

**CHISHOLM CITY COUNCIL
REGULAR MEETING – APRIL 24, 2024**

Mayor Adam Lantz called the Regular Meeting to order at 5:30 p.m.

Present: Council Members Marty Halverson, Jed Holewa, Travis Vake, and Mayor Adam Lantz.
Absent: Councilors Cheyenne Mikkola-Rahja and April Fountain,
Also Present: Administrator Stephanie Skraba, Ambulance Director Tiffany Larson, Fire Chief Chris Masucci, Police Chief Vern Manner, Consultant Engineer Jim Johnson, Building Official Mandy Galli, Public Works Supervisor Larry Folstad, Parks/Trails/Recreation Director Bridgit Maruska, Library Supervisor Katie Christenson, Attorney Bryan Lindsay, Confidential Administrative Assistant Susan Trunk, and Donna Rahkola with Mesabi Community TV.

ADOPT THE AGENDA

Moved by Councilor Holewa and supported by Councilor Vake to adopt the agenda as presented.
Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz
Voting Nay: None
Absent: Councilors Mikkola-Rahja, Fountain Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Brittany Grinde-Larson provided information for having chickens in town in hopes of having the city revisit current ordinances to make it more accessible to have chickens in town.

REPORTS

Councilor Halverson reported that he attended the Local Board of Appeal and Equalization meetings, two Redhead meetings and a number of site visits.
Councilor Mikkola-Rahja was absent.
Councilor Fountain was absent.
Councilor Holewa did not have a report.
Councilor Vake did not have a report.
Mayor Lantz reported that the public safety building is coming along and if you want to take a tour to let Brandon know.
Ambulance Director Larson did not have a report.
Fire Chief Masucci did not have a report.
Police Chief Manner reported that the public safety building is currently pouring the epoxy flooring so no tours this week due to the odor of the floor and possible allergic reaction. He attended the National Police Chief Association Annual Conference. It had great speakers, education, comradery, and networking. The state demographer was there and reported that the number of people that are coming to take jobs is tapering off and that the northland would be the worst hit. Good news is that the Chisholm Police is going to be fully staffed by the end of the year, its looking better than the last five years.
City Building Official Galli did not have a report.
City Consultant Engineer Johnson reported that that the 5th Street project is going well and shaping up. The sanitary sewer work will take place after the rain. The lead service line inventory is going well. He thanked those who have responded to the utility billing brochure and encouraged those who have not yet responded to do so. If anyone needs assistance, they can reach out to Denise at 218-254-7905 and she can set up someone to come help get the information.
Public Works Supervisor reported that they had 391 text messages sent into the city cell phone for the lead line inventory, they are well above 30 %, reaching their goal of 100%. The sweeper is out every day to keep the sand, salt and leaves out of the storm sewers and lake. They have a water filter project that they have been working on for about two years, done next week. He believes it will save about 230 thousand dollars for the repairs by doing themselves. Seasonal labor is out, thank you to the parents and whomever encouraged them. Sewer, water, utility position closes on May 1st. The 5th Street South project is going excellently.
Parks/Trails/Recreation Director Maruska reported that they have two coordinators for the Chisholm Summer Rec program (Katrina Sertich and Olivia Hutchings) and have been interviewing for specialists. The Parks, Trails, and Rec coordinator (Jen Waryas) is hired and has started. There are 95 in soccer, practice has started, games will start soon. Volley ball is open and looking for teams. Summer Recreation registration is available online through the city website. The Redhead Website will be launched in the next two weeks.
Library Supervisor reported that they conducted interviews for the library intern, had great applicants, hope to start in a few weeks and look forward to the extra creative energy and help the position brings.

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The 2023 Library report was submitted to the state which encompasses a lot of data collection. In 2023 the library offered 80 in person programs, 3549 patrons in attendance, checked out 15,733 items and had 15,801 visits. There was a public engagement session last night regarding the green space between the Library and City Hall, great turnout, and great group of people. She thanked those who showed up and gave feedback and ideas. She believes they have a good vision to anchor into as they start taking the small steps to make enhancements in that space.

City Attorney did not have a report.

Administrator Skraba reported that she has been working with the finance team at city hall to work through the interim of the lapse of a Clerk-Treasurer, it is posted and closed May 13th.

APPROVE THE CONSENT AGENDA

Moved by Councilor Holewa and supported by Councilor Vake to Approve the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the April 10, 2024 Regular Meeting, payroll, and overtime.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

HIRE FOR CHISHOLM AMBULANCE

Moved by Councilor Halverson and supported by Councilor Vake to approve the hiring of Shilyn Unger for Chisholm Ambulance.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

RESOLUTION NUMBER 0424-38 STREET AND ALLEY REHABILITATION PROJECT

Moved by Councilor Holewa and supported by Councilor Vake to adopt Resolution Number 0424-38 Street and Alley Rehabilitation Project.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**RESOLUTION NUMBER 0424-39 PFA FUND FROM CLEAN WATER REVOLVING FUND
FOR 5TH STREET SOUTH PROJECT**

Moved by Councilor Halverson and supported by Councilor Holewa to adopt Resolution Number 0424-39 PFA Fund from Clean Water Revolving Fund for 5th Street South Project.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**RESOLUTION NUMBER 0424- 40 PFA LOAN FROM DRINKING WATER REVOLVING
FUND FOR 5TH STREET SOUTH PROJECT**

Moved by Councilor Vake and supported by Councilor Halverson to adopt Resolution Number 0424-40 PFA Loan from Drinking Water Revolving Fund for 5th Street South Project.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**APPROVE THE JOB DESCRIPTION FOR THE SEASONAL CAMPGROUND AND TRAILS
COORDINATOR**

Moved by Councilor Holewa and supported by Councilor Halverson to approve the Job Description for the Campground and Trails Coordinator position.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**APPROVAL TO POST FOR THE SEASONAL CAMPGROUND AND TRAILS
COORDINATOR POSITION**

Moved by Councilor Vake and supported by Councilor Holewa to approve the job posting for the Campground and Trails Coordinator.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**CHISHOLM CITY COUNCIL
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**APPROVAL TO HIRE A QUALIFIED CANDIDATE FOR THE CAMPGROUND AND
TRAILS COORDINATOR POSITION**

Moved by Councilor Vake and supported by Councilor Halverson to approve to hire a qualified candidate for the Campground and Trails Coordinator position.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**RESOLUTION NUMBER 0424-41 ACCEPT LIBRARY DONATION FROM CHERYL AND
LARRY KILLIEN**

Moved by Councilor Vake and supported by Holewa to adopt Resolution Number 0424-41 Accepting Donation to the city of Chisholm from Cheryl and Larry Killien in the amount of \$100.00 and earmarked for the Chisholm Public Library.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

SCHOOL LAND SWAP

Moved by Councilor Holewa and supported by Halverson to approve the Land Swap with School and City.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

**CLOSURE OF FIRST AVENUE AND CITY-WIDE FESTIVAL FOR CHISHOLM-HIBBING
STAFF EVENT**

Moved by Councilor Holewa and supported by Councilor Halverson to approve the closure of one block from Lake Street to 1st Avenue and to declare a city-wide festival in that one block area on May 2, 2024 from 3:00 to 6:00 pm for Chisholm-Hibbing staff event.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

SCHEDULE A WORKING SESSION

Moved by Councilor Vake and supported by Councilor Holewa to schedule a Working Session for May 14th at 5:00 pm to discuss the Arena/Curling Club, MnDOT Highway 73 Refinishing, and allowing chickens in the city.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Vake and supported by Councilor Holewa to adjourn the meeting at 6:26 pm.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja, Fountain

Motion Carried

Attest:

/s/ Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator