

**CHISHOLM CITY COUNCIL
REGULAR MEETING – APRIL 13, 2022**

CALL TO ORDER

Mayor Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members April Fountain, Marty Halverson, Cheyenne Mikkola-Rahja, Adam Lantz, Travis Vake and Mayor John Champa

Absent: None

Also present: Administrator Stephanie Skraba, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, Administrative Assistant Margaret Gornick, Marie Tolonen with the Chisholm Tribune Press, Steve Rahkola with Mesabi Community TV, Laura Eysnogle, Robert Krzyzanowski, Robert Streeter, John Peterson and Rodella LaFrenier

ADOPT THE AGENDA

Moved by Councilor Lantz and supported by Councilor Fountain to adopt the agenda with two additions: Letter of Resignation from Joby Wolff, Schedule Working Session to Discuss 2022 Projects

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Laura Eysnogle and Robert Krzyzanowski with Wendell – Five Bugles provided an overview of the Public Safety Building project to the council.

Robert Streeter provided information to the council for the Housing Rehabilitation Work Plan.

John Peterson and Rodella LaFreneire with St. Louis County discussed the recent home value increases.

REPORTS

Councilor Fountain apologized to the citizens, the community, the council members and the employees for her recent absence. She has had some unfortunate medical events that have happened in her life. She has had three foot surgeries, and was recently diagnosed with wolff parkinson white syndrome in her heart. She will be having heart ablation surgery on that and she will be having back surgery in the future. She asked to be kept in everyone's prayers. She apologized for her absence and thanked them for understanding.

Councilor Lantz sat in on the Public Safety Building committee meeting today. Things are going very good. He acknowledged firefighters David Chase, Patrick Pope, Eric Olson and James North on their one year anniversaries and Corey Lundin on his six year anniversary. He thanked Jess Davis, Michele Olson and Jessica Trunnell for their outstanding service with the ambulance service.

Councilor Vake reported the Chisholm Kiwanis Club won the \$50,000 contest for the Splashpad. They had their first fundraiser with Papa Murphy's and it went well. He thanked everyone that ordered pizzas. They also have a Venmo and Paypal account set up to take donations for the Splashpad. They received a generous donation from a former Kiwanis president's wife. There will be a pasta fundraiser at Valentini's and a raffle in the fall. The Miss Chisholm event will be kicking off next week. The coronation will be held on May 26th at the MN Discovery Center. The Chisholm Community Foundation will be having a couple of fundraisers for the CCF as well as the All Class Reunion.

Mayor Champa said it is a proud moment with a lot of community pride for the Splashpad. He gave an update from Ambulance Director Jess Davis on the ambulance service.

Consultant Engineer reported the Public Informational meeting for the 5th Street SE project will be at 5:00 p.m. on Wednesday, April 20th at the Sr. Citizens Center. The Public Hearing will be on Wednesday, April 27, 2022 at 5:00 p.m. at City Hall in the council chambers.

Public Works Supervisor Larry Folstad asked people to get their applications in for the casual labor positions. He will be hiring up to twenty people. The campground is doing well. They currently have five campers. The patch trailer will be out doing patching hopefully as early as next week.

Recreation Director Tammy Nevalainen reported Kathleen Skurla and Jennifer Waryas will be serving as Recreation Directors again this year. They will be conducting interviews for the Recreation Aides next week. She expects to receive \$1,000 from Community Education for the Summer Recreation Program. There are fifty four kids registered for soccer. The "Think Spring" egg decorating event will be at the Youth Center. She helped with interviews for her position. They will have a second round of interviews tomorrow.

Administrator Skraba reported they are wrapping up the interview process for the Confidential Administrative Assistant and the Parks/Trails/Recreation Director positions. They should bring forward names at the next council meeting for the council's approval. The Redhead Mountain Bike Park won an innovation award. They are moving forward with the races for the summer.

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ACCEPT THE CONSENT AGENDA

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to accept the Consent Agenda, including the List of Bills, Minutes of the previous March 23, 2022, Regular Meeting, Payroll and Overtime

Voting Aye: All

Motion Carried

PUBLIC SAFETY BUILDING UPDATE

This was an informational item at this time.

COMMISSIONING PROPOSAL FOR PUBLIC SAFETY BUILDING

Moved by Councilor Lantz and supported by Councilor Mikkola-Rahja to approve the proposal from Halberg Engineering of Duluth, MN for \$71,045.00 for Commissioning Services for the Public Safety Building project.

Voting Aye: All

Motion Carried

HOUSING REHABILITATION WORK PLAN

Moved by Councilor Fountain and supported by Councilor Vake to approve the Housing Rehabilitation Work Plan with Robert Streeter.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0422-45 ACCEPT LIBRARY DONATION FROM
UNITED WAY OF NORTHEASTERN MINNESOTA**

Moved by Councilor Mikkola-Rahja and supported by Councilor Lantz to adopt Resolution No. 0422-45 to accept the \$2,000.00 monetary donation from the United Way of Northeastern Minnesota and to earmark the funds for the library.

Voting Aye: All

Motion Carried

HARASSMENT POLICY

Moved by Councilor Fountain and supported by Councilor Lantz to accept the amended harassment policy.

Voting Aye: All

Motion Carried

CONTROLLED SUBSTANCE AND ALCOHOL TESTING POLICY

Moved by Councilor Lantz and supported by Councilor Vake to accept the amended controlled substance and alcohol testing policy with corrections.

Voting Aye: All

Motion Carried

TECHNOLOGY ACCEPTABLE USE POLICY

Moved by Councilor Lantz and supported by Councilor Halverson to accept the technology acceptable use policy.

Voting Aye: All

Motion Carried

LOCAL BOARD OF APPEALS AND EQUALIZATION MEETING

This was an informational item at this time.

ACCEPT RESIGNATION FROM JOBY WOLFF

Moved by Councilor Vake and supported by Councilor Fountain to accept the letter of resignation from Joby Wolff and to send him a thank you letter for his service.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0422-48 PERA FOR CAULIN OLSON

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0422-48 to enroll Caulin Olson in PERA.

Voting Aye: All

Motion Carried

ORDINANCE NO. 153.291 FOR SHORT TERM RENTALS, FIRST READING

Moved by Councilor Lantz and supported by Councilor Mikkola- Rahja to accept the first reading of the short term rental ordinance no. 153.291.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0422-46 RECEIPT OF BIDS & AWARD CONTRACT
FOR LIBRARY TUCKPOINTING & REPAIR PROJECT**

This was an informational item at this time.

**RESOLUTION NO. 0422-47 RECEIPT OF BIDS & AWARD CONTRACT
FOR 2022 STREET REHABILITATION PROJECT**

This was an informational item at this time.

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REGULAR MEETING – APRIL 13, 2022**

PORTABLE RESTROOM TWO YEAR CONTRACT

Moved by Councilor Fountain and supported by Councilor Halverson to approve the two year contract with Portable John.

Voting Aye: All

Motion Carried

DECLARE CITY WIDE FESTIVAL

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to declare a City Wide Festival on May 6, 2022 for the Doc Moonlight Beer Tasting Event.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Mikkola-Rahja supported by Councilor Vake to adjourn the regular meeting at 7:10 p.m.

Voting Aye: All

Motion Carried

Attest:

/s/ John A. Champa,
Mayor

/s/ Stephanie Skraba,
Administrator