

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 25, 2014**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich  
Absent: None

Also Present: Administrator Mark Casey, Building & Zoning Official Steve Erickson, Consulting Engineer Jim Johnson & Police Chief Vern Manner

ADOPT THE AGENDA

Moved by Councilor Scaia and supported by Councilor Campbell to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

David Rappuchi, Board Member of Precious Paws Humane Society of Chisholm thanked the Council for their support in the past and gave an overview of the current status of PPHSC. PPHSC is on the agenda this evening to discuss the current animal control contract which expires on February 28, 2014.

REPORTS

Police Chief Manner discussed the daytime parking situation and asked the Public to have patience with the City crew especially during snow removal. The Police Department is enforcing the calendar parking Ordinance. The Department of Natural Resources (DNR) firearms instruction is now web-based (must obtain a certificate of completion by April 24, 2014). The follow up to the web based training will be done by Police Chief Manner and instructors from the DNR on April 26, 2014 for a classroom Field Day. It is limited to the first 20 students who sign up and they must be at least 11 years of age. To register call Vern Manner at 254-7918 or contact Community Education at 254-1431.

Other – Councilors Benson, Campbell and Scaia thanked the City employees for the extra hours worked plowing snow and thawing frozen water lines. Councilor Cook gave an update on the recent Public Utilities Commission meeting. The City of Chisholm is currently asking residents to run their water until further notice to prevent frozen water lines (contact PUC at 254-7905). If the water temperature is below 35 degrees (you can use a thermometer to determine temperature) lines may freeze. Don't plow yards where water lines exist to ensure water lines do not freeze. Private contractors are available to thaw lines.

Mayor Jugovich asked the public to proceed with caution at intersections and throughout town while the City crew continues to remove snow to widen the streets. They are still working on water line freezes, asked the public to run their water no more than the diameter of a pencil (a steady stream) until further notice. The PUC will be using the months of October, November and December 2013 to get an average of water consumption to adjust bills in March & April. The Chamber of Commerce annual Chilly Open will take place on March 8, 2014 at the Minnesota Discovery Center.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Benson and supported by Councilor Drow to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council meeting of February 11, 2014, Payroll and Overtime.

Voting Aye: All

Motion Carried

ANNUAL BUILDING REPORT

Steve Erickson presented the Council with the 2013 building report which includes number of permits issued and fees collected by the City. This was an informational item.

RESOLUTION NO. 0214-22 ORDERING PREPARATION OF FEASIBILITY REPORT ON  
IMPROVEMENT FOR 5<sup>TH</sup> AVENUE NW

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0214-22 ordering a feasibility report from Short, Elliot and Hendrickson, Inc (SEH) of Virginia, MN to study and report to the council for the replacement of the utilities and street and to assess the benefitted property for all or a portion of the cost of the improvement of 5<sup>th</sup> Ave. NW from 2<sup>nd</sup> St. NW to 6<sup>th</sup> Street NW.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

**RECEIPT OF BIDS & AWARD OF CONTRACT FOR 2014 AGGREGATE STOCKPILING**

Moved by Councilor Scaia and supported by Councilor Campbell to accept the low bid in the amount of \$93,000 from Hammerlund Construction, Inc. of Grand Rapids, MN for the 2014 Boulder, Concrete and Bituminous Materials Crushing for Aggregate Stockpiling project.  
Voting Aye: All Motion Carried

**LIBRARY BOARD RESIGNATION**

Moved by Councilor Drow and supported by Councilor Benson to accept the letter of resignation from Sandy Novak from the Library board effective February 1, 2014.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0214-21 SUPPORTING HF1286 & SF1152 ALLOWING CITIES TO  
DESIGNATE WEBSITE TO PUBLISH PUBLIC NOTICES**

Moved by Councilor Drow and supported by Councilor Benson to adopt Resolution No. 0214-21 to support HF 1286 and SF 1152, legislation now before the 2014 legislature that would allow the City of Chisholm to publish certain public notices on the city website [www.ci.chisholm.mn.us](http://www.ci.chisholm.mn.us), instead of, or in addition to, in an official newspaper.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0214-23 SUPPORT FOR THE POLYMET MINING NORTHMET PROJECT**

Moved by Councilor Campbell and supported by Councilor Scaia to adopt Resolution No. 0214-23 to support the PolyMet Mining NorthMet Project.  
Voting Aye: Councilors Benson, Campbell, Drow, Scaia and Mayor Jugovich  
Voting No: Councilor Cook Motion Carried

**PRECIOUS PAWS ANIMAL CONTROL CONTRACT**

Moved by Councilor Campbell and supported by Councilor Cook to approve the Animal Control Contract Agreement with Precious Paws Humane Society of Chisholm for animal control/housing at the fixed rate of \$1,000.00 per month for up to 80 animals per year beginning March 1, 2014 and ending February 28, 2015. The contract shall include language for the PPHSC to notify the Chisholm Police Department when returning an animal to its owner.  
Voting Aye: All Motion Carried

**SET BOARD OF APPEAL & EQUALIZATION MEETING DATE**

Moved by Councilor Benson and supported by Councilor Scaia to schedule the Board of Appeals and Equalization meeting to be held on Wednesday, April 30, 2014 from 4:00 to 5:00 pm at City Hall.  
Voting Aye: All Motion Carried

**APPOINTMENT TO HOUSING AND REDEVELOPMENT AUTHORITY**

Moved by Councilor Scaia and supported by Councilor Drow to appoint Dennis Amic to the Housing and Redevelopment Authority for a five year term beginning.  
Voting Aye: All Motion Carried

**SET DATE FOR ASSESSMENT POLICY REVIEW**

Moved by Councilor Drow and supported by Councilor Benson to schedule a special meeting to be held on Tuesday, March 25, 2014 immediately following the Council meeting to review the assessment policy.  
Voting Aye: All Motion Carried

**RECESS TO EXECUTIVE SESSION**

Moved by Councilor Cook and supported by Councilor Campbell to recess to Executive Session at 6:20 pm to discuss labor negotiations for AFSCME, the City Attorney's employment contract and the Building & Zoning Official's employment contract.  
Voting Aye: All Motion Carried

**ADJOURN EXECUTIVE SESSION**

Moved by Councilor Cook and supported by Councilor Benson to adjourn from Executive Session and reconvene the regular City Council meeting at 7:05 pm.  
Voting Aye: All Motion Carried

**RECONVENE REGULAR MEETING**

Moved by Councilor Benson and supported by Councilor Drow to reconvene the regular City Council meeting at 7:06 pm.  
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

CITY ATTORNEY CONTRACT

No action taken.

BUILDING & ZONING OFFICIAL CONTRACT

No action taken.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Cook and supported by Councilor Scaia to adjourn the Regular Council meeting at 7:07 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Michael A. Jugovich, Mayor

Attest:

s// Mark Casey

Mark Casey, Administrator-Clerk/Treasurer