



ADOPT AN AREA

What is Adopt an Area?

The 'Adopt an Area' volunteer program empowers individuals, businesses, and organizations to take care of Chisholm's public spaces. By committing to a year of maintenance, you will help preserve our parks, trails, and neighborhoods for everyone to enjoy.

How It Works:

Step 1: Choose an area to adopt

Step 2: Commit to keeping it clean and beautiful for two years

Step 3: Receive support and recognition from the City of Chisholm

Adopting individuals and organizations are required to complete an application for each area. If the individual or organization is unable to keep their adoption commitment, the area is made available to others.

Who can Adopt an Area?

- Community Organizations
- Individuals & Families
- Corporations
- Clubs, Faith Based Groups
- Schools
- Neighborhoods and Civic Associations

Program Requirements:

- Select one of the areas available from the provided list or a suggested area you wish to adopt
- An application (attached) must be completed, indicating all relevant contact information, group information if you are volunteering as part of a group, for the area being adopted
- **All volunteers** must sign liability waiver forms. These must be submitted with application form. Forms can be picked up at city hall or found online at ci.chisholm.mn.us
- Read and sign rules and safety considerations
- Complete required application
- Each Adopt an Area volunteer group must have an identified leader who serves as the spokesperson/contact
- Areas for adoption will be filled on a first come, first serve basis. Groups that wish to adopt an area for multiple consecutive commitment periods will be given priority if they maintain their area to the standards set forth in these requirements
- Maintain Adopted Area for a minimum of 2 clean up seasons. Recommended timeframe for cleanup is once a week or twice a month, as needed, **between May 1 and Nov 1**
- All volunteers under the age of 18 must have parent/guardian signatures on their application and liability waiver forms

- Volunteers under the age of 15 must be accompanied by an adult
- Notify the Chisholm Parks, Trails, & Recreation Dept. on your clean up days one week in advance to arrange for garbage and or clippings pick-up if desired (218-254-7909)
- Notify the Chisholm Parks, Trails, & Recreation Dept. if you and/or your group are unable to keep your adoption commitment by April 1 each year as your area will be made available for adoption by other volunteer(s)
- Separate and label trash from clippings (pile garbage and clippings in one area for pickup)

Suggested Tools/Clothing:

(Supplied by the adopting organization or persons)

- Leather working gloves
- Hat
- Pruners
- Garden Trowels
- Garden Rake
- Leaf Rake
- 5 Gallon bucket for gathering weeds/or trash to be put into larger bags
- Insect Repellant and/or sun screen depending on conditions
- Water bottle

Safety Considerations:

(Volunteers are responsible for their own safety and expected to review safety considerations with their group prior to work commencing.)

- Volunteers are responsible to use caution when picking up debris
- Use extreme caution when picking up and/or disposing of hypodermic needles – an empty plastic bottle can be used as a sharp’s container, containers can be brought directly to the Chisholm Public Safety Building (201 4th Ave SE), sharps should NOT be disposed of in general waste bags
- **Call 911 of any suspicious or hazardous looking material is found - Avoid contact and note location**
- Use caution in handling collected litter items. Do not crush collected items as broken or jagged objects could cause injury. Do not try to pick up heavy, large, or hazardous material. Notify the Parks Dept. for pickup of these material if desired
- Avoid areas where hazardous conditions exist such as roads, parking lots, bridges, construction sites and areas where mowing, tree trimming or pest control is in progress. Report hazardous situations immediately
- Be aware that ticks, mosquitoes, hornets, wasps, and other insects maybe found in some areas
- Wear leather working gloves
- Do not wear headsets or engage in horseplay or other conduct which would divert your attention from your work or impair your ability to perceive hazards from traffic or other dangerous situations.
- Work on clear days and daylight hours, avoiding working during the hottest part of the day, do not overexert yourself
- Dress appropriately: wear long pants, long sleeves, hat, and boots (do not wear sandals), wear light or bright colored clothing (more visible) if working near roadways
- Notify the Chisholm Police Department of any vandalism or safety hazards
- Park away from traffic off roadways and watch for oncoming traffic
- Volunteers may not drive on any trails, sidewalks, or in any area other than designated

roads/parking lots

City's Responsibilities:

- Provide trash bags
- Remove and dispose of filled trash bags if requested
- Remove and dispose of shrub pruning and clippings if desired
- Erect a sign recognizing the adopter's commitment

I have read and understand the above noted policies and recommendations for the Chisholm Adopt an Area Program.

Name (print): _____ **Signature:** _____

Date _____

Name of Minor if being signed by parent/guardian (print): _____

City of Chisholm Adopt an Area Application

(application can be dropped off at City Hall attn: Parks, Trails, & Rec Dept or emailed bmaruska@ci.chisholm.mn.us)

DATE _____

LAST NAME _____ FIRST NAME _____

ADDRESS _____

PHONE _____

EMAIL _____

GROUP NAME _____

If you are a member of a group, are you the group's designated leader/contact/spokesperson? _____

NAME TO BE PLACED ON THE ADOPT AN AREA SIGN _____

SIGNATURE _____

Check which area(s) you are interested in adopting (if area is already adopted, you will be asked to select a different location; numbering your top 3 choices could help the application process go quicker.):

- Veda Ponikvar Boulevard & Parking Lot (AKA Iron Man Statue Park and Lot) (897 Ironworld Rd)
- Kiwanis Park (2 Lake St E)
- Longyear Lake Park (702 Central Ave N)
- North half of the Longyear Lake Trail
- South half of the Longyear Lake Trail
- Longyear Lake causeway (Lake St E)
- Chisholm Community Foundation (CCF) Park (AKA South Side or Police Park) (301 1st St SW)
- Veterans Parklet (445 4th Ave NE)
- Castle Area and 4th Ave SE (East Entrance)
- Bruce Mine Headframe Park & Trailhead (900 4th Ave SE)
- Redhead MTB Park MDC Trailhead (100 Discovery Dr)
- Longyear Lake Fishing Piers (2) and Boat Launch (4th Ave NE & 24 2nd St NE)
- Disc Golf Course and Parking Lot (302 6th St. SE) (Iron Drive E)
- Pocket Park Downtown (118 W Lake St)
- Memorial Park/Kiwanis Splash Pad (430 1st St NW)
- Memorial Sports Complex including Volleyball, Pickleball, Curling Club, Arena areas (430 1st St NW)
- Ballfields (Doc Moonlight, Pergol, Softball) (430 1st St NW)
- Pocket Park between City Hall & Library (316 W Lake St)

**City of Chisholm Adopt an Area Volunteer Waiver
Release of Liability Agreement**

Volunteer Name (print): _____

Parent signature if participant is under 18 years of age: _____

Date Range of Adoption Commitment: _____

This agreement is hereby made this _____ day of _____ 20__ by and between the City of Chisholm (hereinafter "City" or "the City") and the party whose name appears above and in the signature block below (hereinafter "Volunteer"). The purpose of this agreement is to make clear the relationship between the parties, and to establish certain protections for the benefit of the City.

WHEREAS, the City of Chisholm is a political subdivision and governmental unit duly formed and operated under the laws of the State of Minnesota; and

WHEREAS, this **Volunteer Waiver Release of Liability Agreement** shall be effective as of the date set forth above and shall be binding upon me, my successors, representatives, heirs, executors, assigns and transferees; and

WHEREAS, Volunteer wishes to donate time and effort on a volunteer basis; and

WHEREAS, Volunteer understands that said volunteer activities are or may be dangerous and do or may involve risks of injury, loss or damage. Volunteer further acknowledges that such risks may arise from a variety of foreseeable and unforeseeable circumstances connected with the volunteer activities; and

WHEREAS, it is not and has never been the intent of the City to partner, join, or create a common endeavor with Volunteer, and the parties expressly acknowledge that Volunteer shall not by virtue of the activities contemplated by this agreement create an employment, joint venture, joint enterprise, independent contractor, nor any other formal legal relationship with the City. The parties are completely independent of each other in all respects; and

WHEREAS, volunteer hereby agrees to hold harmless and indemnify the City of Chisholm from any and all claims of any nature whatsoever, including, but not limited to, personal injury and property damage, or loss of any nature arising from Volunteer's utilization of any City street, alleyway, right of way, or property in conducting its volunteer activities as contemplated in this Agreement.

VOLUNTEER:

CITY OF CHISHOLM:

By: _____

By: _____

Parks, Trails, & Recreation Director