

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – April 26, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, K. Scaia, Varda, and Mayor T. Scaia  
Absent: Council Member Rahja  
Also Present: City Clerk-Treasurer/Administrator Katie Bobich, City Attorney Bryan Lindsay, Building Official Steve Erickson, Fire Chief Bob Brown, Consulting Engineer Jim Johnson; Matt Reid with SEH; and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Scaia to adopt the Agenda with one deletion: 7D1) Resolution No. 0417-55 Appoint Truck Driver/Laborer and one addition: 7D1Schedule Working Session for Fieldhouse, School Resource Officer & Performance Based Management Plan.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Bill Mittlefehldt with Cross Currents gave a presentation on the Green Steps Cities Collaboration and answered questions from the council regarding the program. He requested support of the program in the form of a resolution which is on the agenda for council approval.

REPORTS

Councilor K. Scaia announced the American Legion Post 247 is having a "Burger Bash Fundraiser" for the Chisholm Veteran's Memorial Fountain on May 4, 2017, at the Senior Citizen's Center. He also reported the Northern Traxx ATV Club will be cleaning up a section of Highway 5. Mayor Todd Scaia recognized Michele Birdsall and the kids from Kids ABC's for adopting and cleaning up the park on 1<sup>st</sup> Street SW by the Police Department. The Ed Walberg, Jr. ATV ride will be on Saturday, April 29, 2017. He thanked the Northern Traxx ATV Club for coordinating the certification classes for the area youth for the safety and operation of ATV's.

Consultant Engineer Jim Johnson reported their will be a pre-construction meeting on May 3, 2017 at 1:00 p.m. at City Hall for the 11<sup>th</sup> Street NW Project. Bids are due for the 4<sup>th</sup> St SW Street Project on May 10, 2017 at 9:45 a.m. and the Lakeview Addition Area Project on May 10, 2017 at 10:00 a.m.

Fire Chief Bob Brown felt a recruitment project would be a good fit for the Cross Currents Green Steps Cities Collaboration. He made note to the public that there is an issue when responding to fire calls, house numbers should be 4 inches in length or larger in a contrasting color than the surface they are on. If the numbers were illuminated and if they were also in the alleys of residences, it would be helpful. The Volunteer Fire Department had a successful annual banquet. He met with Five Bugles Design Team for the Public Safety Facility. The Fire Department will escort the Ed Walberg, Jr. ATV ride. They are engaged in recruiting new members. They will be hosting the Arrowhead Regional Meeting in Chisholm next week.

City Attorney Bryan Lindsay presented the Council with a purchase agreement for the parcel of land (Lot 21, Block 9, Original Plat of Chisholm, parcel ID 020-0010-02740) purchased by the Downtown Revitalization Group from a private party. Moved by Councilor K. Scaia and supported by Councilor Varda to authorize the City of Chisholm to receive the property described above as a donation from the Downtown Revitalization Group to the City of Chisholm.

Voting Aye: All

Motion Carried

City Clerk-Treasurer/Administrator Katie Bobich reported staff attended the safety training in Hibbing that was put on by the Hibbing Community College instructors. The Safety Committee meeting is scheduled for Friday. She attended the League of MN Cities Loss Control Workshop along with Steve Erickson & Margaret Gornick. She will attend the Broadband Feasibility Study Steering Committee meeting. She attended the kickoff meeting with representatives from Kraus Anderson & Five Bugles Design team along with Council Members Varda, Halverson and Mayor Todd Scaia.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Halverson to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Meeting of April 12, 2017 Public Hearing for Lakeview Addition Area Infrastructure Improvement, April 12, 2017 Regular Meeting (with correction), Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

**ORDINANCE NO. 8, 3<sup>RD</sup> SERIES, SECOND READING, AMENDING CHAPTER  
“153.06 ADMINISTRATION” OF THE CITY CODE ENTITLED “ZONING CODE  
LAND USE REGULATIONS**

Moved by Councilor Campbell and supported by Councilor Varda to adopt the second reading of Ordinance No. 8, 3<sup>rd</sup> Series, amending Chapter “153.06 Administration” of the City Code Entitled “Zoning Code Land Use Regulations to increase the variance fees from \$125.00 to \$400.00.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0417-56 ACCEPT WORK-SINKO EXCAVATING  
EMERGENCY COLLAPSED BUILDING 200 1<sup>ST</sup> AVE SW**

Moved by Councilor Halverson and supported by Councilor K. Scaia to adopt Resolution No.0417-56 to accept work and authorize payment of \$25,246.50 to Sinko Excavating & Septic, LLC for the demolition and clean-up of a collapsed building at 200 1<sup>st</sup> Avenue SW.  
Voting Aye: All Motion Carried

**DIRECT CITY ATTORNEY BRYAN LINDSAY TO BEGIN COLLECTION PROCESS  
FOR EMERGENCY COLLAPSED BUILDING AT 200 1<sup>ST</sup> AVE SW**

Moved by Councilor K. Scaia and supported by Councilor Campbell to direct City Attorney Bryan Lindsay to work with Administrator Bobich and Building Official Steve Erickson to utilize any and all remedies to collect the amount of \$25, 246.50 from the owner of the collapsed building at 200 1<sup>st</sup> Avenue SW and to place a lien on the property with St. Louis County immediately.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0417-57 SUPPORT CROSS CURRENTS  
GREEN STEPS CITIES COLLABORATION**

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0417-57 to support the Green Steps Cities Collaboration of which the partners are the City of Chisholm, Chisholm High School, Green Step Cities State Office and the Chisholm Green Steps Cities Coordinator.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0417-53 APPROVE PLANS, SPECS, ADVERTISE FOR BIDS  
FOR 2017 BITUMINOUS STREETS, MILL & OVERLAY IMPROVEMENTS**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0417-53 to approve plans, specs and advertise for bids for the 2017 Bituminous Streets Mill & Overlay Improvements.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0417-54 APPLICATION TO MPFA FOR  
REVOLVING FUND LOAN FOR LAKEVIEW AREA PROJECT**

Moved by Councilor Varda and supported by Councilor Halverson to adopt Resolution No. 0417-54 to make application to the Minnesota Public Facilities Authority (MPFA) for a loan from the Drinking Water Revolving Fund for the amount of \$1,477,086.00 for the Lakeview Addition Area Infrastructure Improvement Project.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0417-52 OFFICIAL SOCIAL MEDIA POLICY**

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0417-52 to approve the Official Social Media Policy as presented, effective April 26, 2017.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0417-51 TECHNOLOGY USE POLICY**

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0417-51 to approve the Technology Use Policy as presented.  
Voting Aye: All Motion Carried

**SCHEDULE WORK SESSION FOR MAY 15, 2017 TO DISCUSS FIELD HOUSE,  
SCHOOL RESOURCE OFFICER & PERFORMANCE BASED MANAGEMENT PLAN**

Due to lack of motion and support, this was an informational item at this time.

**CHISHOLM CITY COUNCIL  
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(CONTINUED)**

**RECESS TO EXECUTIVE SESSION TO DISCUSS IRONBOUND STUDIO'S**

Moved by Councilor Halverson and supported by Councilor Varda to recess to Executive Session at 6:41 p.m., after a brief break, the Executive Session was called to order at 6:49 p.m. to discuss Ironbound Studio's.

Voting Aye: All

Motion Carried

**ADJOURN EXECUTIVE SESSION**

Moved by Councilor K. Scaia and supported by Councilor Varda to adjourn the Executive Session at 7:03 p.m.

Voting Aye: All

Motion Carried

**RECONVENE REGULAR COUNCIL MEETING**

Moved by Councilor Campbell and supported by Councilor Varda to reconvene the Regular Council Meeting at 7:04 p.m.

Voting Aye: All

Motion Carried

**ADJOURN COUNCIL MEETING**

Moved by Councilor K. Scaia and supported by Councilor Varda to adjourn the Council Meeting at 7:05 p.m.

Voting Aye: All

Motion Carried

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/s/ Todd A. Scaia

Mayor

Attest:

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/s/ Katherine A. Bobich  
City Clerk-Treasurer/Administrator