

**CHISHOLM CITY COUNCIL
REGULAR MEETING RECESSED ON
JULY 24, 2019
(DUE TO LACK OF A QUORUM)
RECONVENED ON JULY 29, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, Adam Lantz, Travis Vake, Jim Varda, and Mayor John Champa

Absent: Council Member April Larson

Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, and Administrative Assistant Rachel Andria

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Campbell to adopt the Agenda with one change: Move item 7F2) AT&T Agreement for Leased Space on Water Tower to 7A2), and one addition: 7F4) Casual Labor Hire Request

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Mayor Champa reported the PUC has information from the Minnesota Department of Health, they are going to test a number of communities for any unregulated contaminants that normally aren't tested for in drinking water. They want to see what could be in the water and to be aware if there might be any future concerns. The Department of Health will not be charging us, as they will be doing the testing themselves in numerous communities. Smoke testing will begin and the letters went out to everyone about it. The RedHead Bike Park is currently being built. There is controversy on Facebook about seal cracking. Seal cracking is a good thing, it saves our streets by sealing the cracks and it keeps the water from getting underneath. Consultant Engineer Jim Johnson reported crack sealing was started and completed last week. Where ever you see the white paper over black strips going across the pavement is where the crack sealing was done. In addition to keeping water from getting underneath the pavement, seal cracking keeps the pavement from popping out during winter freeze cycles. It's a very good and wise investment for the areas where our newer streets are. He gave an update on the 13th Street NW project which started the end of last week for removals. They are continuing with removals of the pavement and clearing and grubbing today and tomorrow. Joe Sopp with Jola & Sopp Excavating will be starting the utility construction either Wednesday or Thursday. Councilor Varda asked how much money was in the crack sealing fund and if it was \$20,000. Consultant Engineer Jim Johnson stated we had \$50,000 in the fund for crack sealing and seal coating. The County did not have a seal coating program this year and we actually used \$30,000 this year to remove the pavement on 3rd Street NW. In response to Councilor Varda's question, he said we had \$20,000 budgeted. Councilor Lantz asked if there was any way to put a notice out, before doing the crack sealing, since it does create a lot of dust and people have their windows open this time of year. Consultant Engineer Jim Johnson said once the RAVE notification program is in place maybe that is something that can be utilized since they only get a day or two notice before the contractor moves in for the crack sealing. They are doing it on a county wide basis and its weather dependent so we don't get much notice to put anything in the mail. City Public Works Supervisor Larry Folstad has several updates for the council and is working with Margaret on the schedule to get them the documentation so they have some time to review. First on safety; the big talk of the week is the hands-free policy going into effect this Thursday and public works is ready to get on board with that, not only in the vehicles but also the equipment and all city means of transportation. Councilor Varda asked if the City has Bluetooth for them to use. City Public Works Supervisor Larry Folstad said no and that maybe we need to have a policy review and update done. The current policy is outdated when it comes to cell phones and wireless devices. Mayor Champa stated that for now the policy is if you have to make a phone call, you need to pull over and put the vehicle into park and then make your call. A discussion needs to happen about the policy, they would like to reincorporate the radios. The city wide clean up went unexpectantly very well. Last year they had estimated 20-25 mattresses and this year they had 159, last year they had one pickup load of tires and this year they had dump truck loads with hundreds of tires. It was a success. He gave an update on the Shuster sign, the posts are in the ground and they are ready for Bill at Bark Design to finish the sign. He was talking about wrapping the pole with something and maybe being done by the end of the week. The lights at the softball field are done. He & his staff are prepping for the fair and Doc Moonlight Graham days. There is an inspection tour for the Redhead Mountain Bike Trail every Friday at 2:00 p.m. If anyone wants to join, just get a hold of Larry. The smoke testing that was mentioned is tentatively going to start on the 12th and the 19th and there is no reason you have to be home, its harmless. Councilor Campbell asked where the smoke will be coming out of, the sewer vent in the home? City Public Works Supervisor Larry Folstad stated the smoke gets forced into the system and if everything is working perfectly, it should come out the vent. If it comes out in your house, you may have a broken line or a possible dry trap. Mayor Champa stated the reason they are doing the smoke test is because during the rains they are getting some unusual spikes with the water going to the waste treatment plant. They are going to smoke the system to see if they see a lot of smoke coming up in areas to see if we have some bigger issues that they don't know about. Consultant Engineer Jim Johnson stated it is basically checking to see if it's coming off the gutters, then the storm sewer leads are hooked into the sanitary sewer system and need to be disconnected. That's the clean water that is going into the waste treatment plant and they are trying to eliminate. So, it's the interconnection of the storm sewer that is draining into the sanitary sewer system where it does not belong. Mayor Champa asked about fencing at the mine pits and if that discussion has gotten any further. City Public Works Supervisor Larry Folstad stated no and that is probably going to be a capital project. Councilor Campbell asked Administrator Bill Manney how the notification system was coming and if all the training was done. Administrator Bill Manney stated that the training is done and some people are using it. The goal is to send out the flyer in the next PUC statement in August.

**CHISHOLM CITY COUNCIL
REGULAR MEETING RECESSED ON
JULY 24, 2019
(DUE TO LACK OF A QUORUM)
RECONVENED ON JULY 29, 2019
(Continued)**

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Lantz to accept the Consent Agenda, including the List of Bills, Minutes of the previous July 9, 2019, Special Joint Meeting with CDA/EDA, July 10, 2019 Special Meeting, July 10, 2019 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0719-57 PROCLAMATION FOR VOYAGEURS AREA COUNCIL, BSA, DAY

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 0719-57 to proclaim August 1, 2019 as Voyageurs Area Council, BSA, Day in honor of the 25th anniversary of their incorporation. Michael Jenkins the Executive Director, Lee Iverson the District Chair for this area, scouts Jennifer Larson and Madilyn Larson were in attendance to accept the proclamation. Michael Jenkins spoke on behalf of the BSA and said they are very proud of Chisholm. Councilor Varda attended the Boy Scouts of America Camporall in May and that was the biggest and best event the Voyageurs Area Council has had. They had over 900 people participate and the biggest thing they did before that was less than 400 people. They wanted to thank the Mayor and Councilors and the City of Chisholm for the friendliness, the cooperation and the service by the City of Chisholm during the Camporall. Lee Iverson said thank you to the Councilors for hosting the Camporall, thank you for being good citizens and hosting the Boy Scouts and for supporting them.

Voting Aye: All

Motion Carried

A T & T LEASE AGREEMENT FOR ANTENNA ON WATER TOWER

Moved by Councilor Campbell and supported by Councilor Varda to grant the request of AT&T of Atlanta, GA to install an antenna on the Chisholm water tower for a fee of \$2,000.00 per month. The agreement is both an aerial lease to put up an antenna on the water tower along with a land lease that would allow AT&T to eventually put a structure at the base of the tower, to house larger equipment that wouldn't go up on top of the water tower.

Voting Aye: All

Motion Carried

TODD SCHNORR REQUEST – FOUR WHEELER FUNDRAISER RIDE

Moved by Councilor Campbell and supported by Councilor Vake to grant the request of Todd Schnorr to host a four wheeler fundraiser ride to benefit veterans and police officers on Saturday, September 7, 2019. The request is for the closure of the 200 block of West Lake Street from Snickers to Tom and Jerry's from 8:00 a.m. to 12:00 p.m. for the lineup of four wheelers, the Honor Guard's posting of colors & for the Police & Fire Department to escort them out of town at 11:00 a.m.

Voting Aye: All

Motion Carried

GAMBLING PERMIT APPLICATION – HOMETOWN HERO OUTDOORS

Moved by Councilor Campbell and supported by Councilor Vake to approve the gambling permit for the Hometown Hero Outdoors for a raffle event to be held on September 7, 2019 at Tom & Jerry's Bar.

Voting Aye: All

Motion Carried

DECLARE CITY WIDE FESTIVAL – ST. LOUIS COUNTY FAIR BEER GARDEN

Moved by Councilor Campbell and supported by Councilor Varda to declare a City Wide Festival for the beer garden at the St. Louis County Fair, July 31st through August 4th.

Voting Aye: All

Motion Carried

ST. LOUIS COUNTY FAIR TEMPORARY LIQUOR LICENSE REQUEST

Moved by Councilor Campbell and supported by Councilor Lantz to grant a temporary liquor license to the St. Louis County Fair Board for the beer garden at the Fair on July 31st through August 4th.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0719-58 DECLARE ADEQUACY OF PETITION & ORDER PREPARATION OF REPORT FOR THE 800 BLOCK OF 3RD STREET NW INFRASTRUCTURE REPLACEMENT PROJECT

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0719-58 to declare the adequacy of the petition and to order the preparation of the report for the 800 block of 3rd Street NW Infrastructure Replacement Project. The petition was referred to Consultant City Engineer Jim Johnson to report to the council as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement.

Voting Aye: All

Motion Carried

CHANGE ORDER NO. 4 FOR 8TH STREET NW INFRASTRUCTURE IMPROVEMENTS

Moved by Councilor Campbell and supported by Councilor Vake to approve Change Order No. 4 from Mesabi Bituminous in the amount of \$5,715.06 for 1,293 tons of recycled asphalt pavement for the 8th Street NW Project.

Voting Aye: All

Motion Carried

PAYMENT APPLICATION NO. 6 FOR 8TH STREET NW INFRASTRUCTURE IMPROVEMENTS

Moved by Councilor Campbell and supported by Councilor Varda to approve Payment Application No. 6 from Mesabi Bituminous in the amount of \$101,349.19 for the 8th Street NW Project for work completed through July 1, 2019.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING RECESSED ON
JULY 24, 2019
(DUE TO LACK OF A QUORUM)
RECONVENED ON JULY 29, 2019
(Continued)**

DISCUSSION ON FIELD HOUSE & HOCKEY ARENA

No action taken. Councilor Vake brought up his concerns with the field house and the arena. One concern is what is going to happen to the field house after this football season. Also, when Councilor Vake was running for Council, there were numerous requests for an audit of the arena and it has never been presented, even though the contract clearly states that they may request an audit at any point of the previous year. Discussion was held on the arena and field house and at this time the arena has a contract with the City until 2022. At this time, this will be an agenda item under unfinished business and see if someone from the arena will come in to discuss some items.

YELLOW GARBAGE BAGS UPDATE

No action was taken, this was an informational item at this time. Discussion was held about yellow bags and how there are a number of different aspects that are involved with them and still keep the garbage bills lower. Administrator Bill Manney will work with Public Works Supervisor Larry Folstad and the Public Works Department to come up with various proposals and will bring them back to the PUC and the Council.

REDHEAD MOUNTAIN BIKE TRAIL UPDATE

Administrator Bill Manney gave an update on the Redhead Mountain Bike Trail. No action was taken, this is now a non-issue. At the time the agenda was put together, it was a potential insurance issue. It was brought to the City's attention from the IRRRB that the City was responsible for insurance. A mining company with a couple parcels of land in the Redhead Project requires \$4 million of coverage. After checking with the League of MN Cities to do an increase from \$2 million to \$4 million, they have to do it for the whole City, it was a \$20,000 expense. The IRRRB resolved the issue with the mining company where the MN Discovery Center's insurance would cover the two parcels of land.

INTERNSHIPS

Discussion was held regarding an internship request. The Council directed Building Official Mandy Galli to contact the individual who requested the internship to see if the request came from the school. The Council may consider the request if the school provides the insurance for the internship. She will report back to the Administrator.

RE-APPOINT DON HAENKE TO THE ST. LOUIS COUNTY FAIR BOARD

Moved by Councilor Campbell and supported by Councilor Varda to re-appoint Don Haenke to serve as the City of Chisholm liaison on the St. Louis County Fair Board for a one year term.

Voting Aye: All

Motion Carried

ADVERTISE FOR AND HIRE UP TO FOUR (4) FALL/WINTER CASUAL, SEASONAL LABORERS

Moved by Councilor Varda and supported by Councilor Campbell to authorize Public Works Supervisor to advertise for and hire up to four (4) casual, seasonal laborers with the application deadline being August 9th, 2019.

Voting Aye: All

Motion Carried

MISCELLANEOUS ITEMS

1. Mayor Champa requested a list of vacant City boards and commission positions for the next agenda.
2. Councilor Lantz asked if the City could get some cameras to put at City parks.
3. Councilor Vake requested Councilor Varda to ask the Recreation Board about getting a wheelchair swing for each City park.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Lantz and supported by Councilor Varda to adjourn the Regular Council meeting at 7:21 p.m.

Voting Aye: All

Motion Carried

/s/ John A. Champa

Mayor

Attest:

/s/ William Manney
City Clerk-Treasurer/Administrator