

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 27, 2014**

**CALL TO ORDER**

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

**ROLL CALL**

Present: Council Members Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich  
Absent: None

Also Present: Administrator Mark Casey, City Attorney Lou Cianni, Building & Zoning Official Steve Erickson, Consulting Engineer Jim Johnson, & Police Chief Vern Manner

**ADOPT THE AGENDA**

Moved by Councilor Cook and supported by Councilor Campbell to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

St. Louis County Commissioners Jewel & Raukar presented information on “Heart of the Continent”, a Geo tourism partnership with National Geographic. Information is available to the public at [www.traveltheheart.com](http://www.traveltheheart.com).

Kim McLaughlin, representing some of the residents of the 6<sup>th</sup> Street SE and Center Drive Projects addressed the Council with questions on the grant process and special assessment process. She also requested a status update regarding the hiring of an appraiser for special assessments.

**REPORTS**

Building & Zoning Official Steve Erickson informed the Council that he is ready to submit the Residential Demolition Program information to the Iron Range Resources & Rehabilitation Board (IRRRB).

Police Chief Manner was contacted by the St. Louis County Sheriff's Department. They are working on a grant to bring a pharmaceutical drop box to Chisholm. Chief Manner will work with Administrator Casey to determine a location for the drop box.

Administrator Casey is working with the League of MN Cities (LMC) on emergency funding through FEMA for all the water breaks. According to LMC, northern MN was hit especially hard.

The Alley & Arena parking lot project should begin June 23, 2014. The City has experienced some issues with ceiling damage at the Fire Hall, Police Department and City Hall buildings.

Other – Councilor Campbell reported the Chamber has the Good Sam RV Club coming in August and will provide bussing to various local attractions. Chamber raffle tickets are available for a raffle to be held on July 22, 2014. Councilor Drow attended the Planning & Zoning meeting regarding the variance request. Mayor Jugovich gave an EDA update regarding the Dollar General store which will be opening in Chisholm.

**ACCEPT THE CONSENT AGENDA**

Moved by Councilor Drow and supported by Councilor Cook to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the previous Board of Appeals & Equalization Meetings held on April 30, 2014 & reconvened on May 13, 2014, minutes of the regular City Council meeting of May 13, 2014, Payroll and Overtime.

Voting Aye: All

Motion Carried

**ZONING #1614 REQUEST FOR DOLLAR GENERAL RETAIL STORE**

Moved by Councilor Drow and supported by Councilor Benson to approve the zoning #1614 setback variance request from RSBR Investments, LLC of Missouri for a proposed Dollar General Store for property located at 704 SW 6<sup>th</sup> Street per the recommendation from the Planning Commission.

Voting Aye: All

Motion Carried

**STADIUM SEATING INFORMATION BIDS**

Moved by Councilor Campbell and supported by Councilor Scaia to accept the quote from E.H. Lawrence of Chisholm, MN in the amount of \$12,440.00 to install the Metrodome seats for the Football/Track Stadium at the Joel Maturi Field in Memorial Park. Upon recommendation of Consulting Engineer, Jim Johnson, Councilors Campbell and Scaia amended the motion and support of the motion for acceptance of the quote to be contingent upon a two year warranty from E.H. Lawrence.

Voting Aye: Councilors Campbell, Cook, Scaia & Mayor Jugovich

Voting No: Councilors Benson and Drow

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 27, 2014  
(CONTINUED)**

**KIDS PLUS/COMMUNITY EDUCATION REQUEST FOR USE OF THE TRACK**

Moved by Councilor Cook and supported by Councilor Campbell to authorize the request of Kids Plus, Community Education and Cindy Rice for the use of the track at the Joel Maturi Field in Memorial Park to conduct a walk/run class during the months of June, July & August 2014. They will take proper measures to assure the safety of the participants and will be responsible to put cones or caution tape on the area(s) of the track that are not available for use.

Voting Aye: All

Motion Carried

**ST. LOUIS COUNTY FAIR TEMPORARY LIQUOR LICENSE APPLICATION**

Moved by Councilor Campbell and supported by Councilor Scaia to approve the application and permit for a temporary on-sale liquor license for the Beer Garden at the St. Louis County Fair on August 6, 2014 through August 10, 2014.

Voting Aye: All

Motion Carried

**SEH CHANGE ORDER FOR ALLEY & ARENA PARKING LOT PAVING**

Moved by Councilor Cook and supported by Councilor Benson to accept change order number one (1) from Short, Elliott & Hendrickson, Inc. (SEH) for alley and arena parking lot paving project in the amount of \$71,450 for a total sum of \$210,550.50. Expected completion date for the project is July 28, 2014.

Voting Aye: All

Motion Carried

**THIRD AVENUE NE SANITARY SEWER CONDITION REPORT**

Consultant Engineer, Jim Johnson submitted a recap of findings regarding the water main break in the 3<sup>rd</sup> Avenue NE part of Chisholm. This was an informational item at this time.

**RESOLUTION NO. 0514-51 ORDER FEASIBILITY REPORT FOR 3<sup>RD</sup> AVE NE**

Moved by Councilor Scaia and supported by Councilor Drow to adopt Resolution No. 0514-51 to order a feasibility report for the proposed named avenues and streets in need of full repair of sanitary, water, storm and streets and to designate Jim Johnson and Short, Elliott and Hendrickson, Inc. (SEH) as engineers to create the feasibility report. Councilors Scaia & Drow amended their motion/support to include the amended date of April 22, 2014 of the special assessment policy in the Resolution.

Voting Aye: All

Motion Carried

**OUTDOOR WOODSTOVE POLICY**

Moved by Councilor Scaia and supported by Councilor Campbell to request the development of an Outdoor Woodstove Policy by the Planning & Zoning Commission. The Council will review the policy for approval after it is developed.

Voting Aye: All

Motion Carried

**BUSINESS OWNERS ALLEY GARBAGE CONTAINERS**

The Public Utilities Commission authorized letters to be sent to business owners regarding refuse and administrative fines for non-compliance of materials placed in garbage canisters. This was an informational item.

**RESOLUTION NO. 0514-48 SPECIAL EMERGENCY CONTRACT**

Moved by Councilor Cook and supported by Councilor Scaia to adopt Resolution No. 0514-46 to contract with and make payment to Contractor Jola & Sopp of Hibbing, MN for the repair of the water main break at 4<sup>th</sup> Street SW for the amount of \$73,800.50. The emergency contract is not subject to the normal purchasing and competitive-bidding requirements due to the nature of the emergency.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0514-50 ADOPTING FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 0514-50 per Chapter 6; Sec. 29 of the Charter of the City of Chisholm to accept the recommended five (5) year capital improvement plan and supporting documentation submitted by the Administrator.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0514-49 ACCEPTING CCF GRANTS/AGREEMENT**

Moved by Councilor Cook and supported by Councilor Drow to adopt Resolution No. 0514-49 to accept Chisholm Community Foundation (CCF) grants in the amount of \$1,800, \$2,000 and \$4,967.36 for the 100 year Library Celebration, the Curling Club security cameras, and for Replacement Benches at O'Neil Park and authorize execution of a Letter of Agreement with the CCF.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 27, 2014  
(CONTINUED)**

2015 FIRE PROTECTION AGREEMENT UNORGANIZED TOWNSHIP 59-21

Moved by Councilor Scaia and supported by Councilor Benson to approve the Fire Protection levy for Unorganized Township 59-21 in the amount of \$15,006 for the year 2015. This amount does not include an increase from 2014.

Voting Aye: All

Motion Carried

MAINTENANCE OF CITY OWNED PROPERTY (LAWN MAINTENANCE)

The City Council directed the Administrator to publish an ad in the Chisholm Tribune Press to notify the general public that the City will be responsible for lawn maintenance of the properties owned by the City. These properties will be maintained as time permits by City staff.

SUMMER 2014 CITYWIDE CLEAN-UP (DROP-OFF ONLY)

Citywide Clean-up (drop off only) will take place July 14 – 17 at the City Garage. This was an Informational item.

SUMMER COUNCIL MEETING SCHEDULE

Moved by Councilor Campbell and supported by Councilor Drow to suspend the July 22, 2014 regular scheduled Council meeting. Authorization was given to the audit committee to approve bills. The regular meeting schedule will resume on Wednesday, August 13, 2014.

Voting Aye: All

Motion Carried

RECESS CITY COUNCIL MEETING TO EXECUTIVE SESSION TO DISCUSS PERSONNEL  
ISSUES AND AFSCME LABOR NEGOTIATIONS

Moved by Councilor Drow and supported by Councilor Benson to recess to Executive Session at 7:19 p.m. After a short break, Executive Session was called to order at 7:28 p.m. to discuss Personnel Issues and AFSCME Labor negotiations.

Voting Aye: All

Motion Carried

ADJOURN EXECUTIVE SESSION & RECONVENE REGULAR MEETING

Moved by Councilor Scaia and supported by Councilor Benson to adjourn from Executive Session and reconvene the regular City Council meeting at 8:43 p.m. No action was taken.

Voting Aye: All

Motion Carried

ADJOURN

Moved by Councilor Benson and supported by Councilor Drow to adjourn the City Council meeting at 8:44 p.m.

Voting Aye: All

Motion Carried

          s// Michael A. Jugovich            
Mayor

Attest:

          s// Mark Casey            
Administrator-Clerk/Treasurer