

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MAY 28, 2013**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich
Absent: None

Also Present: Administrator Casey, Attorney Cianni, Building & Zoning Official Steve Erickson and Consulting Engineer Jim Johnson

ADOPT THE AGENDA

Moved by Councilor Benson and supported by Councilor Campbell to adopt the Agenda with one addition: Track Addendum.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building & Zoning Official - Steve Erickson reported the owner of the burned out building at 114 W. Lake Street is cleaning and working on the building.

Consulting Engineer - Jim Johnson updated the Council on the following projects: 6th Street SW, a punch list has been put together with an expected completion date of July 15, 2013. The 6th Street SE & 8th Ave water main loop by the Cherry greenhouse is complete. Also on 6th Street SE the gas main will be worked on this week & Jola & Sopp will start. The Center Drive project bids are due June 6, 2013. The Track & Field project is underway.

Administrator Casey reported vandalism to the telemetry control panel for the water treatment plant, the panel was shot out. This controls water to the City from our water supply. We are mandated by Homeland Security to protect our water source and this may be treated as a felony. We have been manually regulating our flows, which is an additional cost to the City. Our Council meetings have been viewed by metro area residents from our website. There was one suggestion to have a "call in" portion for Public Participation.

Other - Councilor Campbell announced the Chisholm Beautification Association will be doing a home makeover at 308 2nd Ave NW on June 1, 2013. Fire Hydrant painting will take place on June 8, 2013. Councilor Scaia attended the Safety & Health Committee meeting, a draft of the Automated External Defibrillator (AED) policy will be presented to the Council for approval at the next Council meeting. Mayor Jugovich reported the Police Department is checking blight and garbage bags. The EDA will be having a special meeting. Attended the Beyond the Yellow Ribbon meeting, the 114th is scheduled to deploy on October 14, 2013.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Drow and supported by Councilor Benson to accept the Consent Agenda as presented including the List of Bills, Communications, Minutes of the previous City Council meetings of May 14, 2013 Regular Meeting, May 21, 2013 Special Meeting and Payroll.

Voting Aye: All

Motion Carried

Unfinished Business:

None

**CHISHOLM CITY COUNCIL
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(Continued)**

New Business:

RESOLUTION NO. 0513-33 ACCEPTING GRANT FROM CCF

Moved by Councilor Benson and supported by Councilor Scaia to adopt Resolution No. 0513-33 to accept the \$3,000 grant from the Chisholm Community Foundation for the Chisholm Parks and Recreation Playground Improvement Plan.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0513-35 CSAH 67

Moved by Councilor Scaia and supported by Councilor Cook to adopt Resolution No. 0513-35 to approve the plans for Project No. SAP 069-667-006 showing proposed alignment, profiles, grades and cross-sections for the construction, reconstruction or improvement for County State-Aid Highway No. (CSAH) 67.

Voting Aye: All

Motion Carried

TRACK ADDENDUM

Moved by Councilor Cook and supported by Councilor Campbell to approve the amended quote from Upper Midwest Athletic Construction of Anoka, MN for the original contract total of \$270,773.15. (Approving Option 1 and Option 2 with an additional cost of \$28,590.85 for a total contract amount of \$299,364.00 for the bituminous reclamation and new bituminous for the Chisholm Track & Field Events Improvements).

Voting Aye: All

Motion Carried

MS TRAM WATER REQUEST

Moved by Councilor Campbell and supported by Councilor Drow per the PUC's recommendation to cover the cost of the water usage above the regular monthly usage at the Chisholm Football Field during the TRAM (the Ride Across MN) which will be held July 16 & 17, 2013.

Voting Aye: All

Motion Carried

CHAMBER REQUEST – MS TRAM EVENT

Moved by Councilor Drow and supported by Councilor Campbell to authorize the use of the Chisholm Football Field or an alternate site for bicycle storage for the TRAM (the Ride Across MN) which will be held July 16 & 17, 2013.

Voting Aye: All

Motion Carried

MN ASSOCIATION OF CITY ATTORNEYS-LEGISLATIVE UPDATE

Moved by Councilor Benson and supported by Councilor Campbell to authorize payment of the registration fee of \$125.00 to the MN Association of Attorneys for City Attorney Cianni to attend the 2013 Legislative Update Conference on June 27, 2013.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0513-34 AUTHORIZING PURCHASE OF REAL ESTATE IN LIBERTY
GARDENS - PUHEK

Moved by Councilor Scaia and supported by Councilor Benson to adopt Resolution No. 0513-34 authorizing the City of Chisholm to purchase the South 33 feet of Lots 6, 7, 8 and 9 LIBERTY GARDENS (measured parallel to the south line) from Richard and Donna Puhek, husband and wife, for the sum of \$9,000.00.

Voting Aye: All

Motion Carried

DO-BID LEASE AGREEMENT

Informational – Oberfoell Auction (Do-Bid) submitted a written notice to vacate leased space on the lower level of City Hall and will not be renewing their lease when it expires on July 24, 2013.

LBAE TRAINING SESSION

Moved by Councilor Benson and supported by Councilor Drow to appoint Councilor Campbell and Councilor Scaia to attend the Local Board of Appeal and Equalization training Session on Tuesday, October 22, 2013.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

2014 FIRE PROTECTION AGREEMENT UNORGANIZED TOWNSHIP 59-21

Moved by Councilor Scaia and supported by Councilor Drow to approve the Fire Protection levy amount for Unorganized Township 59-21 in the amount of \$15,006.00 for the year 2014. This includes an increase of 2% from 2013.

Voting Aye: All

Motion Carried

CONGRESSMAN NOLAN'S LEASE AGREEMENT

Moved by Councilor Cook and supported by Councilor Scaia to accept the Lease Agreement with the Congressional District Office #113 to lease 290 sq. feet of office space located at Chisholm City Hall, 316 W. Lake Street for the period beginning June 1, 2013 and ending January 2, 2015. The monthly rent shall be zero (0).

Voting Aye: Councilors Campbell, Cook, Drow, Scaia and Mayor Jugovich

Voting No: Councilor Benson

RESOLUTION NO. 0513-32 ACCEPTING DONATION FROM THE AMERICAN LEGION

Moved by Councilor Campbell and supported by Councilor Benson to adopt Resolution No. 0513-32 to accept a donation from the American Legion in the amount of \$1,000.00 for the Fountain.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0513-31 CEMETERY RATES

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0513-31 to increase the Cemetery rates by 5% effective September 1, 2013.

Voting Aye: All

Motion Carried

SUMMER COUNCIL MEETING SCHEDULE

Moved by Councilor Cook and supported by Councilor Benson to suspend the first Council meeting of July (July 9, 2013) due to the 4th of July holiday. Authorization was given to the audit committee to approve bills. The regular meeting schedule will resume on July 23, 2013.

Voting Aye: All

Motion Carried

ADJOURN

Moved by Councilor Scaia and supported by Councilor Drow to adjourn the City Council meeting at 6:22 p.m.

Voting Aye: All

Motion Carried

Attest:

s // Mark Casey
Administrator/Clerk-Treasurer

s // Michael A. Jugovich
Mayor