

**CHISHOLM CITY COUNCIL
REGULAR MEETING – DECEMBER 13, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Rahja, K. Scaia, Varda, Halverson, and Mayor T. Scaia
Absent: Council Member Campbell

Also Present: City Clerk-Treasurer/Administrator Jennifer Sterbenz, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Fire Chief Bob Brown, Building Official Steve Erickson, Library Supervisor Katie Christenson, Police Chief Vern Manner, Recreation Director Tammy Nevalainen & Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Rahja to adopt the Agenda as presented.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Andy Enrico – asked the Council if there was any further information on the former City Administrator. City Attorney Bryan Lindsay responded nothing has come across his desk. He said he feels the current City Hall building is a showpiece and centerpiece in town.

REPORTS

Councilor Rahja attended the CIRSSD meeting, they will be meeting every other month. The Museum of Mining has a billboard. She attended the Planning & Zoning meeting.
Councilor K. Scaia wished everyone a Merry Christmas and Happy New Year and a safe holiday.
Mayor T. Scaia said there is a financial services company out of Minneapolis that is looking to relocate in Chisholm, they would like to establish a workforce from the Iron Range. He thanked the Chisholm Longyear Ambulance Service and the Police Department for their assistance in a recent call he made to them. He thanked the Council and City staff for their hard work on the 2018 budget where they realized a significant cost savings of 1.5 million and were able to bring the levy down from 5% to 3%. The city has three significant infrastructure projects that will take place in 2018.
Consultant Engineer sent a newsletter to the residents in the Lakeview Addition Area and explained that a no response does not mean it is a no vote to replace sidewalks in that area.
Library Supervisor reported the 5th graders attended a fur trader program. Part of the broadband grant are four points of access for WiFi at the Library, they also have ten portable hot spots that can be checked out.
City Attorney Bryan Lindsay responded to questions on the 6th Street NW property and the 5th Street S property.
Recreation Director reported the southside skating rink is open, skates are available and they are accepting donations of good used skates.
Building & Zoning Official Steve Erickson thanked everyone for his many years working for the City. He reported all of the building codes are on the City website. Inspections have proven recently that not every landlord has a working CO or smoke detector. He encouraged people to give these as gifts to people moving into rental units and homes. He also encouraged installing handrails. Fire Chief Brown said the best ones on the market are the Nighthawk with a digital readout.

ACCEPT THE CONSENT AGENDA

Moved by Councilor K. Scaia and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous Special Budget Meeting of November 15, 2017, Regular Meeting of November 22, 2017, Special Budget Meeting of November 29, 2017, Special Budget Meeting of December 6, 2017, Payroll and Overtime.
Voting Aye: All Motion Carried

RECESS TO TRUTH IN TAXATION HEARING

Moved by Councilor K. Scaia and supported by Councilor Varda to recess the Regular Council Meeting at 6:01 p.m. to the Truth in Taxation Hearing.
Voting Aye: All Motion Carried

ADJOURN TRUTH IN TAXATION HEARING

Moved by Councilor Varda and supported by Councilor Rahja to adjourn the Truth in Taxation Hearing at 6:06 p.m.
Voting Aye: All Motion Carried

RECONVENE THE REGULAR COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor K. Scaia to reconvene the regular Council Meeting at 6:07 p.m.
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – DECEMBER 13 2017
(Continued)**

RESOLUTION NO. 1217-117 HOURLY RATE INCREASE OF YOUTH CENTER ATTENDANTS

Moved by Councilor Varda and supported by Councilor Rahja to adopt Resolution No. 1217-117 to adopt Resolution No. 1217-117 to increase the hourly rates as of January 1, 2018 for Shane Walters from \$12.50 to \$13.00 per hour, Amanda Meyers from \$10.50 to \$11.00 per hour and Tyler Voight-Cameron from \$10.00 to \$10.25 per hour.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION – CHAMBER OF COMMERCE

Moved by Councilor Rahja and supported by Councilor Varda to approve the gambling application from the Chamber of Commerce for a Bingo fundraiser to be held on February 7, 2018 at Jim's Sports Club Bar & Grill.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION – CHAMBER OF COMMERCE

Moved by Councilor K. Scaia and supported by Councilor Varda to approve the gambling application from the Chamber of Commerce for a raffle to be held on February 21, 2017 at Tom and Jerry's Bar.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1217-118 MNDOT AGENCY DELEGATED CONTRACT PROCESSING AGREEMENT

Moved by Councilor Halverson and supported by Councilor Rahja to adopt Resolution No. 1217-118 to appoint the Commissioner of Transportation as Agent of the City of Chisholm to accept as its agent, federal aid funds which may be available for eligible transportation related projects.

Voting Aye: All

Motion Carried

MEDIACOM

This was an informational item at this time.

RESOLUTION NO. 1117-114 ADOPTING AMENDED UTILITY RATE SERVICE FEE

Moved by Councilor K. Scaia and supported by Councilor Halverson to adopt Resolution No. 1117-114 to adopt an amended utility rate service fee effective February 1, 2018.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1217-115 FINAL LEVY FOR 2018

Moved by Councilor Varda and supported by Councilor Halverson to adopt Resolution No. 1217-115 for the purpose of setting the final levy for the year 2017, collectible in the year 2018 as follows:

General Fund-----	\$1,402,296
Bonded Indebtedness-----	\$ 137,995
Total Levied by City Council-----	\$1,540,291

Voting Aye: All

Motion Carried

**RESOLUTION NO. 1217-116 ADOPTING THE 2018 BUDGETS
(EXCLUSIVE OF THE GENERAL FUNDS)**

Moved by Councilor Halverson and supported by Councilor K. Scaia to adopt Resolution No. 1217-116 to establish a 2018 budget reflecting all non-general funds.

Voting Aye: All

Motion Carried

CHISHOLM HIBBING AIRPORT AUTHORITY RE-APPOINTMENT

Moved by Councilor K. Scaia and supported by Councilor Rahja to re-appoint David Isaacson to the Chisholm Hibbing Airport Authority.

Voting Aye: All

Motion Carried

POST FOR TRUCK DRIVER/LABORER POSITION

Moved by Councilor Varda and supported by Councilor Halverson to post internally & externally for the Truck Driver/Laborer position.

Voting Aye: All

Motion Carried

RETIREMENT BENEFIT ACCOUNT DEPOSIT \$100,000 TO OPEB

Moved by Councilor Rahja and supported by Councilor K. Scaia to approve the transfer of \$100,000 from the General Fund into the account for Retiree Benefits.

Voting Aye: All

Motion Carried

**2018 CIGARETTE & TOBACCO PRODUCTS, MECHANICAL AMUSEMENT &
SOLID WASTE HAULER LICENSE APPLICATIONS**

Moved by Councilor Halverson and supported by Councilor Varda to approve the 2018 Cigarette, Mechanical Amusement & Solid Waste Hauler License Applications contingent upon meeting all State and Local Requirements.

Voting Aye: All

Motion Carried

LEAGUE OF MN CITIES DUES

Moved by Councilor Rahja and supported by Councilor K. Scaia to authorize payment of \$5,333.00 to the League of MN Cities for the 2018 dues.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

BONDING BILL PRIORITY LIST

Moved by Councilor Varda and supported by Councilor Rahja to approve the bonding bill priority list with the changes discussed.

Voting Aye: All

Motion Carried

SCHEDULE ORGANIZATIONAL MEETING FOR JANUARY 2, 2018

Moved by Councilor K. Scaia and supported by Councilor Rahja to schedule the Organizational meeting for Tuesday, January 2, 2018 at 5:30 p.m. in the Council Chambers.

Voting Aye: All

Motion Carried

**RECESS TO EXECUTIVE SESSION TO DISCUSS IRONBOUND &
KEMPA V. CHS PUBLIC UTILITIES COMMISSION**

Moved by Councilor Halverson and supported by Councilor Rahja to recess the Council Meeting at 6:33 p.m. to Executive Session to discuss Ironbound and Kempa v. CHS Public Utilities. Moved by Councilor Rahja and supported by Councilor Varda to open the Executive Session at 6:34 p.m.

Voting Aye: All

Motion Carried

ADJOURN EXECUTIVE SESSION

Moved by Councilor K. Scaia and supported by Councilor Varda to adjourn the Executive Session at 6:34 p.m.

Voting Aye: All

Motion Carried

RECONVENE THE REGULAR COUNCIL MEETING

Moved by Councilor Rahja and supported by Councilor Halverson to reconvene the regular Council Meeting at 6:35 p.m.

Voting Aye: All

Motion Carried

MAYOR TODD A. SCAIA'S RESIGNATION

Mayor Todd A. Scaia announced that he is stepping down as Mayor of the City of Chisholm effective January 2, 2018.

ADJOURN COUNCIL MEETING

Moved by Councilor K. Scaia and supported by Councilor Rahja to adjourn the Council Meeting at 6:36 p.m.

Voting Aye: All

Motion Carried

/s/ Todd A. Scaia

Mayor

Attest:

/s/ Jennifer A. Sterbenz

City Clerk-Treasurer/Administrator