

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 27, 2016**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia and Mayor Jugovich
Absent: None

Also Present: Administrator John Tourville, Deputy Clerk Susan Schweiss, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Matt Reid, SEH; Dick Grabko with IRRRB, Robert Vicari with HRA, Paul Steinman with Springsted, Adam Salo with HR Green and Administrative Assistant Gornick.

ADOPT THE AGENDA

Moved by Councilor K. Scaia and supported by Councilor Cook to adopt the Agenda with one addition under new business: E1) Amendment to Employment Contract & one deletion: A2) Appointment to Library Board.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Consultant Engineer Jim Johnson reported the Fire Hall concrete floor and Library ramp concrete sidewalk are ready to be poured and should be done on Thursday.

Administrator Tourville attended the construction meeting for the Highway 5 relocation project. He reported Highway 5 will be closed until September 30, 2016.

Other: Councilor Campbell attended the Police Commission meeting and gave an update on the quarterly report findings and other items. She reported the Traffic committee received a handicap parking request. She also attended the budget meeting on September 26, 2016.

Councilor Rahja the Museum of Mining finished painting the Euclid truck (Valspar & Lowes donated the paint for this project). The Museum of Mining will be closing on Saturday for the season.

Councilor T. Scaia attended the Fire Department meeting, they have had 99 calls year to date. The council will work with Fire Chief Brown to update the Recreational Outdoor Fire pit Ordinance.

Mayor Jugovich attended the EDA meeting, they are working on getting an easement for the Bruce Mine Headframe property. Trees were removed and cleanup performed near the Iron Man statue and the Castle.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Rahja to accept the Consent Agenda, Minutes of the previous City Council September 13, 2016 Budget Meeting, September 13, 2016 Regular Meeting (with correction), Payroll and Overtime.

Voting Aye: All

Motion Carried

**OSSEO CONSTRUCTION FINAL PAYMENT
FOR WATER TOWER REFURBISHMENT PROJECT**

Moved by Councilor Cook and supported by Councilor Campbell to authorize the final payment of \$42,861.58 to Osseo Construction Company, LLC for the Water Tower Refurbishment Project.

Voting Aye: All

Motion Carried

LIBRARY BOARD LETTER OF RESIGNATION – MARY P. KEELE

Moved by Councilor Cook and supported by Councilor Rahja to accept the letter of resignation from Library Board member Mary P. Keele.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

**RESOLUTION NO. 0916-63 DECLARING ADEQUACY OF PETITION & ORDERING
PREPARATION OF REPORT FOR 11TH AVENUE NW**

Moved by Councilor Campbell and supported by Councilor T. Scaia to adopt Resolution No. 0916-63 to declare adequacy of petition and order preparation of report for 11th Avenue NW Infrastructure Replacement Project. The petition is referred to Short, Elliott & Hendrickson, Inc. to report to the council as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of improvement.

Voting Aye: All

Motion Carried

**RECEIPT OF BIDS & AWARD CONTRACT FOR 9 ½ STREET N BITUMINOUS OVERLAY &
1ST AVENUE SE BITUMINOUS PATCHING &
5TH STREET NW BETWEEN 2ND & 3RD AVE BITUMINOUS OVERLAY**

Moved by Councilor Cook and supported by Councilor K. Scaia to accept the bid of \$8,505 and to award the contract to SBS Blacktop Service, Inc. of Hibbing, MN for the bituminous overlay of 9 ½ Street N and the bituminous patching of 1st Avenue SE.

Moved by Councilor T. Scaia and supported by Councilor Campbell to accept the bid of \$9,300 and to award the contract to SBS Blacktop Service, Inc. of Hibbing, MN for the bituminous overlay of 5th Street NW between 2nd & 3rd Avenue.

Voting Aye: All

Motion Carried

RECEIPT OF BIDS & AWARD CONTRACT FOR 2016 PUBLIC WORKS AGGREGATE NEEDS

Moved by Councilor Campbell and supported by Councilor K. Scaia to accept the bid of \$3,000 and to award the contract to Mesabi Bituminous of Gilbert, MN for 100 cubic yards of recycled asphalt pavement.

Moved by Councilor T. Scaia and supported by Councilor Cook to accept the bid of \$1,200 and to award the contract to Leustek Sand & Gravel of Chisholm, MN for 100 cubic yards of stabilizing aggregate.

Voting Aye: All

Motion Carried

JOLA & SOPP FINAL PAYMENT APPLICATION FOR 3RD AVENUE NE PROJECT

Moved by Councilor Campbell and supported by Councilor Cook to authorize final payment of \$17,168.31 to Jola & Sopp Excavating, Inc. for the 3rd Avenue NE Project.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0916-65 ESTABLISHING MUNICIPAL STATE AID STREETS

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 0916-65 to designate the streets listed below as Municipal State Aid Streets of Chisholm, MN, subject to the approval of the Commissioner of Transportation of the State of MN.

1. 4th Avenue SW from West Iron Drive to 6th Street SW; and
2. East Iron Drive – West Drive to Rail Drive.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0916-66 REVOKING MUNICIPAL STATE AID STREETS

Moved by Councilor Campbell and supported by Councilor Cook to adopt Resolution No. 0916-66 to revoke the streets listed below as Municipal State Aid Streets of Chisholm, MN, subject to the approval of the Commissioner of Transportation of the State of MN.

1. 9 ½ Street NW from 1st Avenue NW to 1st Avenue NE; and
2. 4th Avenue NW from 8th Street NW to TH #73; and
3. 1st Avenue NE from 8th Street NE to 9 ½ Street NE.

Voting Aye: All

Motion Carried

VOLUNTEER FIREFIGHTER KEITH SALMINEN LEAVE OF ABSENCE REQUEST

Moved by Councilor T. Scaia and supported by Councilor Cook to grant the six (6) month leave of absence request for Keith Salminen from the Chisholm Volunteer Fire Department.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0916-67 ACCEPTING GRANT FROM STATE OF MN DEPARTMENT OF
NATURAL RESOURCES (DNR) FOR VOLUNTEER FIRE ASSISTANCE**

Moved by Councilor T. Scaia and supported by Councilor K. Scaia to adopt Resolution No. 0916-67 to accept the grant from the MN DNR for \$2,500.00 for Volunteer Fire Assistance.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0916-68 ACCEPTING GRANT FROM
MN BOARD OF FIREFIGHTER TRAINING & EDUCATION**

Moved by Councilor T. Scaia and supported by Councilor Cook to adopt Resolution No. 0916-68 to accept the grant from the MN Board of Training and Education for \$5,800.00 for training of Firefighter I and Firefighter II's.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 27, 2016
(Continued)**

SPRINGSTED PROFORMA FOR HOUSING & REDEVELOPMENT AUTHORITY

Moved by Councilor T. Scaia and supported by Councilor Rahja to authorize the City to securitize bonds not to exceed \$3 million dollars with a General Obligation pledge for the Chisholm Housing & Redevelopment Project for the construction of 4 duplexes for a total of 8 units of rental housing.
Voting Aye: All Motion Carried

RESOLUTION NO. 0916-64 PROPOSED LEVY FOR 2017

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0916-64 and to certify to the St. Louis County Auditor the proposed levy for 2017 as follows:

General Fund-----	\$1,358,506
Bonded Indebtedness-----	\$ 165,960
Total Levied by City Council-----	\$1,524,466

Voting Aye: All Motion Carried

ORDINANCE AMENDING TITLE VII: TRAFFIC CODE, CHAPTER 74 OF THE CITY CODE
ENTITLED "PARKING SCHEDULES"

This was an informational item at this time.

CHISHOLM PUBLIC SCHOOLS PUBLIC RELATIONS PLAN REQUEST

The Council directed Administrator Tourville and Council Member Kevin Scaia to meet with school Superintendent Jim Varichak to discuss possible shared services.

AMENDMENT TO EMPLOYEE CONTRACT – JOHN W. TOURVILLE

Moved by Councilor Cook and supported by Councilor Campbell to amend City Clerk-Treasurer/Administrator John W. Tourville's employment contract dated January 8, 2016 to change from giving ninety (90) days advanced notice to resign to giving thirty (30) days advanced notice to resign. Mr. Tourville elected to waive the long and short term disability policy provided by the City. All other terms and provisions of the Employment Agreement between the City and Mr. Tourville dated January 8, 2016, shall remain unchanged and in full force and effect.
Voting Aye: All Motion Carried

RECESS TO CLOSED SESSION
TO DISCUSS RETURN TO WORK ISSUE

Moved by Councilor Cook and supported by Councilor K. Scaia to recess to Closed Session to discuss a return to work issue at 6:51 p.m.
Voting Aye: All Motion Carried

ADJOURN CLOSED SESSION/RESUME REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Cook to adjourn the Closed Session and resume the Regular Council Meeting at 7:36 p.m.
Voting Aye: All Motion Carried

SUMMARY OF CLOSED SESSION

The Council discussed a policy violation regarding an employee.

ADJOURN MEETING

Moved by Councilor T. Scaia and supported by Councilor K. Scaia to adjourn the regular council meeting at 7:37 p.m.
Voting Aye: All Motion Carried

s// Michael A. Jugovich
Mayor

Attest:

s// John W. Tourville
City Clerk-Treasurer/Administrator