

**CHISHOLM CITY COUNCIL  
SPECIAL MEETING – DECEMBER 30, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Special Meeting to order in the City Hall Council Chambers at 5:00 p.m.

ROLL CALL

Present: Council Members Campbell, Lantz, Vake, Varda and Mayor Champa

Absent: Council Member Fountain

Also Present: Administrator William Manney, City Attorney Bryan Lindsay, Police Chief Vern Manner, and Marie Tolonen with the Chisholm Tribune Press (arrived at 5:02 p.m.)

CITY OF CHISHOLM / CITY OF BUHL LAW ENFORCEMENT SERVICES AGREEMENT

Mayor Champa asked City Attorney Bryan Lindsay to talk a little about the City of Chisholm / City of Buhl Law Enforcement Services Agreement. Bryan felt there are two aspects of the contract that are important. 1) It is an Independent Contractor Relationship and 2) The City of Chisholm is not tied down to provide a certain number of hours of Law Enforcement to Buhl (this preserves Police Chief Manner the flexibility to provide services and to assign his staff to patrol Buhl).

A question and answer session followed Bryan's comments.

Some of the items discussed were:

- Buhl came up with the budgeted amount of \$85,000 per year to be paid to Chisholm for their Law Enforcement Services. This may be too low but will be revisited during contract renegotiations.
- Can someone from Buhl reside on the City of Chisholm's Police Commission? Bryan responded that there is no requirement that someone outside of Chisholm be placed on the Police Commission.
- Revenue generated from citations will reside with the City of Chisholm.
- The League of Minnesota Cities provides the insurance coverage for our Police Officers to provide Law Enforcement Services to Buhl should an insurance claim arise.
- Buhl is responsible to use their own City Attorney to prosecute offenders.
- Buhl would like to meet with Chisholm quarterly. Police Chief Manner will track issues and time spent in Buhl and will provide them with a monthly report. He will also attend Buhl City Council meetings periodically.
- Discussions with Buhl will begin in July or August to talk about how things are going for 2020 (for 2021 budget purposes).
- There is a four-month written notice clause in the contract agreement if either party would like to terminate the contract.
- Special events (if Chisholm has a special event going on at the same time that Buhl does and officers are not available, Chief Manner can let Buhl know they may have to look elsewhere (such as the cadets at the college).
- Animal control would be a separate issue although situations like a dog bite could result in a Chisholm Police Officer quarantining the dog.

Motion by Councilor Campbell and support by Councilor Vake for the City of Chisholm to accept the proposed Law Enforcement Services Agreement between the City of Buhl and the City of Chisholm. The agreement will commence on January 1, 2020 and expire on December 31, 2020.

Voting Aye: All

Motion Carried

ADJOURN SPECIAL MEETING

Moved by Councilor Campbell and supported by Councilor Vake to adjourn the Special Meeting at 5:18 p.m.

Voting Aye: All

Motion Carried

Attest:

/s/ John A. Champa  
Mayor

/s/ William Manney  
City Clerk- Treasurer/Administrator