

**CHISHOLM CITY COUNCIL  
REGULAR MEETING– DECEMBER 30, 2024  
(Rescheduled from December 25, 2024)**

Mayor Adam Lantz called the Regular Meeting to order at 5:30 p.m.

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, April Fountain, Jed Holewa, Travis Vake, and Mayor Adam Lantz

Absent: None

Also Present: City Administrator Stephanie Skraba, Clerk Treasurer Devin Ceglar, Interim Fire Chief Jason Worlie, Public Works Supervisor Larry Folstad, Parks/Trails/Recreation Director Bridgit Maruska, Attorney Bryan Lindsay (arrived @ 6:09), Confidential Administrative Assistant Susan Trunk, and Donna Rahkola with Mesabi Community TV.

**ADOPT THE AGENDA**

Moved by Councilor Holewa and supported by Councilor Vake to adopt the agenda as presented. Councilor Halverson requested to add the photo copy under miscellaneous.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

There was no public participation.

**REPORTS**

Councilor Halverson did not have a formal report but thanked Councilor Mikkola-Rahja for serving on the council and best wishes.

Councilor Mikkola-Rahja did not have a report.

Councilor Fountain wished everyone a Happy New Year and may 2025 be full of love and peace and beautiful moments with family and friends.

Councilor Holewa did not have a report but said it was a pleasure serving with Councilor Mikkola-Rahja and thanked her for all she taught him.

Councilor Vake wished everyone a Happy New Year and thanked Councilor Mikkola-Rahja for her service and that it has been a pleasure to work with her.

Mayor Lantz hoped that everyone had a safe and happy holiday season and everyone has a great New Year. He expressed that he cannot say enough how much he appreciates Councilor Mikkola-Rahja and everything she has done. He thanked her on behalf of the community.

Ambulance Director Larson was absent.

Interim Fire Chief Jason Worlie did not have a report but thanked Councilor Mikkola-Rahja on behalf of the Fire Department.

Police Chief Manner was absent.

Building Official Galli was absent.

City Consultant Engineer Johnson was absent

Public Works Supervisor Folstad reminded everyone that this is unusual weather for this time of the year you and us. There are many different requests as to where to put snow and what happens to the slush. They came out on Saturday and got the alleys passable and fixing them up today just in time for the garbage route on the south side and then they will work on the north side Thursday. If your garbage pickup is Wednesday then it will be Thursday, if it is typically Thursday, then it will be Friday. They had the alleys all packed down but the rain has caused issues with it.

Parks/Trails/Recreation Director Maruska did not have a report.

Attorney Bryan Lindsay was absent during this part of the meeting.

Clerk-Treasurer Ceglar did not have a report.

Administrator Skraba did not have a report.

**APPROVE THE CONSENT AGENDA**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to Approve the Consent Agenda including the List of Bills (no bills were presented), Communications, Meeting Minutes from the December 11, 2024 Regular Meeting contingent on adding “5% Levy” to meeting minutes under Resolution Number 1224-103 Final Tax Levy for 2025 and Establishing Governmental Funds Budget for 2025, payroll, and overtime.

Voting Aye: Councilors Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: Councilor Halverson

Absent: None

Motion Carried

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**APPROVE WATER, SEWER, UTILITY WORKER JOB DESCRIPTION**

Moved by Councilor Fountain and supported by Councilor Vake to approve the Water, Sewer, Utility Work Job Description.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

**POST INTERNALLY AND EXTERNALLY FOR THE POSITION OF SEWER, WATER, UTILITY WORKER**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to approve posting of the Sewer, Water, Utility Worker Position internally and externally.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

**REDHEAD MOUNTAIN BIKE PARK MASTER PLAN**

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to approve the Redhead Mountain Bike Park Master Plan.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

**REDHEAD MOUNTAIN BIKE PARK REQUEST FOR PROPOSAL FOR LCCMR TRAIL BUILDING**

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to approve the Redhead Mountain Bike Park Request for Proposal for the LCCMR Trail Building.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

**RESOLUTION NUMBER 1224-106 AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE AMERICAN TRAILS CAPACITY PROGRAM**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt Resolution Number 1224-106 Make Application to the American Trails Capacity Program for ongoing maintenance at Redhead Mountain Bike Park in the amount up to \$10,000.00.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

**RESOLUTION NUMBER 1224-107 AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO ST. PAUL AND MINNESOTA FOUNDATIONS MINNESOTA COMMUNITY IDEAS PROGRAM GRANT**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to adopt Resolution Number 1224-107 Make Application to the St. Paul and Minnesota Foundations Minnesota Community Ideas Program Grant for ongoing maintenance at Redhead Mountain Bike Park in the amount up to \$160,000.00.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

**RESOLUTION NUMBER 1224-108 AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO MINNESOTA DEPARTMENT OF EDUCATION MINNESOTA MULTI-PURPOSE COMMUNITY FACILITY PROJECTS GRANT**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt Resolution Number 1224-108 Authorizing the City Administrator to Make Application to the Minnesota Department of Education Minnesota Multi-Purpose Community Facility Projects Grant in the amount up to \$236,000.00.  
Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz  
Voting Nay: None  
Absent: None Motion Carried

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**RESOLUTION NUMBER 1224-109 AUTHORIZING THE CITY ADMINISTRATOR TO  
MAKE APPLICATION TO THE NATIONAL FITNESS CAMPAIGN**

Moved by Councilor Fountain and supported by Councilor Halverson to adopt Resolution Number 1224-109 Authorizing the City Administrator to Make Application to the National Fitness Campaign in the amount up to \$60,000.00.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**VIK POWER LEAGUE CHANGES BY THE HIBBING CHISHOLM SOCCER CLUB**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to table the subject until Director Maruska and Administrator Skraba are able to gain more information.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**OWNER CONTRACT CHANGE ORDER FOR THE PUBLIC SAFETY BUILDING**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to approve the Owner Contract Change Order for the Public Safety Building to with contractor Adolphson & Peterson Construction for an Owner Deduct Change Order in the amount of \$244,569.47.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**NORTH SHORE HUMAN RESOURCE CONSULTING PROPOSAL FOR EXTENSION OF  
CURRENT CONTRACT.**

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to approve the North Shore Human Resource Consulting Proposal for extension of current contract for Human Resource Service in 2025.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**MICELLANEOUS**

Councilor Halverson presented documents that were directly from the packet and the same documents he printed from his copier at work and pointed out the difference in the quality of the print. Council discussed ways in which they reviewed the agenda packet. City staff reviewed with council how packets are formed. Staff will provide Councilor Halverson with an original copy of the agenda packet.

The Regular Meeting was recessed to Closed Session at 6:18 pm in compliance with Statute 13D.03 Subd. 1, Labor Discussion.

The Closed Session was called to order at 6:21 pm.

**ADJOURN CLOSED SESSION**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to adjourn the Closed Session at 6:49 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

The Regular Meeting was reconvened at 6:49 pm.

**ADJOURN REGULAR COUNCIL MEETING**

Moved by Councilor Holewa and supported by Mayor Lantz, Council President Mikkola-Rahja adjourned the regular meeting at 6:50 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

Attest:

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Adam Lantz, Mayor

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Stephanie Skraba, Administrator