

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – NOVEMBER 13, 2012**

CALL TO ORDER

Mayor Michael Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Cook, Drow, Novoselac, Scaia, and Mayor Jugovich  
Absent: None

Also Present: Administrator Casey, City Attorney Cianni, Building & Zoning Official Steve Erickson and Chief Manner

ADOPT THE AGENDA

Moved by Councilor Benson and supported by Councilor Drow to adopt the Agenda with one addition: Set Public Hearing for CDBG Grant.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building/Zoning Official-Steve Erickson informed the Council that the demolition program was on track, buildings will be demolished. A Resolution at the next council meeting will be presented for the 21 SW 5th Street garage property. A memo was given to the Council members inviting them to the Planning Commission meetings.

Police Chief Manner gave a heads up for the recently conducted compliance checks - 5 establishments failed. Another round of checks will take place after the first of the year.

Administrator Casey will be meeting with the Consulting Engineer and Brian Boter with the County regarding Highway 67 (east side of Longyear Lake). The NE Service Coop is in town establishing routes for fiber optics. Good election turnout with 91.5% voter turnout. Invited the EDA and the Council to attend the Iron Range Economic Alliance annual meeting on Tuesday, November 20, 2012. Administrator Casey & EDA Executive Director, Amy Rice will attend.

Councilor Benson attended the Fire Department meeting, training and equipment maintenance continues. Applications are being taken for Firefighters. FD took a tour of Mining Resources, an all steel building. They want to be familiar with the building for fire protection purposes.

Councilor Cook attended the Planning & Zoning meeting, invited the council to attend the meetings. He will be retiring from the P & Z after the first of the year. They discussed licensing of landlords in town. Information packets will be put together. Attended the Parks & Rec Board meeting. They are meeting with various groups such as ATV, bicycle, archery and disc golf for recreation opportunities.

Councilor Novoselac attended the CIRSSD meeting. Lift stations are almost done, anticipate up and running by mid-summer.

Mayor Jugovich would like to have a joint meeting to discuss the Recycling Program to review what can and cannot be recycled and to have Lyndon tape it for the public. Congratulated the top three vote getters in the last election. Attended the CIRSSD meeting, reiterated its start-up date.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Drow and supported by Councilor Scaia to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the October 23, 2012 Regular and Budget meetings and October 25, 2012 Special meeting and Payroll.

Voting Aye: All

Motion Carried

**Unfinished Business:**

None

**CHISHOLM CITY COUNCIL  
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(Continued)**

**New Business:**

RESOLUTION NO. 1112-86 APPLY & ACCEPT FUNDS FROM IRRRB COMMERCIAL  
REDEVELOPMENT GRANT PROGRAM

Moved by Councilor Cook and supported by Councilor Novoselac to adopt Resolution No. 1112-86 to authorize the City Administrator to apply for and accept funds from the Iron Range Resources and Rehabilitation Commercial Redevelopment Grant Program for the removal of an aging and outdated dilapidated building located at 704 SW 6<sup>th</sup> Street.

Voting Aye: All

Motion Carried

LIBRARY ASSESSMENT REPORT

Moved by Councilor Drow and supported by Councilor Novoselac to accept quotes for repair of the Library ceiling in entryway not to exceed \$3,500 for temporary support of ceiling and \$11,500 to replace ceiling at Main Entry (360 square feet).

Voting Aye: All

Motion Carried

RESOLUTION NO. 1112-93/APPOINTMENT OF RECREATION SKATING RINK ATTENDANTS

Moved by Councilor Cook and supported by Councilor Scaia to adopt Resolution No. 1112-93 to appoint up to four casual labor skating rink attendants.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1112-90 ORDERING OF FEASIBILITY REPORT ON IMPROVEMENT FOR  
CENTER DRIVE

Moved by Councilor Cook and supported by Councilor Scaia to adopt Resolution No. 1112-90 for the ordering of a feasibility report to be conducted by Short, Elliot & Hendrickson, Inc. not to exceed \$10,000 for the improvement of Center Drive.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1112-91 APPROVAL OF PLANS AND SPECIFICATIONS AND  
ADVERTISEMENT FOR BIDS FOR CHISHOLM TRACK & FIELD

Moved by Councilor Cook and supported by Councilor Novoselac to approve the plans and specifications prepared by Short, Elliot & Hendrickson, Inc. and advertisement for bids for the improvement of the running track and the field events at the Chisholm Football Field Area.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1112-94 MnDOT MASTER PARTNERSHIP CONTRACT

Moved by Councilor Scaia and supported by Councilor Benson to adopt Resolution No. 1112-94 to approve the Minnesota Department of Transportation Master Partnership Contract 02484 with an expiration date of June 30, 2017.

Voting Aye: All

Motion Carried

TOPOGRAPHICAL SURVEY OF 5<sup>TH</sup> AVENUE NW

Moved by Councilor Cook and supported by Councilor Novoselac to approve the topographical survey of 5<sup>th</sup> Avenue NW by Short, Elliot & Hendrickson, Inc. not to exceed \$3,500.

Voting Aye: All

Motion Carried

HRA/LINCOLN SCHOOL

Moved by Councilor Cook and supported by Councilor Scaia to authorize the City Administrator and City Attorney to move forward with negotiations with the Chisholm Housing & Redevelopment Authority for the purchase of the Lincoln School Complex.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1112-89 ACCEPT DONATION FROM MN TWIST DRILL FOR SIGN

Moved by Councilor Drow and supported by Councilor Novoselac to adopt Resolution No. 1112-89 to accept a \$20,000 donation from Minnesota Twist Drill for the purchase of a sign and message center.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(Continued)**

**RESOLUTION NO. 1112-88 CERTIFY ASSESSMENTS AND LIENS**

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 1122-88 to authorize the City Clerk to certify assessments and liens as listed and forward these to the St. Louis County Auditor.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 1112-92 CANVASS VOTES FOR GENERAL ELECTION**

Moved by Councilor Benson and supported by Councilor Drow to adopt Resolution No. 1112-92 to approve the tabulation of votes and duly authorized the canvass of votes from the General Election of November 6, 2012 as follows:

**COUNCIL MEMBER – 4 YEAR TERM**

<u>CANDIDATE</u>	<u>TOTAL VOTES RECEIVED</u>
Mary Jo Rahja	1170
Tracy Campbell	1337
John P. Wangenstein	549
Todd A. Scaia	1192
Steve Cook	1543
Write In	28
Overvotes	3
Undervotes	1603
<b>TOTAL VOTES CAST</b>	<b>7425</b>
Voting Aye: All	Motion Carried

**RFP/REFUSE COLLECTION SERVICES**

Moved by Councilor Cook and supported by Councilor Scaia to authorize the administrator to request bids for Refuse collection services.

Voting Aye: All

Motion Carried

**DECEMBER 2012 MEETING DATE**

Moved by Councilor Drow and supported by Councilor Benson to suspend the second City Council meeting of December (December 25, 2012) due to the Christmas Holiday with authorization for audit committee to pay bills.

Voting Aye: All

Motion Carried

**SET BUDGET MEETING**

Moved by Councilor Cook and supported by Councilor Novoselac to schedule a budget meeting for November 27, 2012 immediately following the regular scheduled council meeting.

Voting Aye: All

Motion Carried

**SET PUBLIC HEARING FOR CDBG GRANT APPLICATION FOR CENTER DRIVE**

Moved by Councilor Cook and supported by Councilor Novoselac to hold a Public Hearing on Tuesday, November 27, 2012 at 5:15 p.m. to entertain comments on application to Community Development Block Grant for funding for Center Drive.

**ADJOURN MEETING**

Moved by Councilor Cook and supported by Councilor Novoselac to adjourn the meeting at 6:22 p.m.

Voting Aye: All

Motion Carried

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Mayor

Attest:

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City Clerk-Treasurer