

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JUNE 24, 2020**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order at 5:30 p.m. The meeting was held via Zoom video teleconference instead of in person due to the COVID-19 coronavirus pandemic and Minnesota Governor Walz's Executive Order to "Stay at Home". All votes were done by roll call vote.

ROLL CALL

Present: Council Members Tracy Campbell, April Fountain, Adam Lantz, Travis Vake, Jim Varda, and Mayor John Champa

Absent: None

Also present: City Clerk-Treasurer/Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Fire Chief Bob Brown, Library Supervisor Katie Christenson, Police Chief Vern Manner, Public Works Supervisor Larry Folstad, Recreation Director Tammy Nevalainen, Administrative Assistant Margaret Gornick, Terry Hartikka with Mesabi Community Television, and Marie Tolonen with the Chisholm Tribune Press

ADOPT THE AGENDA

Moved by Councilor Lantz and supported by Councilor Campbell to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Larry Choate addressed the council with a request to host a neighborhood event on July 25th from 6:00 – 9:00 p.m. The request is in the event that they may break the noise ordinance.

REPORTS

Councilor Lantz said people are excited for the new garbage cans. He attended a campground meeting. He thanked Administrator Manney and the administrative staff.

Councilor Fountain attended the campground meeting today via zoom. There is lots going on. They have a great team and appointed a sub-committee. She feels the public will be happy with the Chisholm Iron Trail Campground.

Councilor Vake said that he, Larry F., Jim and the Mayor walked through the 8th Street NW project to address the areas that need to be fixed. He met with Larry on the calendar parking ordinance. He will be meeting with Bob & Vern and will finalize the ordinance for the traffic committee to review. The Chamber is looking at options for the Doc Moonlight Graham Days. He wished Larry Folstad a happy one year anniversary as the Public Works Supervisor. He said the amazing garbage can system will be coming soon.

Mayor Champa reported the Redhead Mountain Bike Park has opened up. He attended the open house with Councilor Campbell. He has been hearing a lot of good things about the park such as it being world class. It is a good addition for Chisholm.

Consultant Engineer Jim Johnson reported the contractor will complete the punch list on the 13th Street NW project by July 1st. the bituminous is done on 4th Ave W. and the Pickle Ball Court. There are some issues on the striping at the Pickle Ball Court. The Public Safety Building sanitary sewer is complete. They are working on getting the 3rd Ave NW project going. The Public Informational Meeting will be held on July 15th and the Public Hearing will be on July 22nd at 4:30 p.m. at the Senior Citizens Center.

Public Works Supervisor Larry Folstad reported they are going to start working on alleys. They have been working on trees. On Monday, one of the new trucks arrived. It will be brought to Lytchfield to be fit for the dump truck plow truck equipment. The garbage system continues to move forward. He received the sewer flow study.

Fire Chief Bob Brown reported the department is currently on a co call. They are still participating in the state calls with the Fire Marshall. They completed the ladder training. They are working with job care for their annual physicals. They have been practicing social distancing and wearing masks. He stressed the importance of having working smoke and carbon monoxide detectors.

Library Supervisor Katie Christenson reported on the summer reading program. She and her staff are putting together crafts, stickers and free books. These packets will be available curbside. The carpet will be installed next week at the library. The roof is being worked on.

Recreation Director Tammy Nevalainen reported the summer recreation program will not be offered this summer. She has been receiving requests for girls softball and the VFW. We require a COVID-19 plan from them. The fencing for the Pickle Ball court should be in mid July. The skating rink slab is in.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Vake and supported by Councilor Fountain to accept the Consent Agenda, including the List of Bills, Minutes of the previous June 3, 2020 Working Session, the June 10, 2020 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

VALENTINI'S SEWER REPAIR BILLS

Moved by Councilor Varda and supported by Councilor Campbell to remove the item from table for discussion.

Voting Aye: All

Motion Carried

Moved by Councilor Vake and supported by Councilor Varda to pay the \$6,660.00 for the repair of the sewer at Valentini's. Councilors Vake and Varda amended the motion and support to include directing the City Engineer, Administrator and Building Official to draft a policy for a process for expenses and to include an emergency clause in the policy.

Voting Aye: All

Motion Carried

IRRR RESIDENTIAL REDEVELOPMENT PROGRAM GRANT APPLICATION

Motion by Councilor Campbell and supported by Councilor Fountain to authorize the Building Official to apply to the IRRR Redevelopment Grant Program for \$7,485.00 for the demolition of five garages and one shed.

Voting Aye: All

Motion Carried

BIDS FOR DEMOLITION

Moved by Councilor Vake and supported by Councilor Fountain to award the low bid of \$11,600.00 to Northland Demolition for the demolition of the five garages and one shed.

Voting Aye: All

Motion Carried

JOB DESCRIPTION FOR WATER PLANT OPERATOR/ UTILITY

Moved by Councilor Campbell and supported by Councilor Fountain to approve the job description for the Water Plant Operator / Utility position.

Voting Aye: All

Motion Carried

POST FOR WATER PLANT OPERATOR/ UTILITY POSITION

Moved by Councilor Varda and supported by Councilor Vake to post internally for the Water Plant Operator / Utility position. Councilors Varda and Vake amended the motion and support to also post externally if the qualified internal candidate does not apply. Councilors Varda and Vake amended the motion to appoint a committee of Larry Folstad, Bill Manney, Travis Vake and the PUC Commissioner or his designee to serve as the hiring committee for the hiring of an external person if necessary.

Voting Aye: All

Motion Carried

LARRY & MICHELLE CHOAT REQUEST

Moved by Councilor Campbell and supported by Councilor Fountain to grant the request of Larry & Michelle Choat to host a neighborhood event on July 25th from 6:00 – 9:00 p.m. The request is in the event that they break the noise ordinance.

Voting Aye: All

Motion Carried

BLIGHT

This was an informational item at this time.

BUHL UPDATE

This was an informational item at this time.

CHAMBER OF COMMERCE GAMBLING APPLICATION

Moved by Councilor Campbell and supported by Councilor Vake to approve the gambling permit application for the Chisholm Chamber of Commerce to host a raffle on September 30, 2020.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0620-46 ACCEPT LIBRARY DONATION FROM LINDA O'BRIEN

Moved by Councilor Fountain and supported by Councilor Varda adopt Resolution No. 0620-46 to accept the monetary donation of \$25.00 from Linda O'Brien and to earmark the funds for the Library.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0620-47 SCHEDULE PUBLIC HEARING FOR 3RD ST NW PROJECT

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0620-47 to schedule a public hearing for Wednesday, July 22, 2020 at 4:30 p.m. at the Senior Citizen's Center for the 3rd Street NW Project.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

KGM CONTRACTOS PAY APPLICATION NO. 1 FOR 4TH AVE W RECONDITIONING

Moved by Councilor Campbell and supported by Councilor Vake to approve pay application no. 1 from KGM Contractors for \$216, 482.52 for the 4th Avenue W project.

Voting Aye: All

Motion Carried

ORDINANCE AMENDING CITY CODE 90 – RESTRICTIONS FOR KEEPING DOGS AND CATS

Moved by Councilor Campbell and supported by Councilor Fountain to direct City Attorney Lindsay to redraft the Ordinance amending City Code 90 for restrictions for keeping dogs and cats.

Voting Aye: All

Motion Carried

COVID-19 PREPAREDNESS PLAN

This was an informational item at this time.

CHISHOLM SOFTBALL COVID-19 PLAN

Moved by Councilor Varda and supported by Councilor Lantz to approve the Chisholm Softball COVID-19 Plan.

Voting Aye: All

Motion Carried

CITY OF CHISHOLM FITNESS FACILITY COVID-19 PLAN

Moved by Councilor Varda and supported by Councilor Lantz to approve the Chisholm Fitness Facility COVID-19 Plan.

Voting Aye: All

Motion Carried

CHISHOLM HIGH SCHOOL SUMMER WORKOUT SAFETY COVID-19 PLAN

Moved by Councilor Vake and supported by Councilor Lantz to approve the Chisholm High School Summer Workout (Weightlifting/Football) COVID-19 Plan.

Voting Aye: All

Motion Carried

POWERLINE UTILITY EASEMENT AGREEMENT

Moved by Councilor Vake and supported by Councilor Campbell to approve the Powerline Utility Easement Agreement with Northern States Power Company.

Voting Aye: All

Motion Carried

IRONBOUND STUDIOS UPDATE

This was an informational item at this time.

PUBLIC SAFETY BUILDING

Moved by Councilor Lantz and supported by Councilor Varda to accept the recommendation of Mr. Krzyzanowski with Wendell Five Bugles to move the footprint of the Public Safety Building per the revised design work and to direct the Administrator to schedule a meeting with Wendell Five Bugles.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0620-48 NORTHERN TRAXX LIMITED USE PERMIT TO MNDOT

Moved by Councilor Varda and supported by Councilor Fountain to adopt Resolution No. 0620-48 to support the Northern Traxx ATV Club's request to MnDOT for a Limited Use Permit to be able to cross State Highway 169 on the East side of Chisholm to the St. Louis County Fair Entrance for the AV Route.

Voting Aye: All

Motion Carried

APPOINT BEAU BUNCICH TO THE EDA BOARD

Moved by Councilor Vake and supported by Councilor Campbell to appoint Beau Buncich to the EDA board for a term ending December 31, 2021.

Voting Aye: All

Motion Carried

SCHEDULE MEETING FOR COVID PREPAREDNESS PLAN

Moved by Councilor Fountain and supported by Councilor Lantz to schedule a special meeting for Monday, June 29, 2020 immediately following the working session with the school board for a COVID Preparedness Plan.

Voting Aye: All

Motion Carried

SCHEDULE JOINT MEETING WITH THE CHISHOLM HIBBING AIRPORT AUTHORITY

Moved by Councilor Campbell and supported by Councilor Lantz to schedule a joint meeting with the Chisholm Hibbing Airport Authority on Monday, August 17, 2020 at 6:00 p.m.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

8TH STREET NW PROJECT

Moved by Councilor Campbell and supported by Councilor Vake to direct City staff to put the contractor and engineer on notice that the City is not satisfied with the quality of work performed on the 8th Street NW project. Councilors Campbell & Vake amended their motion and support to direct the City Engineer to make a bullet list of areas that need to be fixed and to put the bonding company on notice.

Voting Aye: All

Motion Carried

MISCELLANEOUS ITEMS

1. Larry F. and Travis will have a contract from MN Power for electrical charging units for vehicles.
2. Councilor Varda would like to open all City buildings up.

ADJOURN MEETING

Moved by Councilor Campbell and supported by Councilor Fountain to adjourn the regular meeting at 8:05 p.m.

Voting Aye: All

Motion Carried

/s/ John A. Champa
Mayor

Attest:
/s/ William Manney
City Clerk-Treasurer/Administrator