

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 12, 2013**

CALL TO ORDER

Council President Mary Benson called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Campbell, Cook, Drow and Scaia

Absent: Mayor Jugovich

Also Present: Administrator Casey, Attorney Cianni, Building & Zoning Official Steve Erickson, Jim Johnson, Consulting Engineer and Police Chief Vern Manner

ADOPT THE AGENDA

Moved by Councilor Drow and supported by Councilor Campbell to adopt the Agenda with the deletion of item 7-C #1: "Employee Assistance Program".

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building & Zoning Official Steve Erickson presented the Council with a report for 2012 of the number of permits issued and value. There were 220 permits issued. The Fees charged for issuing permits increased for 2012.

Police Chief Manner reported the new Squad car was ordered. The Police Department is enforcing calendar parking due to snow removal. Citizens need to comply or they will be ticketed. Emergency vehicles need to get through.

Recreation Director Tammy Nevalainen reported the Youth Center has had 30 - 50 youth per night. AMVETS donated \$200.00 to the Youth Center. Kids Plus is using the facility. The Sleigh ride was a success. Thanked the Council for sign advertisement of events. The lights were repaired at the ice rinks. Number of attendees are down at the rinks. Northern Traxx ATV Club will be hosting an ATV event in the fall at the Fairgrounds.

Administrator Casey gave an update on legislative issues from Governor Dayton's Property Tax Plan. Contractual services could increase \$25,000 to \$30,000 per year. The election process may allow pre-voting. Property Tax reform (up to \$500.00 per home) may have an impact on revenues. Upcoming Projects for 2013 include Center Drive; 6<sup>th</sup> Street S.E. and Rail Street; new Track; TH67; Refurbished Lift Station; Installing energy efficient equipment into City Hall, the Fire/Police Departments and the Library.

Councilor Benson attended the Parks & Recreation Department Board meeting.

Councilor Campbell did a ride-a-long with a snowplow employee. Thanked the City Crew and asked the public to be patient. Advised there is an Ordinance against putting snow in City streets or pushed against Fire Hydrants and asked the public to yield to City plows. Reminded citizens to purchase Pet Licenses. There have been 104 issued to date for 2013. Welcomed Richard Benson and William Scott to the Police Commission and thanked Bryan Lindsay for serving. The Chisholm Police Department is now on Facebook.

Councilor Cook attended the Kids Plus meeting, they are working with the school for a ½ credit and things are working well. Career Day at the school will be March 6, 2013. Urged parents and children to get involved with Kids Plus. They will coordinate the 5K race for Doc Graham Days, Adam Staniger created a website for the race. The Lake Committee is looking for participants and asked the public to get involved. Applied for a permit from the DNR.

Councilor Scaia attended the Fire Department meeting, there were 9 runs for January. They hired 2 Firefighters and will have one more interview this week to bring the roster up to 30. It is a young, energetic group. Advised Fire Department their job is important. Attended the IRRRB Open House, FY 2013 dollars are still available for residential redevelopment.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Scaia and supported by Councilor Campbell to accept the Consent Agenda as presented including the List of Bills, Communications, Minutes of the January 22, 2013 Public Hearing, January 22, 2013 Regular Meeting Minutes and Payroll. Item 5, B. #9, Councilor Cook announced the Guest Speaker for YFCP will be Police Chief Manner at 12:00 p.m. at Jim's Sports Club.

Voting Aye: All

Motion Carried

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**Unfinished Business:**

None

**New Business:**

DONATED MEMORIAL BENCH POLICY

Moved by Councilor Campbell and supported by Councilor Drow to adopt the policy for Donated Memorial Benches for the Longyear Lake Walking Trail and Park areas. The locations of the benches must be pre-approved by the City of Chisholm and Parks and Recreation Department.  
Voting Aye: All Motion Carried

AMENDED FEASIBILITY STUDY FOR CENTER DRIVE

Moved by Councilor Cook and supported by Councilor Scaia to approve the amended feasibility study from Short, Elliott and Hendrickson, Inc. for the proposed Center Drive Project. The total estimated cost including the original proposal dated December 5, 2012 is \$839,041.00.  
Voting Aye: All Motion Carried

RESOLUTION NO. 0213-11 ORDERING IMPROVEMENT/PREPARATION OF PLANS FOR  
CENTER DRIVE AREA INFRASTRUCTURE

Moved by Councilor Campbell and supported by Councilor Drow to adopt Resolution No. 0213-11 for ordering improvement and preparation of plans and specifications for the Center Drive Area Infrastructure Improvements.  
Voting Aye: All Motion Carried

ACCEPTING APPLICATIONS FOR BOARDS AND COMMISSIONS

Moved by Councilor Drow and supported by Councilor Cook to accept the applications of Thomas Pascuzzi, David Rappuchi, Art Laine, Richard Zakovich and William Butkovich for various board and commission positions.  
Voting Aye: All Motion Carried

PLANNING & ZONING COMMISSION APPOINTMENT

Moved by Councilor Drow and supported by Councilor Scaia to appoint Thomas Pascuzzi to the Planning & Zoning Commission for a three year term.  
Voting Aye: All Motion Carried

PLANNING & ZONING COMMISSION APPOINTMENT

Moved by Councilor Drow and supported by Councilor Campbell to appoint David Rappuchi to the Planning & Zoning Commission for a three year term.  
Voting Aye: All Motion Carried

PUC REAPPOINTMENT

Moved by Councilor Cook and supported by Councilor Drow to reappoint Art Laine to the Public Utilities Commission for a two year term.  
Voting Aye: All Motion Carried

PUC REAPPOINTMENT

Moved by Councilor Cook and supported by Councilor Scaia to reappoint Richard Zakovich to the Public Utilities Commission for a two year term.  
Voting Aye: All Motion Carried

RECREATION BOARD REAPPOINTMENT

Moved by Councilor Campbell and supported by Councilor Cook to reappoint William Butkovich to the Recreation Board for a three year term.  
Voting Aye: All Motion Carried

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**QUOTE FOR FLAGS**

Moved by Councilor Cook and supported by Councilor Campbell to accept the quote from Lambert Custom Products, LLC of Nashwauk, MN. in the amount of \$6,316.00 for the purchase of 50 state flags and flags for the United Nations provided nations are in good standing.  
Voting Aye: All Motion Carried

**AMERICAN RED CROSS**

This was an informational item.

**APPOINTED OFFICIALS REVIEW**

This was an informational item.

**ADJOURN MEETING**

Moved by Councilor Drow and supported by Councilor Cook to adjourn the council meeting at 6:12 p.m.  
Voting Aye: All Motion Carried

s//Michael A. Jugovich  
Mayor

Attest:

s// Mark Casey  
Administrator/City Clerk-Treasurer