



Home of the...
"Iron Man Mining Memorial"
"Bridge of Nations"
"Chisholm Heritage Mural"
"Ironworld Discovery Center" and
"The Museum of Mining"

City Hall – 316 West Lake Street - Chisholm, MN 55719
Tel: (218) 254-7906 Fax: (218) 254-7955

SEWER LATERAL INSPECTION INFORMATION

Steps to prepare your property for a city sewer lateral inspection:

1. Sign up and pay the appropriate fee (\$100.00 effective 1/1/09):

Chisholm City Hall
316 West Lake Street
Chisholm, MN 55719
Monday thru Friday
8:00 a.m. to 4:30 p.m.
2. Leave your daytime telephone number for the City's Sewer Collection Lead Person to call to set up an inspection time. The property owner or a representative of the property owner is required to be present for the inspection.
3. Make sure the cleanout cover is accessible and removable before the inspection time. If you are unable to locate the cleanout or remove the cover, please contact the Sewer Collection Lead Person (254-7920) prior to the scheduled inspection time to make other arrangements.
4. Once the inspection is complete, the Sewer Collection Lead Person will deliver the proper paper work and a DVD of the recorded inspection to the City Engineers Office (254-7907) to be reviewed and a letter summarizing the inspection will be mailed to property owner.
5. When receiving a correction notice, you as the owner are liable for lining up the contractor of your choice, and completing all applications, permits, and inspections through the City of Chisholm Building Officials Office.
6. When you are closing on the sale of your home, your final document will be your permit with the Building Officials signature and the date of your inspection. Please read the Building Permit form carefully. If you have any questions please direct them to the City Building Official, at 254-7906.