

CHISHOLM CITY COUNCIL
REGULAR MEETING – DECEMBER 13, 2016

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Rahja, Todd Scaia and Mayor Jugovich

Absent: Councilor Kevin Scaia

Also Present: Interim City Clerk-Treasurer/Administrator Steve Cook, Deputy Clerk-Treasurer Susan Schweiss (left at 6:20), Building Official Steve Erickson, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Matt Reid with SEH, Police Chief Vern Manner, Recreation Director Tammy Nevalainen, Nathan Thompson with Habitat for Humanity, Terry Nevalainen with the ATV Club, Paul Steinman with Springsted, Robert Vicari with HRA, and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Campbell and supported by Councilor K. Scaia to adopt the Agenda with two deletions under new business: D1) Final Pay Estimate #5 – 5th Ave NW Project and E1) Ordinance No. 7, “Amending City Traffic Code” and one addition under new business: H15) Appoint Search Committee for City Clerk-Treasurer/Administrator Position.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Nathan Thompson with North St. Louis County Habitat for Humanity gave an update on the home that is currently being built in Chisholm and an overview of the Habitat for Humanity program. He thanked City staff and all of those involved in the process of the purchase of the land and the building of the home.

Terry Nevalainen with the Northern Traxx ATV Club addressed the council with a request for them to consider directing the City Attorney to include changes to the City Traffic Code Ordinance No. 7 so the Northern Traxx ATV Club would be allowed to operate ATV's on County roads that are located within the City of Chisholm city limits.

REPORTS

Building Official Steve Erickson reported JN Johnson will be performing their annual fire extinguisher checks in all of the City Buildings that have extinguishers. City staff inspects the extinguishers monthly.

Interim City Clerk-Treasurer/Administrator Steve Cook was welcomed by the Mayor to his new interim position with the City and reported he is moving along with some projects and seeing some through to completion.

Other – Councilor Campbell attended the Police Commission meeting and gave an overview of the Police Department quarterly report. They had 1143 cases this past quarter.

Councilor Rahja welcomed Interim City Clerk-Treasurer/Administrator Steve Cook and wished everyone a Merry Christmas.

Councilor T. Scaia attended the Fire Department meeting and reported they had 10 calls in November and 118 year to date. They had five mutual aid calls since Thursday. He thanked the Fire Department staff. He reported the City crew was appreciative of the Police Department for performing traffic control during the removal of snow today. He thanked the Police Department for their cooperation with this endeavor.

Mayor Jugovich reported the EDA meeting was cancelled. He thanked the City staff, the Garage staff and Police Department staff for their outstanding work.

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ACCEPT THE CONSENT AGENDA

Moved by Councilor T. Scaia and supported by Councilor Rahja to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the November 17, 2016 Special Meeting, Minutes of the November 22, 2016 Public Hearing for 11th Street NW Project, Minutes of the November 22, 2016 Regular Meeting and Minutes of the December 7, 2016 Special Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

LIBRARY FURNITURE QUOTES

Moved by Councilor T. Scaia and supported by Councilor Campbell to authorize payment of \$7,770.92 to Northern Business Products of Duluth, MN for the purchase of furniture for the Library.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1216-77 APPOINT SKATING RINK ATTENDANTS

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 1216-77 to appoint up to four skating rink attendants for the Recreation Department.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1216-78 APPOINTMENT OF YOUTH CENTER ATTENDANTS

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 1216-78 to appoint two youth center attendants for the Recreation Department.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION FOR CHAMBER OF COMMERCE

Moved by Councilor Campbell and supported by Councilor Rahja to approve the gambling application from the Chamber of Commerce for a Bingo Fundraiser to be held on February 1, 2017 at Jim's Sports Club Bar & Grill.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION FOR CHAMBER OF COMMERCE

Moved by Councilor Rahja and supported by Councilor Campbell to approve the gambling application from the Chamber of Commerce for a raffle to be held on February 8, 2017 at Tom and Jerry's Bar.

Voting Aye: All

Motion Carried

HEATING & MECHANICAL QUOTE FOR POLICE DEPARTMENT

Moved by Councilor Campbell and supported by Councilor T. Scaia to authorize payment of \$3,705.00 to Range Cornice Heating & Sheet Metal of Hibbing, MN for the replacement of existing ceiling diffusers in the Police Station with liner diffusers and to relocate them to the outside walls.

Voting Aye: All

Motion Carried

REQUEST TO RESERVE CEMETERY COLUMBARIUM NICHE

Moved by Councilor Campbell and supported by Councilor Rahja to approve the request of Victoria Bennett to reserve the upper right west facing niche on the top row of the new cemetery columbarium. The fee for the niche will be determined once a fee schedule is established.

Voting Aye: All

Motion Carried

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RESOLUTION NO. 1216-82 APPROVE LEVY BY HOUSING & REDEVELOPMENT
AUTHORITY (HRA) OF THE CITY OF CHISHOLM, MN OF ITS SPECIAL BENEFITS
TAX FOR CERTAIN PURPOSES

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 1216-82 for the purpose of the Chisholm HRA to issue Government Housing Development Bonds (City of Chisholm, Minnesota General Obligation), Series 2017 in the principal amount not to exceed \$2,340,000. Pursuant to MN Statutes, Section 469.033, Subd. 6, the HRA is authorized to levy its special benefit tax upon all property within the City in an amount not exceeding .0185 percent of taxable market value of the City (the “Special Benefits Tax”), subject to the consent of the City.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1216-83 APPROVE PLEDGE OF GENERAL OBLIGATION BONDS TO
BE ISSUED BY HOUSING & REDEVELOPMENT AUTHORITY (HRA)

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 1216-83 to approve the pledge of general obligation bonds to be issued by the Housing & Redevelopment Authority (HRA), Series 2017 in the principal amount not to exceed \$2,340,000, to finance the construction of an 8 unit rental housing facility and to refinance an existing 38-unit rental housing facility.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1216-80 FINAL LEVY FOR 2017

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 1216-80 for the purpose of setting the final levy for the year 2016, collectible in the year 2017 as follows:

General Fund-----	\$1,329,468
Bonded Indebtedness-----	\$ 165,960
Total Levied by City Council-----	\$1,495,428

Voting Aye: All

Motion Carried

RESOLUTION NO. 1216-81 ADOPTING THE 2017 BUDGETS
(EXCLUSIVE OF THE GENERAL FUND)

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 1216-81 to establish a 2017 budget reflecting all non-general funds.

Voting Aye: All

Motion Carried

RETIREMENT BENEFIT DEPOSIT \$100,000 TO OPEB

Moved by Councilor T. Scaia and supported by Councilor Rahja to approve the transfer of \$100,000 from the General Fund into the account for Retiree Benefits.

Voting Aye: All

Motion Carried

PITNEY BOWES FIVE (5) YEAR LEASE AGREEMENT FOR POSTAGE METER

Moved by Councilor Campbell and supported by Councilor Rahja to enter into a five (5) year lease agreement with Pitney Bowes for a digital mailing system at the rate of \$424.44 per quarter.

Voting Aye: All

Motion Carried

2017 CIGARETTE, MECHANICAL AMUSEMENT & SOLID WASTE HAULER
APPLICATIONS

Moved by Councilor T. Scaia and supported by Councilor Campbell to approve the 2017 Cigarette, Mechanical Amusement & Solid Waste Hauler License Applications contingent upon meeting all State and Local Requirements.

Voting Aye: All

Motion Carried

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(continued)

COMMERCIAL REFRIGERATION SYSTEMS INVOICE

Moved by Councilor T. Scaia and supported by Councilor Campbell to authorize payment of \$5,658.60 to Commercial Refrigeration Systems, Inc. of Virginia, MN for the startup inspection, parts and repairs to the compressor at the ice arena for the 2016-2017 arena and curling club season.

Voting Aye: All

Motion Carried

PUBLIC WORKS EQUIPMENT REPAIR REQUEST FOR UNIT 4

Moved by Councilor T. Scaia and supported by Councilor Campbell to authorize payment of \$11,150.00 to Northland Tractor Repair, Inc. of Buhl, MN for the repair, parts & labor for Unit 4 (1985 Caterpillar Grader). Per Public Works Working Foreman, Larry Pervenanze's written request, he would like to have \$15,000 added to the Street Department's 2017 budget under maintenance and repairs.

Voting Aye: All

Motion Carried

RANGE ASSOCIATION OF MUNICIPALITIES & SCHOOLS (RAMS) 2017 DUES

Moved by Councilor Campbell and supported by Councilor Rahja to authorize payment of \$700.00 to RAMS for 2017 membership dues.

Voting Aye: All

Motion Carried

LETTER OF RESIGNATION – DAVE FISHER

Moved by Councilor Campbell and supported by Councilor T. Scaia to accept the letter of resignation dated November 22, 2016 from Heavy Equipment Operator Dave Fisher due to his upcoming retirement effective February 28, 2017.

Voting Aye: All

Motion Carried

POSTING FOR HEAVY EQUIPMENT OPERATOR POSITION

Moved by Councilor Rahja and supported by Councilor T. Scaia to authorize the posting for the heavy equipment operator position.

Voting Aye: All

Motion Carried

POSTING FOR PUBLIC WORKS TEAM COORDINATOR POSITION

Moved by Councilor T. Scaia and supported by Councilor Rahja to authorize the posting for the Public Works Team Coordinator position.

Voting Aye: All

Motion Carried

ADVERTISE FOR BOARDS & COMMISSIONS VACANCIES

Moved by Councilor T. Scaia and supported by Councilor Campbell to advertise for the filling of City of Chisholm vacant boards and commissions positions.

Voting Aye: All

Motion Carried

SCHEDULE JOINT MEETING WITH TOWN OF BALKAN

The Council directed Interim City Clerk-Treasurer/Administrator Steve Cook to contact the Town of Balkan to schedule a joint meeting with the Chisholm City Council and the Town of Balkan Board of Directors sometime in January 2017. This was an informational item at this time.

SET ORGANIZATIONAL MEETING

Moved by Councilor T. Scaia and supported by Councilor Rahja to schedule the Organizational meeting for Tuesday, January 3, 2016 at 5:30 p.m.

Voting Aye: All

Motion Carried

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APPOINT SELECTION COMMITTEE FOR CITY
CLERK-TREASURER/ADMINISTRATOR

Moved by Councilor T. Scaia & supported by Councilor Campbell to appoint Council Members Mary Jo Rahja, Tracy Campbell, Todd Scaia; Deputy Clerk-Treasurer Schweiss, Police Chief Vern Manner & Heavy Equipment Operator Don Haenke to serve on the selection committee for the City Clerk-Treasurer/Administrator position.

Voting Aye: All

Motion Carried

RECESS TO TRUTH IN TAXATION HEARING

Moved by Councilor T. Scaia and supported by Councilor Campbell to recess the regular Council meeting to the Truth in Taxation Hearing at 6:15 p.m.

Voting Aye: All

Motion Carried

ADJOURN TRUTH IN TAXATION HEARING

Moved by Councilor T. Scaia and supported by Councilor Campbell to adjourn the Truth in Taxation Hearing at 6:19 p.m.

Voting Aye: All

Motion Carried

RECESS REGULAR COUNCIL MEETING TO CLOSED SESSION
TO DISCUSS AFSCME UNION NEGOTIATIONS

Moved by Councilor T. Scaia and supported by Councilor Campbell to recess the regular City Council meeting to Closed Session at 6:25 p.m.

Voting Aye: All

Motion Carried

RECONVENE REGULAR COUNCIL MEETING

Moved by Councilor T. Scaia and supported by Councilor Campbell to reconvene the regular City Council meeting at 6:36 p.m.

Voting Aye: All

Motion Carried

RATIFY AFSCME LOCAL NO. 536 LABOR AGREEMENT CONTRACT

Moved by Councilor T. Scaia and supported by Councilor Campbell to ratify the 2017-2019 AFSCME Local No. 536 Labor Agreement Contract.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Rahja and supported by Councilor T. Scaia to adjourn the City Council meeting at 6:37 p.m.

Voting Aye: All

Motion Carried

/s/ Michael A. Jugovich

Mayor

Attest:

/s/ Steve Cook

Interim City Clerk-Treasurer/Administrator