

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 14, 2012**

CALL TO ORDER

Mayor Michael Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Cook, Drow, Novoselac, Scaia, and Mayor Jugovich  
Absent: None

Also Present: Administrator Mark Casey and Attorney Cianni

ADOPT THE AGENDA

Moved by Councilor Cook and supported by Councilor Novoselac to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Shelly Perkovich gave an update on the Chisholm All Class Reunion plans which will be held August 7<sup>th</sup> through August 12<sup>th</sup>, 2012.

REPORTS

Administrator Casey informed the council that the State of Minnesota is recalculating LGA which could mean an additional reduction of \$50,000 for 2013; the House is debating a bill that would impose levy limits for 2013 and beyond. For 2012, statewide, cities decreased their final proposed levy, Chisholm was below the statewide average.

HF 2205 language by Governor Dayton indicates funding for the sewer plant.

Councilor Benson attended the Fire Department meeting, staff is down to 23, full staff is 30.

If interested in applying for a Firefighter position, applications are available at City Hall.

Seven fire calls were received in January 2012. Ongoing training is taking place. The Fire Relief Association has 4 year terms available until April 16, 2012. They are cleaning the upstairs Fire Hall.

Councilor Cook volunteered at the Close-Up Burger Bash and mentioned the upcoming Close-Up rigatoni fundraiser. He attended the Miss Chisholm Coronation. On April 12, 2012 there will be a fundraiser for the Fountain Fund. Thanks to the community for support on all of the fundraisers. Collaboration with the City of Chisholm, Kids Plus, the Youth Center and St. Joseph's as they continue to move the community forward. The Frosty Fun night at the south skating rink had over 150 in attendance with the evening ending at the Youth Center. 90 kids attended the Valentine's dance at St. Joseph's. Updated the council on the Comprehensive Plan, Chisholm's volunteer base is phenomenal, housing, blight, education, recreation and industry are some of the concerns.

Councilor Novoselac mentioned the SWOP spaghetti fundraiser at St. Joseph's on February 16, 2012. The lake project is going well.

Councilor Scaia attended the Police Commission meeting, the staffing model has been approved and has significantly reduced overtime. They had a demonstration of the in-car camera system. The monthly commission meeting date and time has been changed to the 2<sup>nd</sup> Wednesday of each month at 3:45 pm.

Mayor Jugovich reported on meeting with Steel Dynamics on dust control during operations and the construction of the new plant; attended the Youth Center board meeting, the St. Paul winter carnival and the Mayor's conference which was very educational. Gave an update from the CIRSSD meeting this week.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Benson and supported by Councilor Drow to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the Special meeting on January 6, 2012, a correction to the January 10, 2012 Regular meeting, the Special meetings on January 19 and January 23, 2012, the Regular meeting on January 24, 2012, and Payroll

Voting Aye: All

Motion Carried

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(Continued)**

**Unfinished Business:**

RESOLUTION NO, 0112-17/VACATION OF PROPERTY

Moved by Councilor Scaia and supported by Councilor Cook to adopt Resolution No. 0112-17 to authorize the vacation of a sixteen foot Right-of-Way between 12<sup>th</sup> St NW and County Rd #66 (McNiven Road).

Voting Aye: All

Motion Carried

**New Business:**

ORDINANCE NO. 153, 2<sup>ND</sup> SERIES/LAND USE REGULATION (ZONING)/SIGNS

Moved by Councilor Cook and supported by Councilor Novoselac to adopt the first reading of Ordinance No. 153, 2<sup>ND</sup> Series amending the Land Use Regulation (Zoning) City Code, Chapter 11, Section 11.04, Subd. 7, entitled "Signs", establishing a procedure for Sandwich Board signs.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0212-21 MnDOT ROUTES OF REGIONAL SIGNIFICANCE PROGRAM

Moved by Councilor Cook and supported by Councilor Drow to adopt Resolution No. 0212-21 authorizing the City Administrator to make application to the Minnesota Department of Transportation for the routes of Regional Significance Program.

Voting Aye: All

Motion Carried

GAMING APPLICATION OF AMERICAN LEGION POST 247

Moved by Councilor Benson and supported by Councilor Cook to approve the gaming application of American Legion Post 247 for an entertainment event on April 3, 2012 and a social event on November 22, 2012.

Voting Aye: All

Motion Carried

PURCHASE OF DEHUMIDIFIERS FOR THE WATER TREATMENT PLANT

Moved by Councilor Scaia and supported by Councilor Drow to approve the purchase of two HI-E-DRY dehumidifiers for the water treatment plant from Alden Pool & Municipal Supply Company of Minneapolis in the amount of \$6,560.00 plus tax.

Voting Aye: All

Motion Carried

HIBBING FIRE DEPARTMENT MUTUAL AID AGREEMENT

Moved by Councilor Benson and supported by Councilor Cook to approve the mutual aid agreement between the City of Hibbing Fire Department and the City of Chisholm Fire Department.

Voting Aye: All

Motion Carried

MUNICIPAL CLERKS CONFERENCE

Moved by Councilor Drow and supported by Councilor Novoselac to authorize the City Clerk to attend the Municipal Clerks and Finance Officers Conference on March 21-23, 2012 in St. Cloud.

Voting Aye: All

Motion Carried

PROPOSAL FOR GASB ACTUARIAL SERVICES

Moved by Councilor Scaia and supported by Councilor Novoselac to accept the proposal dated February 3, 2012 from Van Iwaarden to perform GASB Actuarial Valuation services to the City of Chisholm for retiree medical and severance benefits.

Voting Aye: All

Motion Carried

CODIFICATION OF CITY ORDINANCES

Moved by Councilor Drow and supported by Councilor Benson to accept the proposal dated January 30, 2012 from American Legal Publishing through the League of Minnesota Cities to perform the codification of city ordinances for the sum of \$9,975.00 plus shipping and handling.

Voting Aye: All

Motion Carried

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(Continued)**

RESOLUTION NO. 0212-22/MPFA BOND PURCHASE

Moved by Councilor Cook and supported by Councilor Scaia to accept the release of declaration between the City of Chisholm and the Minnesota Public Facilities Authority for the Bond Purchase and Project Loan Agreement No. MPFA-09-0022-R-FY10 dated February 16, 2010. The declaration approves the release of the real property recorded April 8, 2010 as Document No. 01132246 in the office of the St. Louis County Recorder.  
Voting Aye: All Motion Carried

SUMMER WORK OUTREACH PROGRAM

Moved by Councilor Benson and supported by Councilor Cook to donate \$500.00 to SWOP after services are performed in the year 2012.  
Voting Aye: All Motion Carried

PARKS AND RECREATION BOARD APPOINTMENT

Moved by Councilor Cook and supported by Councilor Benson to accept the appointment of Cristina Myers to the Recreation Board.  
Voting Aye: All Motion Carried

LIBRARY BOARD APPOINTMENT

Moved by Councilor Drow and supported by Councilor Novoselac to accept the appointment of Sandy Novak to the Library Board.  
Voting Aye: All Motion Carried

LIBRARY BOARD APPOINTMENT

Moved by Councilor Cook and supported by Councilor Benson to accept the appointment of Marianne Hultman to the Library Board.  
Voting Aye: All Motion Carried

PUBLIC WORKS TRAILER PURCHASE

Moved by Councilor Scaia and supported by Councilor Cook to approve the purchase of a 2008, 18 foot trailer from Ziegler in the amount of \$4,500.00 for the Public Works Department.  
Voting Aye: All Motion Carried

IRON RANGE ECONOMIC ALLIANCE MEMBERSHIP DUES

Moved by Councilor Cook and supported by Councilor Novoselac to approve the payment of \$50.00 to IREA for 2012 annual membership dues.  
Voting Aye: All Motion Carried

RESOLUTION NO. 0212-23/ACCEPTING GRANTS FOR VOTING BOOTHS

Moved by Councilor Cook and supported by Councilor Benson to accept the grants in the amount of \$1,500.00 from the Minnesota Secretary of State for the replacement of voting booths pursuant to the Help America Vote Act.  
Voting Aye: All Motion Carried

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor Scaia to adjourn the meeting at 6:19 p.m.  
Voting Aye: All Motion Carried

s// Michael A. Jugovich  
Mayor

Attest:

s// Mark Casey  
City Clerk-Treasurer