

**City of Chisholm Planning Commission**  
**Monday, August 6, 2012**  
**Meeting Minutes**

**Meeting One**

1. **Call to Order** – Greg Skalko called the **Public Hearing** to order at 5:35 PM.
2. **Roll Call** – Present at roll call: PC Reps., Steve Cook, Mike Yonkovich, Greg Skalko, and Tom Tahija. Absent: Rep. Jonathan Spector. Others Present: Building / Zoning Official Steve Erickson
3. **Public Participation**- None
4. **Correspondence/Consent Agenda** – No forms received from the Rojeski mailing
5. **Adjourn Meeting** Time 5:45 PM

**Meeting Two**

1. **Call to Order** – Greg Skalko called the **Regular Meeting** to order at 5:47 PM.
2. **Roll Call** – Present at roll call: PC Reps., Steve Cook, Mike Yonkovich, Greg Skalko, and Tom Tahija. Absent: Rep. Jonathan Spector. Others Present: Building / Zoning Official Steve Erickson
3. **Public Participation**- None
4. **Adopt the Agenda** – A motion is made by Steve Cook to approve the agenda with the addition of “ h. Proper use of Tioga property”, is retail allowed? Mike Yonkovich makes a second to the motion. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made to approve the Regular Meeting minutes from July 9, 2012. The motion is made by Steve Cook, with a second by Mike Yonkovich. Yes votes – All. Motion carried.
6. **Correspondence/Consent Agenda** – None
7. **Old Business**
  - a) Shawn Rojeski garage setback variance request due to wet lands at 510 11<sup>th</sup> Street NW. A motion is made by Greg Skalko to approve the variance with a front lot line setback of 5 feet due to the wetlands issue, instead of the normal 33 foot setback. Mike Yonkovich makes a second to the motion. Yes votes – by all. Motion carried.
8. **New Business**
  - a) On the request of Larry & Michelle Choat for the purchase of Lots 8 & 9, Block 4 in Bethlehem Greens Addition, a motion is made by Tom Tahija to sell all city owned

lots at the assessed value as per the latest St. Louis County records. Mike Yonkovich makes a second to the motion. Yes votes – by all. Motion carried.

- b) City of Chisholm One and Two Family Dwelling Rental License Application Form (Information only)
- c) On the item of the Demolition of homes in town, the Planning Commission recommends that the City Council set aside \$20,000.00 in the 2013 budget as per a motion made by Tom Tahija. Greg Skalko makes a second to the motion. Yes votes – by all. Motion carried.
- d) The St. Louis County is in favor of the demolition of some tax forfeit properties and would like to get into the City program. (Information only)
- e) Relocate the Trailer Home park? Where should it be located? What is the best use of the property? (Information only)
- f) Mark Riipinen requests to purchase Time Theater lot and build 6 ft. wall to block view of construction equipment and materials. A motion is made by Mike Yonkovich, “That Lake Street property shall be sold for Retail use only”. Tom Tahija makes a second to the motion. Yes votes – by all. Motion carried.
- g) The Planning Commissions research of the blight notification procedure reveals that the notifications shall be delivered to all persons on record, not just the owner. A motion is made by Steve Cook that, the notice must be submitted to the owner, taxpayer, renter, realtor, and property manager, or all contacts on record. Greg Skalko makes a second to the motion. Yes votes – by all. Motion carried.
- h) Topic: “There is an interested party who would like to develop a couple lots in the Tioga property next to the castle on the East 169 entrance to the City of Chisholm. What is the proper use for that area of the Tioga property?” This item is tabled for more information as follows: Size of building, type of building, access needed, parking needed, signage, and use of building.

#### **9. Commissioner’s Reports/Other Reports**

- Skalko: None
- Yonkovich: None
- Jonathan Spector: Absent
- Steve Cook: None
- Tom Tahija: None

**10. Next Meeting** –The next meeting date is September 10<sup>th</sup>, 2012 at 5:30 PM

**11. Adjourn Meeting** – Motion to adjourn the meeting of August 6, 2012 made by Steve Cook, second by Tom Tahija at 6:46 P.M. Yes votes – All. Motion passed

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Chairperson, Jonathan Spector

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Secretary: Steve Cook Typed by: SDE