

**CHISHOLM CITY COUNCIL
SPECIAL JOINT MEETING WITH
CHISHOLM DEVELOPMENT ASSOCIATION /
ECONOMIC DEVELOPMENT AUTHORITY
OCTOBER 15, 2019**

CALL TO ORDER

Mayor John Champa called the special joint meeting to order in the Chisholm City Council Chambers at 5:12 p.m.

ROLL CALL

Present: Council Members Fountain, Vake, Varda and Mayor Champa
Absent: Council Member Lantz & Campbell

Also Present: Administrator Bill Manney, CDA/EDA board members: Rebecca Thompson, Shelli Lappi & Lou Cianni
Absent: EDA board member Alida Casey & Shannon Kishel-Roche

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Fountain to adopt the agenda as presented.

PUBLIC PARTICIPATION

None

JOB DESCRIPTION FOR CDA/EDA COORDINATOR

- Administrator Manney read off a lengthy list of potential items the proposed Economic Development Coordinator could currently be working on for the City.
- Lou Cianni of the CDA/EDA expressed his opinion that the proposed position should work closely with the City Administrator and report directly to the Administrator.
- A discussion was held regarding the importance of the proposed position with continuity within the City and the potential financial benefits outweighing the cost of the position.
- The possibility of hiring out the position to other City entities such as the Housing & Redevelopment Authority and School District was also discussed.
- It was recommended to bring to the City Council the CDA/EDA's support for hiring the Economic Development Coordinator as a City employee, per the proposed draft of the job description.
- Administrator Manney was asked to have a conversation with legal council regarding what a Professional Services Contract would look like for the hiring of this position as a City employee.

ADJOURN

Moved by Council Member Fountain and supported by Council Member Vake to adjourn the joint meeting at 5:58 p.m.
Voting Aye: All

Motion Carried

/s/ John A. Champa
Mayor

Attest:

/s/ William Manney,
City Clerk-Treasurer/Administrator