

**City of Chisholm Planning Commission**  
**Monday, February 6, 2012**  
**Regular Meeting Minutes**

1. **Call to Order** – Jonathan Spector called the Regular Meeting to order at 5:44 PM.
2. **Roll Call** – Present at roll call: Council Rep. Steve Cook, and PC Reps. Jonathan Spector, Greg Skalko, Mike Yonkovich. Absent: Rep. Tom Tahija.  
Others Present: Building / Zoning Official Steve Erickson.
2. **Public Participation-** None
4. **Adopt the Agenda** – A motion is made by Mike Yonkovich to approve the agenda but add the Scott Danielson lot request letter under New Business number two. A second to the motion is made by Greg Skalko. Yes votes – by all. Motion carried.
5. **Approve the Minutes** –A motion is made to approve minutes for the January 2, 2012 regular meeting by Steve Cook, with a second by Greg Skalko. Yes votes – All. Motion carried.
6. **Correspondence/Consent Agenda** – The first item is a handout by the League of Minnesota Cities. The handout from LMC discusses some of the basics of designing a sign ordinance that meets the requirements of the First Amendment. The second item is a letter from Scott W. Danielson of 1209 12<sup>th</sup> Avenue NW Chisholm. He is, “interested in the purchase of a lot directly behind his house.”
7. **Old Business**
  1. Review of Chapter 11 of our city ordinance book. A motion is made to send chapter 11 with our updates to the codifiers for review, and have them send it back to the P.C. after they have reviewed it. The P.C. will again review the updates to the city ordinance for final approval, by Steve Cook, with a second by Greg Skalko. Yes votes – All. Motion carried.
8. **New Business**
  1. Brainstorming on the City “Comprehensive Plan” This topic is being discussed and ongoing.
  2. The letter from Scott Danielson on his lot request was reviewed by all attending members of the planning commission. A discussion took place resulting in a request for more details on the request. First, what is the specific intent of use for the lot? Second, what is the specific lot in the plat, Block 4, Lot 14, or Block 4, Lot 10? Mr. Danielson is to have these items at the next meeting for the commission to review before they can make a recommendation to the City Council.
9. **Commissioner’s Reports/Other Reports -** None
10. **Next Meeting** –Motion to set the next meeting date for March 5<sup>th</sup>, 2012 at 5:30 PM is made by Greg Skalko, with a second by Mike Yonkovich. Yes votes – All. Motion passed
11. **Adjourn Meeting** – Motion to adjourn the meeting of February 6, 2012 is made by Greg Skalko, second by Mike Yonkovich at 6:56 P.M. Yes votes – All. Motion passed

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Chairperson, Jonathan Spector

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Secretary: Steve Cook Typed by: SDE