

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MAY 8, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, Adam Lantz, April Larson, Travis Vake, Jim Varda, and Mayor John Champa

Absent: None

Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Library Supervisor Katie Christensen, Police Chief Vern Manner and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Lantz to adopt the Agenda with two additions: 1) Public Safety Facility and 2) Iron Trail RV Park.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Margaret Anderson requested the water line on 3rd Street SW be lowered to 8 feet rather than the 4 feet that it is at. She stated her water line has frozen 5 years in a row. She also requested a \$300.00 refund for the amount she paid to thaw the most recent frozen line.

REPORTS

Councilor Campbell attended the Working Session on May 6, 2019. She also attended the Police Commission meeting on May 7th and reported they discussed the Police Reserve program, the workouts for on duty staff, the record management system (the Shields System will be going away). They also discussed the sharing of services with Buhl for processing parking citations. Other topics discussed were the Drug Recognition Evaluation policy. She gave an overview of the Police Commission budget items.

Councilor Larson attended a very informative meeting at the ambulance garage with Roland Shoen, Joe Sertich and Councilor Adam Lantz. She reported on the Community Education offerings which include Drivers Training Classroom Instruction, Behind the Wheel training, self-defense mom and child classes will be offered at Range Martial Arts Cost is \$15.00 per family. The Chisholm/Balkan little league is taking registrations for t ball. It is teacher appreciation week and she thanked our educators. There will be a POW WOW at the MN Discovery Center on May 18th at 1:00 p.m. sponsored by ISD 2142, Chisholm & Hibbing Indian Education Programs. It is free to the public. They will have games, special dances & drums. Mother's Day buffets are being offered at Valentini's, the Rustic Pig and Jim's. Casey's has a great selection of Mother's Day gifts. Cherry Greenhouse is open for the season. The Chisholm Beautification Association will be having a tree planting event on June 8th at 10:00 a.m. They will meet at the Chisholm Lake Park. Their meetings have been moved to the first Thursday of each month at 4:00 p.m. at the Chisholm Baptist Church. They are looking to fill three board positions and are accepting donations for the Bruce Mine Park project. They can be mailed to Bruce Mine Park C/O Chisholm Beautification Association PO Box 425, Chisholm, MN 55719.

Mayor Champa will be attending a meeting with IRRRB representatives regarding the Red Head Mountain Bike Trail. He received an email from the MN DNR regarding the gypsy moth spraying. It will take place June 3rd – 17th. The Boy Scouts will be in Chisholm on Saturday May 18th. They are looking for a council member to give a short welcome to Chisholm speech. Councilor Jim Varda volunteered to do this. The Bruce Mine Park is moving forward with their plans. He will contact the ambulance garage to schedule a meeting with them.

Consultant Engineer Jim Johnson gave a project status update on 8th Street NW, Lakeview and the crushing projects.

Library Supervisor Katie Christensen reported the library received six murals from Ely artist Joe Baltich. The library hosted the Legacy program. They are collecting broken crayons for the crayon initiative. The Summer Reading Program begins on June 3rd.

Police Chief Vern Manner reported his staff has completed the first blight sweep. They have had 47 in custodies so far this year.

City Attorney Bryan Lindsay gave an overview of the blight citations.

Administrator Bill Manney reported the Ipads for the council members will be here next week.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Lantz to accept the Consent Agenda, including the List of Bills, Minutes of the previous April 24, 2019 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

RENTAL PROPERTY ORDINANCE FORMS

Moved by Councilor Campbell and supported by Councilor Varda to authorize the Building Official to send letters and forms to the landlords of rental properties requesting them to register their rental properties with the City of Chisholm.

Voting Aye: All

Motion Carried

NOISE ORDINANCE REQUEST

Moved by Councilor Larson and supported by Councilor Vake to grant the request of Kelly Harris, manager of Jim's Sports Club to break the noise ordinance on June 22, July 20, August 2nd & 3rd, August 24th and August 31st from 8 p.m. to 12:00 a.m. to host bands in their outside patio space.

Voting Aye: All

Motion Carried

BIKE NIGHT PARKING REQUEST

Moved by Councilor Lantz and supported by Councilor Campbell to grant the request of Kelly Harris manager of Jim's Sports Club to put up cones from the corner of 2nd Avenue to the corner of 1st Avenue on Thursday evenings from 6 – 9 p.m. to host Bike Night.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

DAVE CARLSTROM

Administrator Bill Manney expressed his gratitude to Dave Carlstrom for all of his assistance and hard work while he was at the City of Chisholm.

VOLUNTEER WAIVER

Moved by Councilor Lantz and supported by Councilor Campbell to approve the volunteer waiver form.
Voting Aye: All Motion Carried

COMPREHENSIVE PLAN UPDATE

The council was advised to contact Administrator Bill Manney if they have any references for the Comprehensive Plan committee or anything they would like included in the RFP's This was an informational item at this time.

RESOLUTION NO. 0519-44 SUPPORT COMPREHENSIVE TRANSPORTATION FUNDING

Moved by Councilor Larson and supported by Councilor Lantz to adopt Resolution No. 0519-44 to support Governor Tim Walz and the Minnesota Legislature for state comprehensive transportation funding for city streets, including funding that can be used for non-MSA city street maintenance, construction and reconstruction.
Voting Aye: All Motion Carried

CITY WIDE CLEAN UP SCHEDULE (DROP OFF ONLY)

The City Wide clean up (drop off at the city garage only) is scheduled for July 15th – 19th. All items will be free this year. Must be a Chisholm resident to participate. This was an informational item at this time.

PUBLIC SAFETY FACILITY

Moved by Councilor Campbell and supported by Councilor Varda to direct the City Administrator to work with the City Attorney to bring the Public Safety Facility project to the bidding document phase.
Voting Aye: All Motion Carried

IRON TRAIL RV PARK

Moved by Councilor Campbell and supported by Councilor Vake to direct Administrator Bill Manney to send the letter that was drafted (with the deletion of paragraph 3) to Lance & Debbie Lokken regarding their request for the land at the Iron Trail RV Park.
Voting Aye: All Motion Carried

MISCELLANEOUS ITEMS

Items discussed were the Fieldhouse, a request for an update from the PUC on yellow bags, a request for an update on the Curling Club, a request to schedule a joint meeting between the council and the Economic Development Authority board members and a request to develop Longyear Lake and provide a dock for the water ski show this summer.

RECESS TO CLOSED SESSION

Moved by Councilor Varda and supported by Councilor Lantz to recess to Closed Session at 6:47 p.m. to discuss the Building Official's performance review and contract.
Voting Aye: All Motion Carried

ADJOURN CLOSED SESSION

Moved by Councilor Campbell and supported by Councilor Varda to adjourn the Closed Session at 7:08 p.m.
Voting Aye: All Motion Carried

RECONVENE REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Varda to reconvene the regular council meeting at 7:09 p.m.
Voting Aye: All Motion Carried

APPROVE BUILDING OFFICIAL'S CONTRACT

Moved by Councilor Larson and supported by Councilor Campbell to approve Building Official Amanda Galli's revised contract based on her above average performance review.
Voting Aye: All Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor Campbell to adjourn the Regular Council meeting at 7:10 p.m.
Voting Aye: All Motion Carried

/s/ John A. Champa
Mayor

Attest:

/s/ William Manney
City Clerk-Treasurer/Administrator