac

Also Present: City Administrator Casey and City Attorney Cianni

ADOPT THE AGENDA

Moved by Councilor Drow and supported by Councilor Cook to adopt the agenda with one addition: add quote for new Fire Department turnout gear and delete 2012 Enterprise Funds Budgets and Amending Utility Rate Service Fees.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Jim Anderson with J.N. Johnson Sales and Service introduced himself to the Council and explained that his Fire Protection business is locally owned and he has a local presence in Chisholm.

REPORTS

Attorney Cianni reported that he and Administrator Casey attended the Springsted Symposium on November 17, 2011 and the keynote speaker was Chisholm native Phil Falcone. He felt it was time well spent.

Building/Zoning Official-Steve Erickson distributed handouts to the council for the Fire Extinguisher Maintenance and Service Bids which are an agenda item.

Consulting Engineer Jim Johnson gave an update on the preconstruction meeting which was held on November 21, 2011 for the 6th Street SW Project. Removal of trees will begin and replacement trees will be planted on homeowner's property if requested. The main infrastructure project will begin in May 2012 with another preconstruction meeting to be held in early May. Letters will be mailed to residents in that area.

City Administrator-Mark Casey gave an update on the CIRI selection criteria for Brownfields grant Phase I applications. He will be meeting with IRR next week on our lift station project. The City held a preconstruction meeting for 6th Street SW, should begin clearing trees next week. A reminder to the public that snow removal from private residences cannot be plowed into the City streets.

Councilor Cook met with the steering committee for the Comprehensive Plan. There will be a public forum with a press release in regards to a long term comprehensive plan.

Mayor Jugovich met with Century Links new representative, Troy Mack. He attended the EDA meeting and gave an update on the open properties and marketing of lots on East Lake Street. Governor's workforce development council met last week, they are working on economic development and job creation. He requested the public to lobby their state legislatures for new jobs. The State of the City address went well, would like to see more people attend.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Cook and supported by Councilor Drow to accept the Consent Agenda, including the List of Bills, Communications, the Minutes of the previous City Council regular meeting of November 8, 2011 as presented, Payroll and Overtime.

Voting Aye: All

Motion Carried

FIRE TURNOUT GEAR

Moved by Councilor Cook and supported by Councilor Alexander to authorize the purchase of Fire Turnout Gear from Municipal Emergency Services, Inc. at \$1,956.00 per unit for the Chisholm Volunteer Fire Department.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

REQUEST TO VACATE UNDEVELOPED ALLEY IN CARLIN GARDENS ADDITION

Moved by Councilor Cook and supported by Councilor Drow to approve the Planning Commission's recommendation of an alley vacation request from Terry Samsa and Terry Nevalainen, property owners adjacent to an unimproved alley, with those requesting the vacation to be responsible for the total cost of legal fees. The vacation request is as follows: Vacate that part of an alley platted between Lots (1) One, (2) Two, (3) Three, and (4) Four, Block (1) One, Carlins (4th) Fourth Addition and Lots (1) One, and (16) Sixteen, Block (4) Four, Carlins (3rd) Third Addition to Chisholm, Including that part of an alley between Lot (1) One, and Lot (16) Sixteen, Block (4) Four, Carlins (3rd) Third Addition to Chisholm and to direct the City Attorney to proceed with the paperwork to complete the process to include a utility easement of (16 ft.) sixteen feet wide, centered over the lot line between Lots (1) one and (2), Block (4) Four, Carlins (3rd) Third Addition to Chisholm.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-94
ACCEPTING WORK FOR 2009 NORTHWEST AREA SEWER IMPROVEMENT

Moved by Councilor Drow and supported by Councilor Alexander to adopt Resolution No. 1111-94 to accept work completed by Hammerlund Construction, Inc. of Grand Rapids, MN for the improvement of the 2009 Northwest Area Sewer Project.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-86/CDBG MAIN LIFT STATION

Moved by Councilor Drow and supported by Councilor Cook to adopt Resolution No. 1111-86 to approve application for funds from the Community Development Block Grant for the Main Lift Station Project.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-93/AMENDED UTILITY RATE SERVICE FEE

Moved by Councilor Cook and supported by Councilor Drow to adopt Resolution No. 1111-93 authorizing the amending of the Utility Rate Service Fee which will take effect January 1, 2012.

Voting Aye: Councilors Cook, Drow, and Mayor Jugovich

Voting No: Councilor Alexander

Motion Failed

PAY EQUITY REPORT

Moved by Councilor Drow and supported by Councilor Cook to approve the Pay Equity Compliance Data Report for 2012.

Voting Aye: All

Motion Carried

UTILITY CONVERSION BILLING

Moved by Councilor Alexander and supported by Councilor Drow to waive late payment penalties for the months of November and December 2011 to assist the public utility customers with the conversion from quarterly to monthly billing.

Voting Aye: All

Motion Carried

BIDS FOR ELECTRICAL BOX REPAIR

Moved by Councilor Cook and supported by Councilor Drow to approve the proposed quote from Ryan's Independent Electric, Inc. in the amount of \$16,025.00 for the repair of the stop light control cabinet located at the intersection of Lake Street and First Ave NW.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

RESOLUTION NO. 1111-91/FIRE EXTINGUISHER INSPECTION AGREEMENT

Moved by Councilor Alexander and supported by Councilor Cook to approve the service agreement with J.N. Johnson Sales and Service for the purpose of maintaining and inspecting the City's fire extinguishers and emergency exit lights.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-92/ACCEPTING CCF GRANTS FOR ASV TRAILER AND
MAIN STREET FLOWERS

Moved by Councilor Cook and supported by Councilor Alexander to adopt Resolution 1111-92 accepting grants from the Chisholm Community Foundation in the amount of \$4,500.00 for Lake Street Flowers and \$4,000.00 for the purchase of a Trailer for transporting small to medium equipment.

Voting Aye: All

Motion Carried

DULUTH/ST. LOUIS COUNTY AT THE CAPITOL INITIATIVE

This was an informational item.

RECESS TO EXECUTIVE SESSION

Moved by Councilor Drow and supported by Councilor Cook to recess to Executive Session at 6:20 pm for discussion of the MAPE contract negotiations.

Voting Aye: All

Motion Carried

ADJOURN EXECUTIVE SESSION

Moved by Councilor Alexander and supported by Councilor Cook to adjourn Executive Session and reconvene the regular City Council meeting at 6:52 pm.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Alexander and supported by Councilor Cook to adjourn the regular City Council meeting at 6:52 pm.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Mayor

Attest: s// Mark Casey

City /Clerk-Treas.