

**City of Chisholm Planning Commission**  
**Monday, November 5, 2012**  
**Meeting Minutes**

1. **Call to Order** – Greg Skalko called the Regular Meeting to order at 5:40 PM.
2. **Roll Call** – Present at roll call: PC Reps., Steve Cook, Greg Skalko, and Tom Tahija. Absent: Rep. Mike Yonkovich, Jonathan Spector. Others Present: Building / Zoning Official Steve Erickson
3. **Public Participation**- None.
4. **Adopt the Agenda** – A motion is made by Tom Tahija to approve the agenda with the following items added; Old Business, c. Letter to Council, and New Business, a. New City Hall Sign. Greg Skalko makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made to approve the Meeting minutes from September 10, 2012. Greg Skalko makes a motion, with a second by Steve Cook. Yes votes – All. Motion carried.
6. **Correspondence/Consent Agenda** – None
7. **Old Business**
  - a) Update of ordinance codification “Discussion to bring members up to date”
  - b) City Rental License review: Members discussion based on benefit to the City of Chisholm. Ideas were noted, and are to be submitted at the next meeting.
  - c) The Planning Commission wants Steve Erickson to put together an invitation letter to welcome the Council members to join us at our meetings. The Planning Commission would like to talk over subjects both boards deal with.
8. **New Business**
  - a) City Hall Sign: Discussion of Sign Ordinance, Location, and Permits.
9. **Commissioner’s Reports/Other Reports**
  - Skalko: Concrete plant cleanup in the Tioga 40?
  - Yonkovich: Absent
  - Spector: Absent
  - Cook: Land sales
  - Tahija: 9<sup>th</sup> Street NW and how it narrows, making passing traffic difficult
10. **Next Meeting** – The next meeting date is set for December 3<sup>rd</sup>, 2012 at 5:30 PM
11. **Adjourn Meeting** – Motion to adjourn the meeting of November 5, 2012 is made by Steve Cook, with a second by Tom Tahija at 6:35 P.M. Yes votes – All. Motion passed

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Chairperson, Jonathan Spector

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Secretary: Steve Cook Typed by: SDE