

**CHISHOLM CITY COUNCIL
REGULAR MEETING – AUGUST 9, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:34 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Rahja, K. Scaia, Varda and Mayor T. Scaia
Absent: None

Also Present: City Attorney Bryan Lindsay, Building Official Steve Erickson, Consultant Engineer Jim Johnson, Matt Reid with SEH, Library Supervisor Katie Christenson, Police Chief Vern Manner, Barrett Ziemer & Terry Samsa with Chisholm-Hibbing Airport Authority, Mark Wolle with Honeywell & Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor K. Scaia and supported by Councilor Varda to adopt the Agenda with additions under new business: 1) Schedule Meeting for Public Safety Facility Site with Kraus Anderson on September 13, 2017 at 4:30 p.m.; 2) Mesabi Bituminous Payment Application No. 1-2017 Road Surface Reconditioning; 3) Change Order No. 1 – 4th Ave SW Project; 4) Mesabi Bituminous Payment Application No. 1 - 4th Ave SW Project; 5) Change Order No. 3 – 11th St NW Project; 6) Jola & Sopp Payment Application No. 2 – 11th St NW Project; 7) Jola & Sopp Certificate of Substantial Completion – 11th St NW Project; 8) Request from Mike's Pub/Lake Street Bar & Grill to cater sand volleyball event; 9) Gambling Permit Premises Application for AMVETS Post 12 - Lake Street Bar & Grill; 10) 2018 Fire Protection Services Agreement for Unorganized Township 59-21 and 11) Letter to Utility Company
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Barrett Ziemer with the Chisholm Hibbing Airport Authority (CHAA) discussed the proposed 2018 Airport Authority budget & tax levy packet. The Council is scheduled to attend the joint meeting with CHAA and the Hibbing Council members on Monday, August 21, 2017 at 6:00 p.m. to be held in the CHAA conference room.

Mark Wolle with Honeywell addressed the Council with suggestions for future energy saving upgrades for the City of Chisholm & reviewed the upgrade projects that took place five years ago. He will work with Building Official Steve Erickson & Council Member Marty Halverson to determine the future needs of the City.

M.J. Lesch, board member with the Sons of Norway Lodge addressed the Council with a request to hold a walk around Longyear Lake on September 23, 2017. The walk is to encourage kids to walk, if they complete walking around both sides of the lake, they will receive a medal. She will submit a written request to the council.

REPORTS

Councilor Campbell welcomed the alumni for the All Class Reunion. The committee has been busy coordinating the events, she thanked the volunteers & City staff. She attended the Police Commission meeting.

Councilor Rahja welcomed the Class of 1961 and thanked Tom Pascuzzi for his role in the "Slide the City" event.

Councilor K. Scaia welcomed the alumni and thanked Chisholm Community Foundation volunteers Mark Wangenstein & Jerry Janezich for their roles in the successful "Slide the City" event. He announced the Cemetery rates will be going up September 1st.

Mayor Todd Scaia welcomed the alumni. He thanked Jeannie Quirk, the Chisholm Community Foundation, the City crew, summer youth workers, the Police Department staff, the business owners and all those involved in making the "Slide the City" event successful. The City of Chisholm hosted the County Board meeting at City Hall, he thanked Commissioner Jugovich for hosting this meeting. He announced the movie "Finding Dory" featuring Marlene (Prelesnik) Rolence & Jason Rolences son, Hayden Rolence will be moved from the Kiwanis Park to the Chisholm High School Auditorium on Thursday, August 10, 2017. A meet & greet with actor Hayden Rolence will take place between 7:00 & 8:00 p.m. and the movie will start at 8:00 p.m. A ribbon cutting for the Pocket Park will be on Friday at 12:00 p.m.

Councilor Varda welcomed the alumni. He attended the Parks & Recreation board meeting and reported the Youth Center has a position to fill.

Councilor Halverson attended the Parks & Recreation board meeting and the Lakeview Addition Project pre construction meeting. He reported the "Music in the Park" block party event was held on Tuesday, August 8th and it went well.

Consultant Engineer Jim Johnson gave a construction status update on the following projects: the Columbarium lighting should be furnished installed by the end of August; the 11th Street NW Project is substantially complete; the 4th Ave SW Project is completed; Bituminous mill & overlay and some street patching has been completed and the Longyear Lake Trail overlay is completed. The Lakeview Addition pre-construction conference was today, they will be starting this project in a few weeks. He provided the Council with a list of recommended capital improvements along with a map describing these areas.

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Library Supervisor Katie Christenson reported the Summer Reading Program has ended, there were 166 participants and 32 youth signed up for the Teen Reading Program. Storytime will continue through the month of August. She approved the blueprints for the new computer desk. She is working with the Broadband Committee to update current Wi-Fi. There will be an Open House at the Library from 10:00 a.m. to 5:00 p.m. on Thursday, August 10, 2017 (coffee, lemonade & cupcakes will be served).

Police Chief Vern Manner announced the Pocket Park will have a concert on Saturday and the St. Louis County fair starts tonight.

Building & Zoning Official Steve Erickson reported on the Council's previous request to review the library steps, a meeting is scheduled with Max Gray Construction, Architectural Resources, Council Member Marty Halverson & Steve Erickson on Tuesday, August 15, 2017 at 9:30 a.m. City Attorney Bryan Lindsay was directed to review a letter that the Mayor received regarding a citation for a vehicle with expired plates that was removed from a resident's property.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Regular Meeting of July 26, 2017, Payroll and Overtime.

Voting Aye: All

Motion Carried

SCHOOL RESOURCE OFFICER AGREEMENT

Moved by Councilor Campbell and supported by Councilor K. Scaia to enter into agreement with Independent School District 695 for a School Resource Officer for a one year term commencing August 10, 2017 with a 60/40 division with the City covering sixty percent (60%) of the cost and the School District covering forty percent (40%) of the cost. In future contract negotiations, Councilor Campbell would like to see a longer term than one year and cost division of 50/50%.

Voting Aye: All

Motion Carried

SPORTS COMPLEX LEASE AGREEMENT

Moved by Councilor K. Scaia and supported by Councilor Varda to enter into agreement with Independent School District 695 for the Sports Complex Lease Agreement for a one year term commencing August 10, 2017 for an annual lease payment of \$45,000 due on or before September 1, 2017.

Voting Aye: All

Motion Carried

LETTER TO UTILITY COMPANY

Moved by Councilor K. Scaia and supported by Councilor Campbell to direct Consultant Engineer Jim Johnson to contact MN Power to request them to move some power lines in the Lakeview Addition area underground, remove old power line poles and to fix the street lights.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0817-77 ACCEPT DONATION FROM SUSAN SORCI

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0817-77 to accept the donation of \$60.00 from Susan Sorci (owner of the "Ice Cream Truck") for the Chisholm Summer Recreation Department.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0817-78 AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE IRON RANGE RESOURCES & REHABILITATION BOARD LAURENTIAN VISION PARTNERSHIP GRANT PROGRAM FOR THE IRON RANGE OFF-ROAD CYCLES "RED HEAD MOUNTAIN BIKE TRAIL"

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0817-78 to authorize the City Administrator to make application to the Iron Range Resources & Rehabilitation Board Laurentian Vision Partnership Grant Program for the Iron Range Off-Road Cycles "Red Head Mountain Bike Trail".

Voting Aye: All

Motion Carried

KRAUS ANDERSON DEVELOPMENT AGREEMENT

Moved by Councilor K. Scaia and supported by Councilor Varda to accept the draft agreement (with changes noted) with Kraus-Anderson Development Company to develop a property in the City of Chisholm for the purposes of a lease back or sale to the City through a related Option to Purchase, as a build to suit structure. The development shall consist of the transfer, development, construction and leasing/buy back of a new public safety facility including a fire and police station in Phase I and City Hall and Community Center in Phase II.

Voting Aye: All

Motion Carried

KRAUS ANDERSON OPTION AGREEMENT

Moved by Councilor K. Scaia and supported by Councilor Varda to enter into agreement with Kraus-Anderson Development Company for the City of Chisholm to have the option right to purchase all or any part of the build to suit structure developed by Kraus Anderson, located in the City of Chisholm for a period of twenty years from the date of this Option Agreement.

Voting Aye: All

Motion Carried

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PUBLIC ACCESS TV CONTRACT AGREEMENT

Moved by Councilor K. Scaia and supported by Councilor Varda to enter into a two (2) year contract agreement commencing August 10, 2017 with Independent Contractor Terry Hartikka of Mesabi Community Television for Public Access Televising of City Council and ISD #695 school board meetings for an annual fee of \$10,600.00.

Voting Aye: All

Motion Carried

**SUMMER WORK OUTREACH PROGRAM (SWOP)
DONATION FOR COMMUNITY SERVICE HOURS**

Moved by Councilor Varda and supported by Councilor Rahja to authorize payment of \$500.00 to the Summer Work Outreach Project (SWOP) for services rendered in 2017.

Voting Aye: All

Motion Carried

**APPOINT LAW ENFORCEMENT LABOR SERVICES (LELS)
CONTRACT NEGOTIATING REPRESENTATIVES**

Moved by Councilor Campbell and supported by Councilor K. Scaia to appoint negotiating representatives Mayor Todd Scaia, City Attorney Bryan Lindsay and Councilor Campbell to negotiate the LELS contract.

Voting Aye: All

Motion Carried

**APPOINT MN ASSOCIATION OF PROFESSIONAL EMPLOYEES (MAPE)
CONTRACT NEGOTIATING REPRESENTATIVES**

Moved by Councilor Rahja and supported by Councilor Halverson to appoint negotiating representatives Councilor Kevin Scaia, City Attorney Bryan Lindsay and Councilor Mary Jo Rahja to negotiate the MAPE contract.

Voting Aye: All

Motion Carried

SCHEDULE SPECIAL MEETING FOR PUBLIC SAFETY FACILITY

Moved by Councilor Campbell and supported by Councilor K. Scaia to schedule a Special Meeting for the Public Safety Facility Site on Wednesday, September 13, 2017 at 4:30 p.m. and to hold a standing special meeting on the second (2nd) Wednesday of each month at 4:30 p.m. until the end of December.

Voting Aye: All

Motion Carried

MESABI BITUMINOUS PAY APPLICATION NO. 1- 2017 ROAD SURFACE RECONDITIONING

Moved by Councilor K. Scaia and supported by Councilor Campbell to approve payment application No.1 to Mesabi Bituminous for the 2017 Road Reconditioning project in the amount of \$127,202.63.

Voting Aye: All

Motion Carried

CHANGE ORDER NO. 1 – 4TH AVE SW PROJECT

Moved by Councilor Campbell and supported by Councilor Varda to approve the change order request No. 1 in the amount of \$3,655 from Mesabi Bituminous for the 4th Avenue SW project.

Voting Aye: All

Motion Carried

MESABI BITUMINOUS PAY APPLICATION NO. 1 - 4TH AVE SW PROJECT

Moved by Councilor Halverson and supported by Councilor Rahja to approve payment application No.1 in the amount of \$85,595.00 to Mesabi Bituminous for the 4th Avenue SW project.

Voting Aye: All

Motion Carried

CHANGE ORDER NO. 3 – 11TH ST NW PROJECT

Moved by Councilor K. Scaia and supported by Councilor Campbell to approve the change order request No.3 for a credit amount of \$648.15 from Jola & Sopp for the 11th Street NW project.

Voting Aye: All

Motion Carried

JOLA & SOPP PAY APPLICATION NO. 2 – 11TH ST NW PROJECT

Moved by Councilor Campbell and supported by Councilor Halverson to approve payment application No. 2 in the amount of \$43,605.35 to Jola & Sopp for the 11th Street NW project.

Voting Aye: All

Motion Carried

JOLA & SOPP CERTIFICATE OF SUBSTANTIAL COMPLETION – 11TH ST NW PROJECT

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the certificate of substantial completion from Jola & Sopp for the 11th Street NW project.

Voting Aye: All

Motion Carried

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**REQUEST FROM MIKE'S PUB / LAKE STREET BAR & GRILL TO CATER
SAND VOLLEYBALL EVENT**

Moved by Councilor Campbell and supported by Councilor K. Scaia to grant the request of Mike's Pub & Lake Street Bar & Grill to cater the sand volleyball event on Saturday, August 12, 2017 & Sunday, August 13, 2017.

Voting Aye: All

Motion Carried

GAMBLING PREMISES PERMIT FOR LAKE STREET BAR & GRILL

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the gambling premises permit for Lake Street Bar & Grill to conduct pull tab operations.

Voting Aye: All

Motion Carried

**2018 FIRE PROTECTION SERVICES AGREEMENT
FOR UNORGANIZED TOWNSHIP 59-21**

Moved by Councilor K. Scaia and supported by Councilor Varda to enter into agreement with St. Louis County for Fire Protection Services for 2018 for Unorganized Township 59-21 for the amount of \$15,459 to be paid twice per year. This represents a 2% increase from 2017.

ADJOURN COUNCIL MEETING

Moved by Councilor Rahja and supported by Councilor Varda to adjourn the Council Meeting at 6:40 p.m.

Voting Aye: All

Motion Carried

/s/ Todd A. Scaia
Mayor

Attest:

/s/ Susan Schweiss
Deputy Clerk/Treasurer