CHISHOLM CITY COUNCIL

BUDGET WORKING SESSION

OCTOBER 23, 2018

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Working Session to order in the City Hall Council Chambers at 5:31 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Varda and Mayor Rahja

Absent: Council Member Scaia

Also Present: Interim Administrator David Carlstrom, Deputy Clerk William Manney and Consultant Engineer James Johnson.

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Campbell to adopt the Agenda as presented.
Voting Aye: All Motion Carried

2019 BUDGET DISCUSSION

The working session started with Mr. Johnson reviewing the planned 2018 capital projects and the status of each planned project. The Council Members questioned the reason why some of the projects on the list were not completed and further, how they should be treated in the 2019 budget and the five year capital plan. A review of the projects ensued and the Council requested an update of the five year capital plan and requested that the proposed 2019 projects be prioritized with supporting financial funding related to each item. The Deputy Clerk distributed the revenue projection by line item, for currently known revenue items related to the 2019 budget. The Council reviewed each category of projected revenue for 2019 and asked questions about differences in the 2018 budget and the 2019 projections. The Deputy Clerk stated the revenue picture for 2018 is not complete at this time, due to unknown real estate tax receipts for October of this year. A complete revenue picture for fiscal 2018 and 2019 will be ready for the November budget meeting. He further stated this completed information will allow the Council to establish the capital projects for 2019 as well as the department operating budgets. The Interim City Administrator then reviewed the following Cost Center Budgets with the Council: Insurance Acct. 49240, Ambulance Services Acct. 42153, Miscellaneous Acct. 49250, Emergency Management Acct. 42500, Animal Control Acct. 42700, Economic Development Acct. 46500, City Attorney Acct. 41610, and Auditing/Accounting Acct. 41540. The Council reviewed each by line item by department and asked questions regarding the associated costs and budgets for 2018 as they relate to the 2019 budget. There being no further discussion the Mayor requested a motion to adjourn.

ADJOURN WORKING SESSION

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to adjourn the Working Session meeting at 7:15 p.m.
Voting Aye: All Motion Carried

/s/ Mary Jo Rahja
Mayor

Attest:

/s/ David D. Carlstrom
Interim City Clerk- Treasurer/Administrator