

**CHISHOLM CITY COUNCIL
REGULAR MEETING – AUGUST 13, 2014**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich
Absent: None

Also Present: Administrator Mark Casey, Attorney Lou Cianni, Police Chief Vern Manner & Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Scaia and supported by Councilor Drow to adopt the Agenda with one addition: I) Hazardous Building.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Artist Sue Jeglowski from Cloquet, MN discussed the possibility of a McNight grant to be used for a mural in the City of Chisholm.

Barrett Ziemer with the Range Regional Airport answered questions on the 2015 proposed tax levy. A joint meeting is scheduled for Monday, August 18, 2014 at 6:00 pm at the Range Regional Airport.

Jeff Sterle discussed the audit findings.

Frank LaBandz from 17 1st Street NW addressed the Council with his concerns of a noise ordinance issue. Mayor Jugovich referred him to the Police Department.

REPORTS

Library Supervisor, Katie Christenson gave an update on the Library use and upcoming events. The reading program ended with 107 children participating in the program. Welcome Good Sam's book sale is taking place at this time. She thanked the Friends of the Library for their assistance in the recent book sale. She welcomed the new Library Aides, Debbie Wangenstein and Kerry Hutchings.

Administrator Casey reminded the Council of the joint meeting with the Chisholm Hibbing Airport Authority on Monday, August 18, 2014 at 6:00 pm at the Range Regional Airport. He met with City staff, the League of MN Cities & an engineer from SEH regarding the Chisholm cemetery building. He attended the school board meeting. We are advertising for the Deputy Clerk position. HR Green will be demolishing the old sewer treatment plant building before year end. Councilor Scaia asked for an update on 3rd Ave NE at the next Council meeting.

Other – Councilor Benson attended the Parks and Recreation Board meeting. She also attended the committee meetings for the options of a Fire and Police Department facility. Councilor Campbell attended the Police Commission meeting and reported that there were 1,288 case reports the second quarter of 2014. Doc Moonlight Graham Days were a huge success with over 50 entrants in the parade. There was a considerable amount of garbage left by the patrons. We issued four pet licenses last month. The Good Sam's Club will be at the St. Louis County Fairgrounds with 22 RV's visiting our local establishments. Councilor Scaia attended the Fire Department meeting and reported they had 13 calls with a total of 86 year to date. He attended the Finance Committee meeting today. The City received a good audit, the staff is doing a nice job with the City's finances. Mayor Jugovich asked the public to stop by the Fairgrounds to take a look at the RV's while the Good Sam's Club is in town. The Field of Screams is looking for more volunteers. Fall sports have started. The new seats have been installed at the Maturi Field. The Administrator and the Mayor took a tour of the new Wastewater Treatment Plant Facility. The new technology is very nice.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Cook to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the July 23, 2014 Public Hearing for 3rd Ave NE, July 23, 2014 Proposed Assessment Hearing for 3rd Ave NE, the July 23, 2014 Regular meeting, and the July 29, 2014 Special Work Session Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0814-72 TRANSFER OF ASSETS

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0814-72 authorizing the amending and transferring of funds for the year end December 31, 2014. The Council has determined to transfer \$11,000 from the 2014 Parks & Recreation Budget to the 2015 Parks & Recreation Budget for funds to support the DNR Local Trail Connection Grant for enhancements to Long Year Walking Trail.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

RESOLUTION NO. 0814-73 FILE APPLICATION FOR CCF GRANT

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0814-73 to authorize the Administrator to submit application to the Chisholm Community Foundation for \$11,000 in grant funds for the Chisholm Parks and Recreation Playground Improvement Plan.

Voting Aye: All

Motion Carried

CEMETERY BUILDING

This was an informational item at this time.

RESOLUTION NO. 0817-74 ESTABLISHING MEMBERS OF THE TRAFFIC COMMITTEE

Moved by Councilor Campbell and supported by Councilor Scaia to adopt Resolution No. 0817-74 to establish the Traffic Committee to consist of the members of the Police Commission and the Chief of Public Safety with the current members serving until August 31, 2014.

Voting Aye: Councilors Campbell, Cook, Scaia and Mayor Jugovich

Voting No: Councilors Benson and Drow

Motion Carried

DUMPSTER RENTAL INFORMATION

Moved by Councilor Cook and supported by Councilor Campbell to approve the new Dumpster Rental information increasing the fee for dumpster rental from \$35.00 to \$40.00.

Voting Aye: All

Motion Carried

LETTER OF RESIGNATION

Moved by Councilor Drow and supported by Councilor Benson to accept the letter of resignation from Mary Zaitz as Library Supervisor due to her retirement effective September 30, 2014.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0814-75 YEAR END 2013 ADJUSTING ENTRIES

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 0814-75 authorizing the Year-End Adjusting Entries for the Year ended December 31, 2013 for the following funds:

101	General Fund
303	Debt Service Fund
401	Capital Improvement Fund
601	Water Fund
602	Sewer Fund
603	Refuse Fund
901	General Fixed Assets
902	General Long Term Debt Fund

Voting Aye: All

Motion Carried

RESOLUTION NO. 0814-71 TRANSFER OF ASSETS

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0814-71 authorizing the amending and transferring of funds for the year end December 31, 2014. The Council has determined to transfer \$25,000 from the 2014 Administrative Fund with \$12,500 to Water and \$12,500 to Sewer for GIS Mapping.

Voting Aye: All

Motion Carried

MCCAHELL PROPERTY TEMPORARY LICENSE

Moved by Councilor Scaia and supported by Councilor Benson to enter into agreement with MnDOT for temporary license for drilling and sampling of the McCahill property located at the southeast ¼ of the northeast ¼ of Section 27, and the southwest ¼ of the northwest ¼ of Section 26, Township 58 North, Range 20 West.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

ARCHITECTURAL RESOURCES, INC – LIBRARY STEPS REPLACEMENT

Moved by Councilor Drow and supported by Councilor Benson to request Architectural Resources, Inc. of Hibbing, MN for design, bid and construction administration services proposal for the stair replacement at the main entrance of the Chisholm Public Library for an estimated fee of \$10,500.

Voting Aye: All

Motion Carried

RECESS CITY COUNCIL MEETING TO EXECUTIVE SESSION

Moved by Councilor Drow and supported by Councilor Benson to recess the regular council meeting to executive session at 6:31 p.m. to discuss AFSCME Labor negotiations.

Voting Aye: All

Motion Carried

RESUME REGULAR COUNCIL MEETING

Moved by Councilor Scaia and supported by Councilor Benson to resume the Regular Council meeting at 6:46 p.m.

Voting Aye: All

Motion Carried

Moved by Councilor Saia and supported by Councilor Campbell to approve the 2014-2016 AFSCME labor contract.

Voting Aye: All

Motion Carried

ADJOURN

Moved by Councilor Cook and supported by Councilor Drow to adjourn the meeting at 7:02 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Michael A. Jugovich, Mayor

Attest:

s// Mark Casey

Mark Casey, Administrator-Clerk/Treasurer