

City of Chisholm Planning Commission
Monday, September 6, 2011
Regular Meeting Minutes

1. **Call to Order** –Jonathan Spector called the Regular Meeting to order at 5:43 PM.
2. **Roll Call** – Present at roll call: Council Rep. Steve Cook, Chairperson Jonathan Spector, and members Greg Skalko, Mike Yonkovich. Absent: Tom Tahija
Others Present: Terry Nevalainen, Mike Kalibabky, Mary Ann Centa, Terry Samsa, Cinda Samsa, and Building / Zoning Official Steve Erickson.
2. **Public Participation-**
 - Terry Nevalainen explains his request to have an alley vacated, and by having a trailer house removed by order of the city, because of its non-compliance with the City Ordinance.
 - Mike Kalibabky, and Mary Ann Centa voice their concern of a property just North of their home on 2nd Avenue NW. The following items were presented by Mike and Mary to the Planning Commission: There is an increase in traffic and the speed in which they are driving. What is the Zoning of Building north of their home, it seems clear to them it is being used a business with the owners two business vehicles driving to and from the building several times a day. Is the use Business or Residential? They are seeing company trucks and private vehicle traffic owned by the building owner throughout the day. Is it a satellite commercial site? The Planning Commission must review the use of the property to determine its compliance with the Zoning Ordinance. Then stop the non-compliance of this business use and traffic in our residential neighborhood. (See item 1. In old business)
 - Terry Samsa, Cinda Samsa are present and Terry Samsa spoke on the request to have an alley vacated between his property and the Nevalainen property. He also discussed his swapping of property with Terry Nevalainen, and to improve drainage by ditching along the property to improve drainage.
4. **Adopt the Agenda** – A motion was made by Greg Skalko to approve the agenda with changes. A second to the motion was made by Steve Cook. Yes votes – by all. Motion carried.
5. **Approve the Minutes** – A motion was made to approve the public hearing minutes for the June 6, 2011 meeting by Greg Skalko, and seconded by Mike Yonkovich. Yes votes – All. A motion was made to approve minutes for the June 6, 2011 regular meeting by Steve Cook, and seconded by Mike Yonkovich. Yes votes – All.
6. **Correspondence/Consent Agenda** – Variance Rules Article is distributed to each member, and drawing of a map showing location of alley and lots is also given to each member for discussion during new business.
7. **Old Business**
 1. The Planning Commission discussed the zoning use of the building at 1521 2nd Avenue NW, just north of the Kalibabky home. A discussion ensued, on those items brought up by Mike & Mary on the use of the property. The final decision and direction of the Planning Commission is for Mike to take pictures and to document traffic to and from the aforementioned property. Then bring the collected information back to the Planning Commission.

2. Review of City Ordinance Chapter 11, includes Sign Ordinance (copies previously given to members) "Discussion Only"
3. City Ordinance Chapter 4, Permits (Discussion Only)
4. After deliberation by the Planning Commission, the Sewer Ordinance amendment approved in May of 2011 with its \$500.00 non-compliance fee, is not retroactive to the original ordinance date as per discussion of the Planning Commission members.

8. New Business

1. Terry Nevalainen directs the members of the Planning Commission to follow through on having a trailer house removed by order of the city, because of its non-compliance with the City Ordinance. The Planning Commission reviewed the items brought to the planning commission by Mr. Nevalainen. First, the trailer house has no council approval as per records on file at City Hall during the 1970's when it was placed on the lot. The second item of non-compliance is that it has no foundation. After much discussion, the request by Mr. Nevalainen is forwarded to the City Attorney to find direction in having the City Government force the owner to have the trailer house removed.
2. A review of our city being part of "Military Yellow Ribbon City" is discussed along with the approval of the city to direct a committee of residents to be part of this group. A motion was made to approve the formation of a committee for this specific topic. A motion is made by Greg Skalko, and seconded by Mike Yonkovich. Yes votes – All.

9. Commissioner's Reports/Other Reports

Greg Skalko – Blue house on the 200 Block SW has long grass, have owners comply with the City Ordinance.

Jonathan Spector – None

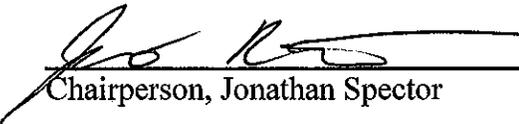
Steve Cook – CDA and EDA update of storefront renovation assistance and idea of heritage theme.

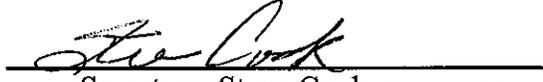
Tom Tahija – absent

Mike Yonkovich – No report

10. Next Meeting – October 3, 2011 at 5:30 PM

11. Adjourn Meeting – Motion to adjourn the meeting of September 6, 2011 was made by Greg Skalko, second by Mike Yonkovich at 7:32 P.M. Yes votes – All. Motion passed


Chairperson, Jonathan Spector


Secretary: Steve Cook Typed by: SDE