

## DUTIES AND RESPONSIBILITIES

POSITION TITLE: Skating Shack Attendants (Part Time/Seasonal)

WAGE First year \$10.00 per hour, shifts vary approximately 15 to 20 hours per week

DEPARTMENT: Chisholm Parks and Recreation Department

REPORTABILITY:

Report To: Recreation Director

Supervises: Chisholm Outdoor Skating Rink

POSITION PURPOSE: Provide quality maintenance for the outdoor skating rinks and supervise the public participants

## QUALIFICATIONS:

- The Attendant must be 18 years of age.
- The Attendant shall pass a background check.
- The Attendant shall pass a drug screening test.
- The Attendant shall pass a Head Injury course.
- The Attendant must have the ability to work with the public
- The Attendant must have the ability to lift 50 lbs and perform manual labor.

## MAJOR AREAS OF RESPONSIBILITY:

1. Attendant shall flood the rink as needed.
2. Attendant shall keep the rinks clear of snow by operating a snow blower and/or shoveling snow.
3. Attendant shall keep the ice rink area and skating shack area clean.
4. Attendant must be able to work independently.
5. The Attendant must have the ability to complete and turn in time sheets to the Recreation Director, as directed.
6. The Attendant shall supervise the rink/skating shack area and enforce the posted rules of the Chisholm Recreation Department.
7. The Attendant must wear appropriate clothing.
8. The Attendant shall complete and submit all incidents/accident reports to the Chisholm Recreation Director.
9. The Attendant must report maintenance issues or supplies needed for operation of the rinks.