

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JUNE 24, 2014**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich
Absent: None

Also Present: Administrator Mark Casey, City Attorney Lou Cianni, Consulting Engineer Jim Johnson & Police Chief Vern Manner

ADOPT THE AGENDA

Moved by Councilor Benson and supported by Councilor Drow to adopt the agenda with one change: F3) Res. No. 0614-64 Proclaim National Model Aviation Day and two additions: B4) Res. No. 0614-59 3rd Ave NE Assessments & B5) Change Order for 6th St. SE/Rail Drive.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Stacy Smart addressed the council with questions on the status of hiring an appraiser for the 6th Street SE/Rail Drive & Center Drive projects.

REPORTS

Consulting Engineer Jim Johnson gave an update on the TH67 storm sewer regarding the culvert on 8th Street NE.

Administrator Casey advised the public that absentee ballot voting will start on Friday, June 27, 2014. The budget process has started within the departments and the Council was asked to give some thought to Capital improvements and expenditures.

Other – Councilor Campbell reported the Chamber will be holding a half raffle at Cheap Thrills on July 22, 2014. The Chamber is looking for volunteers during Doc Moonlight Graham Days. Areas are available in Chisholm for adoption. Forms and information are available at City Hall.

Mayor Jugovich asked the property owners to cut grass on vacant lots or they will be cited by the Police Department. The Mayor has been in discussion with Administrator Casey & Councilor Benson as to the condition of the Library steps and the need to have them torn down. Police Chief Manner and Mayor Jugovich have been looking at a facility for the Police & Fire Departments.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Scaia and supported by Councilor Campbell to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the regular City Council meeting of June 10, 2014, Payroll and Overtime.

Voting Aye: All

Motion Carried

FIRE HALL/POLICE DEPARTMENT REROOFING ESTIMATES

Moved by Councilor Scaia and supported by Councilor Drow to authorize the formation of a committee consisting of Mayor Jugovich, Administrator Casey, Councilor Campbell, Fire Chief Robert Brown and Police Chief Vern Manner to research options for a Fire Department/Police Department facility.

Voting Aye: All

Motion Carried

SEH PROFESSIONAL SERVICES AGREEMENT FOR 3RD AVENUE NE PROJECT

Moved by Councilor Benson and supported by Councilor Cook to enter into an agreement with Short, Elliot & Hendrickson, Inc. (SEH) for professional services for design and bidding services for the 3rd Avenue NE Project. This will include a breakdown by hours and tasks.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0614-57 ACCEPTING FEASIBILITY STUDY/CALLING FOR HEARING ON
IMPROVEMENTS FOR 3RD AVENUE NE PROJECT**

Moved by Councilor Cook and supported by Councilor Benson to adopt Resolution No. 0614-57 to accept the feasibility study to consider improvements to 3rd Avenue NE from 6th Street NE to 8th Street NE, and schedule a public hearing for July 23, 2014 at 5:00 pm at City Hall.

Voting Aye: Councilors Benson, Cook, Drow, and Mayor Jugovich

Voting No: Councilors Campbell and Scaia

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

**RESOLUTION NO. 0614-58 ORDERING IMPROVEMENT & PREPARATION OF PLANS
3RD AVENUE NE PROJECT**

Moved by Councilor Cook and supported by Councilor Drow to adopt Resolution No.0614-58 ordering improvement and preparation of final plans and specifications for 3rd Avenue NE from 6th Street NE to 8th Street NE.

Voting Aye: Councilors Benson, Campbell, Cook, Drow, and Mayor Jugovich

Voting No: Councilor Scaia

Motion Carried

RESOLUTION NO. 0614-59 ASSESSMENTS FOR 3RD AVENUE NE PROJECT

Moved by Councilor Cook and supported by Councilor Drow to adopt Resolution No. 0614-59 to declare costs to be assessed, order preparation of the proposed assessment, and schedule a public hearing on July 23, 2014 at 5:15 pm at City Hall for proposed assessments for 3rd Avenue NE infrastructure improvement project.

Voting Aye: Councilors Benson, Cook, Drow, and Mayor Jugovich

Voting No: Councilors Campbell & Scaia

Motion Carried

CHANGE ORDER 6TH STREET SE/RAIL DRIVE

Moved by Councilor Benson and supported by Councilor Campbell to approve the change order request from Short, Elliott & Hendrickson, Inc. (SEH) to extend Contractor, Jola & Sopp's final completion date of the 6th Street SE/Rail Drive project from July 1, 2014 to July 28, 2014.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0614-56 ACCEPTING DONATION FROM BALKAN FOR
CHISHOLM SUMMER RECREATION PROGRAM (CSRP)**

Moved by Councilor Benson and supported by Councilor Drow to adopt Resolution No. 0614-56 to accept the \$1,000 donation from the Town of Balkan for the Chisholm Summer Recreation Program (CSRP).

Voting Aye: All

Motion Carried

6TH STREET SE/RAIL DRIVE ASSESSMENT

Moved by Councilor Scaia and supported by Councilor Drow to declare the portion of the cost of the assessment to benefited property owners at zero (0) dollars per linear foot for the 6th Street SE/Rail Drive infrastructure/improvement project.

Voting Aye: All

Motion Carried

CENTER DRIVE ASSESSMENT

Moved by Councilor Scaia and supported by Councilor Benson to declare the portion of the cost of the assessment to benefited property owners at twenty dollars (\$20.00) per linear foot for the Center Drive infrastructure/improvement project.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0614-62 ESTABLISHING AN ABSENTEE BALLOT BOARD

Moved by Councilor Drow and supported by Councilor Benson to adopt Resolution No. 0614-62 to establish an absentee ballot board.

Voting Aye: Councilors Benson, Campbell, Cook, Drow, and Mayor Jugovich

Abstained: Councilor Scaia

Motion Carried

RESOLUTION NO. 0614-63 APPOINT ELECTION OFFICIAL'S & JUDGES

Moved by Councilor Benson and supported by Councilor Campbell to adopt Resolution No. 0614-63 for appointment of election officials and judges to serve at the 2014 Primary and General Elections.

Voting Aye: Councilors Benson, Campbell, Cook, Drow, and Mayor Jugovich

Abstained: Councilor Scaia

Motion Carried

RESOLUTION NO. 0614-60 ACCEPTING IRRRB RESIDENTIAL REDEVELOPMENT GRANT

Moved by Councilor Campbell and supported by Councilor Drow to adopt Resolution No. 0614-60 authorizing the City of Chisholm to make application to and accept grant funds in the amount of \$89,544 from the Iron Range Resources & Rehabilitation (IRRRB) Residential Redevelopment Grant Program.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0614-61 ACCEPTING IRRR MINING IMPACT GRANT

Moved by Councilor Benson and supported by Councilor Scaia to adopt Resolution No. 0614-61 authorizing the City of Chisholm to make application to and accept grant funds in the amount of \$100,000 from the Iron Range Resources & Rehabilitation Board (IRRRB) for the mining impact study.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

RESOLUTION NO. 0614-64 PROCLAIM NATIONAL MODEL AVIATION DAY

Moved by Councilor Campbell and supported by Councilor Cook to adopt Resolution No. 0614-64 to proclaim Saturday, August 16, 2014 as National Model Aviation Day.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION MN GOOD SAM CLUB

Moved by Councilor Campbell and supported by Councilor Scaia to approve the gambling license application of the MN Good Sam Club to hold raffles and bingo during their stay at the St. Louis County Fairgrounds August 14–17, 2014.

Voting Aye: All

Motion Carried

POST FOR DEPUTY CLERK/TREASURER POSITION

Moved by Councilor Drow and supported by Councilor Cook to authorize the internal and external posting for the Deputy Clerk/Treasurer Position.

Voting Aye: All

Motion Carried

ADJOURN

Moved by Councilor Benson and supported by Councilor Campbell to adjourn the City Council meeting at 6:27 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich
Michael A. Jugovich, Mayor

Attest:

s// Mark Casey
Mark Casey, Administrator-Clerk/Treasurer