

City of Chisholm Planning Commission
Monday, October 3, 2011
Regular Meeting Minutes

1. **Call to Order** –Jonathan Spector called the Regular Meeting to order at 5:40 PM.
2. **Roll Call** – Present at roll call: Council Rep. Steve Cook, Chairperson Jonathan Spector, and members Greg Skalko. Absent: Tom Tahija, Mike Yonkovich
Others Present: Building / Zoning Official Steve Erickson.
2. **Public Participation-** None
4. **Adopt the Agenda** – A motion was made by Greg Skalko to approve the agenda with changes. A second to the motion was made by Steve Cook. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion was made to approve minutes for the September 6, 2011 regular meeting with corrections, by Steve Cook, and seconded by Greg Skalko. Yes votes – All. Motion carried.
6. **Correspondence/Consent Agenda** – Variance Rules Article is distributed to each member, and drawing of a map showing location of alley and lots is also given to each member for discussion during new business.
7. **Old Business**
 1. The Planning Commission discussed the zoning use of the building at 1521 2nd Avenue NW, just north of the Kalibabky home. (Tabled)
 2. Review of City Ordinance Chapter 11, includes Sign Ordinance (copies previously given to members) “Divided into eleven pages each, and each member is to come back to the next meeting with recommendations on their eleven pages.”
 3. Alley vacation request, see drawing and application. – A motion was made by Greg Skalko to approve the application, and proceed with the request. A second to the motion was made by Steve Cook. Yes votes – by all. Motion carried.
8. **New Business**
 1. Set a public hearing for the alley vacation request. – A motion was made by Greg Skalko to approve the process of letters, public notices, and public hearing to be held November 7th at 5:30 PM at the city hall council chambers. Regular meeting is to follow. A second to the motion was made by Steve Cook. Yes votes – by all. Motion carried.
9. **Commissioner’s Reports/Other Reports**

Greg Skalko – None
Jonathan Spector – None
Steve Cook - None
Tom Tahija – absent
Mike Yonkovich – absent
10. **Next Meeting** – November 7th, 2011 at 5:30 PM
11. **Adjourn Meeting** – Motion to adjourn the meeting of October 3, 2011 was made by Steve Cook, second by Greg Skalko at 6:03 P.M. Yes votes – All. Motion passed

Chairperson, Jonathan Spector

Secretary: Steve Cook Typed by: SDE