

**CHISHOLM CITY COUNCIL
REGULAR MEETING – DECEMBER 18, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, April Fountain, Adam Lantz, Travis Vake, Jim Varda, and Mayor John Champa

Absent: None

Also Present: Administrator Bill Manney, Attorney Bhupesh Pattni with Trenti Law Firm, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Fire Chief Bob Brown, Police Chief Vern Manner, Public Works Supervisor Larry Folstad, Recreation Director Tammy Nevalainen and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to adopt the Agenda with four deletions: 1) Item 7B2) Res. No. 1219-84 Proclaim David D. Carlstrom Day, 2) Item 7B4) Appoint Economic Development Authority Board Member, 3) Item 7B5) Appoint Library Board Member, and 4) Item 7B6) Appoint Police Commissioner and two additions: 1) Item 7B2) Informational Item - Staff Party for David D. Carlstrom, and 2) Item 7A7) Arrowhead Regional Development Commission Tie Vote.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Councilor Fountain said bingo was awesome during the Christmas in Downtown Chisholm event on Saturday. She wished everyone a Merry Christmas & Happy New Year. She thanked the people that called her to ask questions and who researched information and answered her questions on the Council packets. A lot goes into the Council packets, she thanked Bill, Margaret and the staff for doing a great job on the packets.

Councilor Vake attended the Christmas in Downtown Chisholm events this week-end. It was wonderful and there were lots of people. He rang the bell for the Salvation Army. He wished everyone a Merry Christmas and a Happy New Year. He thanked Public Works Supervisor Larry Folstad for all that he has done in the short time that he has been here and said he loves that they are plowing snow into the middle of the streets. Mayor Champa thanked the Council members for their first year working together and said the first year went well. He wished everyone a Merry Christmas.

Consultant Engineer Jim Johnson thanked the Council for allowing him to serve the City and wished everyone a Merry Christmas and Happy New Year.

Police Chief Vern Manner brought the Law Enforcement Agreement between the City of Chisholm and the City of Buhl. He reported Jeremy Uhrbom will be starting employment on December 28, 2019, a Resolution will be presented to the Council for his PERA once he is hired. The Police Department will have another person starting soon. They are potentially looking at hiring three people.

Fire Chief Bob Brown thanked the Council for their support this past year and said it has been a pleasure working with them. John Ulrich has been with the department for 3 years. They have had 4 calls this month and 124 calls year to date. Five staff members responded to Hibbing on the fatal fire, they cleared the scene before the canine arrived. They had another good meeting with Five Bugles today, the plans that they brought with had the furniture in place for the new Public Safety Building. They condensed some of the bigger offices. It has been a good process so far. He has been working with the four new Fire Department members that were hired in the past few months. Chris Charter is certified in both Fire One and Fire Two. He had some help from staff instructors Dan Lucente and Adam Lantz. Snow removal is a big issue for the Fire Department, especially on medical calls. He asked the public to make sure fire hydrants are clear of snow and can be seen and to help their neighbors if they are able to. He also asked that numbers on houses are readable for law enforcement and ambulance services. They have had two meetings so far with shared services (French, Evergreen, Kinney, Great Scott & Buhl), one meeting was cancelled recently and they will try to get it rescheduled after the Christmas holidays. The deadliest time of the year is between Christmas Eve and New Year's Eve. The Fire Marshall emailed the Fire Chief and said Minnesota is trending higher in in home fatalities. The three main causes of fires are 1) keeping ourselves warm, 2) the way we prepare food and 3) open flame. Carbon monoxide and smoke detectors save lives. Another big safety issue is the importance to close before you doze (close doors before you go to sleep). When Chief Brown first started in the fire service, you had 15 -18 minutes to get out of a structure compared to 2 -3 minutes now. He wished everyone a Merry Christmas and a Happy New Year. The Council thanked him and his staff for all that they do and Councilor Vake thanked him for bringing Sant to the Holly Jolly.

Recreation Director Tammy Nevalainen wished everyone a Merry Christmas and a Happy New Year. The Holiday Party at the Youth Center is tomorrow from 5 - 7 p.m. They will have bingo, pizzas, Christmas treats, raffles and crafts for grades 4 -12. Things have been going well at the Youth Center and they have been busy. The last few days have been a little quieter. Only 14 kids were in attendance last night, they have been averaging 22 kids per night. The three skating rink attendants that were hired are Thomas Klune, Susanne Dragon and Adam Daniels. They hope to have the southside rink open Friday and during the Christmas season. City Council member Adam Lantz and a few others will help with the northside hockey rink and Public Works will clear the rink. The warming shack at the north rink will not be open but the rink has timer lights that are available for the community to use. The Recreation Department is accepting gently used skates in good condition at the southside rink. They allow hockey sticks and stick handling at the southside rink but prefer the use of a tennis ball or soft side puck or to use the north side rink for hockey. Building Official Mandy Galli wished everyone a Merry Christmas.

Attorney Bhupesh Pattni with Trenti Law Firm wished everyone a Merry Christmas and Happy New Year. Administrator Bill Manney reported today was the second meeting of two days of meetings with Five Bugles. They had individual meetings with Public Works, the Police Department and the Fire Department. Mike Clark with Five Bugles will be at the January 8, 2020 City Council meeting to give an informational update on the Public Safety Building process. He will bring information handouts to the meeting.

**CHISHOLM CITY COUNCIL
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(Continued)**

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Vake to accept the Consent Agenda, including the List of Bills.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-77 ADOPT AMENDED UTILITY RATE SCHEDULE

Moved by Councilor Campbell and supported by Councilor Fountain to adopt Resolution No. 1219-77 to adopt an amended utility rate service fee schedule effective February 1, 2020.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-78 ADOPT 2020 BUDGETS
(EXCLUSIVE OF THE GENERAL FUNDS)

Moved by Councilor Campbell and supported by Councilor Lantz to adopt Resolution No. 1219-78 to establish a 2020 budget reflecting all non-general funds.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-79 FINAL LEVY FOR 2020

Moved by Councilor Campbell and supported by Councilor Fountain to adopt Resolution No. 1219-79 for the purpose of setting the final levy for the year 2019, collectible in the year 2020 as follows:

(The amounts below represent a 10.0% levy increase from 2018)

General Fund-----	\$1,690,942.00
Bonded Indebtedness-----	\$ 121,981.00
Total Levied by City Council-----	\$1,812,923.00

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-80 RETIREMENT BENEFIT ACCOUNT DEPOSIT
\$100,000.00 TO OTHER POST EMPLOYMENT BENEFITS (OPEB)

Moved by Councilor Fountain and supported by Councilor Varda to adopt Resolution No. 1219-80 to approve the transfer of \$100,000 from the General Fund into the account for Retiree Benefits.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-81 ACCEPT GRANT FROM
COMPEER FINANCIAL FOR PAGERS FOR THE CHISHOLM AMBULANCE SERVICE

Moved by Councilor Campbell and supported by Councilor Vake to adopt Resolution No. 1219-81 to accept a \$1,500.00 grant from Compeer Financial for the purchase of 15 pagers, chargers and batteries for the Chisholm Ambulance Service.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-82 APPLY AND ACCEPT GRANT FROM THE CHISHOLM
COMMUNITY FOUNDATION (CCF) FOR THE CHISHOLM AMBULANCE SERVICE

Moved by Councilor Campbell and supported by Councilor Fountain to adopt Resolution No. 1219-82 to apply and accept a \$6,100.00 grant from CCF for the purchase of 15 pagers, chargers and batteries for the Chisholm Ambulance Service.

Voting Aye: All

Motion Carried

ARROWHEAD REGIONAL DEVELOPMENT COMMISSION (ARDC) TIE VOTE

Moved by Councilor Lantz and supported by Councilor Fountain to recommend voting for candidate Steven B. Johnson on the ARDC ballot to serve as a Representative for St. Louis County to the ARDC Communities Under 10,000 (population). The ARDC nomination forms sent out on November 1, 2019, resulted in a tie vote between Robert Quade of Rice Lake, MN and Steven B. Johnson of Virginia, MN.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1219-83 APPLY AND ACCEPT GRANT FROM THE MN DEPARTMENT OF
IRON RANGE RESOURCES & REHABILITATION REGIONAL TRAILS FUNDS
FOR THE NORTHERN TRAXX ATV CLUB

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 1219-83 to apply and accept a grant from the MN Department of Iron Range Resources & Rehabilitation Regional Trails Funds and to work with the Northern Traxx ATV Club to distribute such funds for the purpose connectivity and enhancing All-Terrain Vehicle (ATV) Trails.

Voting Aye: All

Motion Carried

EMPLOYEE PIZZA PARTY FOR DAVID D. CARLSTROM

Mayor Champa announced some of the City staff are having and paying for a pizza party to thank Dave Carlstrom for his most recent help and service to the City. This was an informational item at this time.

APPOINT TERRY SAMSA AND JEANNIE QUIRK TO THE
CHISHOLM/HIBBING AIRPORT AUTHORITY(CHAA) BOARD

Moved by Campbell and supported by Fountain to appoint Jeannie Quirk to the CHAA Board for a three-year term beginning January 1, 2020 and ending December 31, 2022 and to appoint Terry Samsa to the CHAA Board for a two-year term beginning January 1, 2020 and ending December 31, 2021 (to fill the remaining term of former board member Kenneth Ness).

Voting Aye: All

Motion Carried

ADVERTISE FOR VACANT BOARD & COMMISSIONS POSITIONS

Moved by Councilor Vake and supported by Lantz to advertise for vacant Boards and Commissions positions and to post the ad until January 15, 2020.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

SCHEDULE RE-ORGANIZATIONAL MEETING

Moved by Councilor Campbell and supported by Fountain to schedule the Re-Organizational Meeting for Tuesday, January 7, 2020 at 5:30 p.m.
Voting Aye: All

Motion Carried

CITY HALL OFFICE HOURS FOR CHRISTMAS & NEW YEAR'S

City Hall will open at 5:00 a.m. & close at 1:00 p.m. on Tuesday, December 24, 2019 for Christmas Eve and will be closed on Wednesday December 25, 2019 for Christmas Day. City Hall will open at 5:00 a.m. & close at 1:00 p.m. on Wednesday, December 31, 2019 for New Year's Eve and will be closed on Wednesday January 31, 2020 for New Year's Day. This was an informational item at this time.

MISCELLANEOUS ITEMS

None

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Fountain and supported by Councilor Vake to adjourn the Regular Council meeting at 6:08 p.m.
Voting Aye: All

Motion Carried

/s/ John A. Champa
Mayor

Attest:

/s/ William Manney
City Clerk-Treasurer/Administrator