

**CHISHOLM CITY COUNCIL
REGULAR MEETING – DECEMBER 12, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Varda, Scaia and Mayor Rahja
Absent: None
Also Present: Interim Administrator David Carlstrom, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Deputy Clerk Bill Manney, Building Official Mandy Galli, Police Chief Vern Manner, and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt the Agenda with one addition: 1) Resolution No. 1118-118 IRRR Demolition Program and three deletions: 1) A T & T PUC Contract, 2) Approve Administrators Contract and 3) Post for Deputy Clerk Position.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Jessie Halverson with Precious Paws gave an update on the shelter and thanked the City for working with them.

REPORTS

Councilor Scaia attended the Public Safety Facility meeting. He reported the burned building on 6th Street SW will be reconstructed.
Councilor Varda reported the Fire Department has had 139 calls year to date and maintenance has been completed on the trucks.
Mayor Rahja thanked the council and Council member Halverson for his knowledge of geogrid and also thanked the City staff. She attended the Public Safety Facility meeting.
Police Chief Vern Manner discussed the challenges for recruiting and retaining law enforcement staff. He also gave an update on the one way street by the school.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Halverson to accept the Consent Agenda, including the List of Bills, Minutes of the previous November 28, 2018 Council Meeting, Payroll and Overtime.
Voting Aye: All Motion Carried

GAMBLING PERMIT CHISHOLM AREA CHAMBER OF COMMERCE

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling permit for the Chisholm Chamber of Commerce for a bingo event to be held on February 6, 2019 at Jim's Sports Club.
Voting Aye: All Motion Carried

GAMBLING PERMIT CHISHOLM AREA CHAMBER OF COMMERCE

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to approve the gambling permit for the Chisholm Chamber of Commerce for a raffle event to be held on February 20, 2019 at Tom & Jerry's.
Voting Aye: All Motion Carried

**RESOLUTION NO. 1118-118 AUTHORIZING THE CITY OF CHISHOLM TO MAKE APPLICATION TO
AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM**

Moved by Councilor Varda and supported by Councilor Scaia to adopt Resolution No. 1118-118 to apply to the IRRRB for the 2018 Residential Redevelopment project for properties located at 225 5th St SW and 127 9th St SW in Chisholm, MN and to accept funding from the IRRRB for the demolition of these properties.
Voting Aye: All Motion Carried

CHANGE ORDER NO. 1A FOR LAKEVIEW AREA ADDITION PROJECT

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve Change Order No. 1A for the Lakeview Area Addition Project.
Voting Aye: All Motion Carried

CHANGE ORDER NO. 6 FOR LAKEVIEW AREA ADDITION PROJECT

Moved by Councilor Scaia and supported by Councilor Varda to approve Change Order No. 6 for the Lakeview Area Addition Project.
Voting Aye: All Motion Carried

PAY APPLICATION NO. 11 FOR LAKEVIEW AREA ADDITION PROJECT

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to approve Payment Application No. 11 in the amount of \$305,042.62 to Utility Systems of America for the Lakeview Area Addition Project for work completed through November 23, 2018.
Voting Aye: All Motion Carried

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(Continued)**

CHANGE ORDER NO. 3 FOR 8TH ST NW PROJECT

Moved by Councilor Scaia and supported by Councilor Halverson to approve Change Order No. 3 for the 8th Street NW Project.
Voting Aye: All Motion Carried

PAY APPLICATION NO. 5 FOR 8TH ST NW PROJECT

Moved by Councilor Varda and supported by Councilor Scaia to approve Change Order No. 5 for the 8th Street NW Project for the amount of 86,371.49 to Mesabi Bituminous for work completed through November 23, 2018.
Voting Aye: All Motion Carried

AWARD BID FOR AGGREGATE CRUSHING

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to award the low bid of \$75,000.00 to Doboszenski & Sons, Inc. of Loretto, MN for the 2018-2019 Boulder, Concrete and Bituminous Material Crushing for Aggregate Stockpiling.
Voting Aye: All Motion Carried

PRECIOUS PAWS HUMANE SOCIETY OF CHISHOLM ANIMAL CONTROL CONTRACT

Moved by Councilor Campbell and supported by Councilor Scaia to approve the animal control contract with Precious Paws Humane Society of Chisholm for \$1,100.00 per month for up to 100 animals yearly. Councilor Campbell amended her motion to increase the monthly amount to \$1,200.00 per month and to direct the City Administrator and City Attorney to redo the contract. Councilor Scaia supported the amended motion.
Voting Aye: All Motion Carried

RESOLUTION NO. 1218-119 APPOINT SEWER COLLECTION SYSTEM LEAD PERSON

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 1218-119 to appoint Chris Manner as the Sewer Collection System Lead Person contingent upon Mr. Manner obtaining his Minnesota Class "D" Wastewater Collection Operator License in one year.
Voting Aye: All Motion Carried

POST FOR TRUCK DRIVER POSITION

Moved by Councilor Scaia and supported by Councilor Varda to post both internally & externally for the truck driver position for thirty (30) days.
Voting Aye: All Motion Carried

ST LOUIS COUNTY FAIR REQUEST

This was an informational item at this time.

SCHEDULE SPECIAL MEETING

Moved by Councilor Scaia and supported by Councilor Campbell to schedule a Special Meeting for Thursday, December 27, 2018 at 5:30 p.m.
Voting Aye: All Motion Carried

**2019 CIGARETTE & TOBACCO LICENSE, MECHANICAL AMUSEMENT
& SOLID WASTE HAULER LICENSE**

Moved by Councilor Campbell and supported by Councilor Mikkola- Rahja to approve the 2019 Cigarette & tobacco licenses.
Voting Aye: All Motion Carried

Moved by Councilor Mikkola-Rahja and supported by Councilor Varda to approve the 2019 Mechanical Amusement Licenses.
Voting Aye: All Motion Carried

Moved by Councilor Scaia and supported by Councilor Halverson to approve the Solid Waste Hauler License.
Voting Aye: All Motion Carried

RE-APPOINT CHISHOLM HIBBING AIRPORT AUTHORITY DIRECTOR

Moved by Councilor Scaia and supported by Councilor Campbell to re-appoint Ken Ness to the Chisholm Hibbing Airport Authority for a three year term.
Voting Aye: All Motion Carried

SCHEDULE ORGANIZATIONAL MEETING

Moved by Councilor Campbell and supported by Councilor Varda to schedule the Organization Meeting for Wednesday, January 2, 2018 at 5:30 p.m.
Voting Aye: All Motion Carried

ACCEPT LIBRARY BOARD MEMBER ELSIE MATURI'S LETTER OF RESIGNATION

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to accept Elsie Maturi's resignation from the Library Board effective November 13, 2018.
Voting Aye: All Motion Carried

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(Continued)**

REQUEST FOR CHRISTMAS EVE

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to grant the request of the AFSCME employees to allow employees to have Christmas Eve off and to allow them to take vacation or comp time.

Voting Aye: Councilors Campbell, Halverson, Mikkola-Rahja, Varda and Mayor Rahja
Abstain: Councilor Scaia
Motion Carried

RESOLUTION NO. 1218-120 FINAL LEVY FOR 2019

This was an informational item at this time.

RESOLUTION NO. 1218-121 ADOPT 2019 BUDGETS

This was an informational item at this time.

RESOLUTION NO. 1218-122 RETIREMENT BENEFIT ACCOUNT DEPOSIT \$100,000.00 TO OPEB

Moved by Councilor Scaia and supported by Councilor Varda to adopt Resolution No. 1218-122 to deposit \$100,000.00 to the OPEB.

Voting Aye: All
Motion Carried

TRAILHEAD FACILITY LICENSE & LEASE AGREEMENT

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to enter into agreement with the MN Discovery Center for the utilization of the parking areas, restrooms, and other facilities of potential benefit located at the property managed by MN Discovery Center located at 1005 Discovery Drive, Chisholm, MN.

Voting Aye: Councilors Campbell, Halverson, Mikkola-Rahja and Mayor Rahja
Voting No: Councilors Scaia & Varda
Motion Carried

RECESS TO CLOSED SESSION TO DISCUSS MAPE NEGOTIATIONS

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to recess to closed session to discuss the MAPE negotiations at 6:59 p.m.

Voting Aye: All
Motion Carried

ADJOURN CLOSED SESSION

Moved by Councilor Campbell and supported by Councilor Scaia to adjourn the closed session at 7:59 p.m.
Voting Aye: All
Motion Carried

RECONVENE REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Varda to reconvene the regular council meeting at 8:00 p.m.

Voting Aye: All
Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Scaia and supported by Councilor Varda to adjourn the Regular Council meeting at 8:00 p.m.

Voting Aye: All
Motion Carried

/s/ Mary Jo Rahja

Mayor

Attest:

/s/ David D. Carlstrom

Interim City Clerk-Treasurer/Administrator