

**CHISHOLM CITY COUNCIL
WORKING SESSION – FEBRUARY 14, 2024**

CALL TO ORDER

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 6:30 p.m.

ROLL CALL

Present: Council Members Marty Halverson, Jed Holewa, Travis Vake and Mayor Adam Lantz
Absent: Councilors Cheyenne Mikkola-Raja and April Fountain,
Also Present: Administrator Stephanie Skraba, Clerk-Treasurer Eileen Zah, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, Parks/Trails/Recreation Director Bridgit Maruska, Attorney Bryan Lindsay, Confidential Administrative Assistant Susan Trunk, Matt Jamnick and Tom Nemanich from Mesabi Bituminous, Inc.

ADOPT THE AGENDA

Moved by Councilor Vake and supported by Councilor Halverson to adopt the agenda as presented.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja and fountain

Motion Carried

MESABI BITUMINOUS REGARDING 3RD STREET PROJECT

Consultant Engineer, Jim Johnson reviewed the timeline, work, location, dates of substantial completion, and the proposed liquidated damages of forty-five thousand dollars to the council. Mr. Nemanich and Mr. Jamnick from Mesabi Bituminous requested that the damages be reduced but were agreeable to the extended warranty. Council members discussed the possibility of compromising the amount of liquidated damages to cover the cost to the city. Council requested that Consultant Engineer Jim Johnson put together an amount that reflects the time and dollar amount that city staff and he had participated.

2024 MILL & OVERLAY

Administrator Skraba reviewed the financials and proposed mill & overlay projects. The council discussed a schedule of when and which projects would be a priority this year, what would be the most cost-efficient schedule, and budgeting in the future. Also discussed was televising sanitary sewers prior to work being done, city crews have identified problem areas, and to start with a feasibility study to allow time to look at utilities.

5-YEAR CAPITAL IMPROVEMENT PLAN

Council discussed items on the Capital Improvement spread sheet consisting of years 2023 thru 2028 of items greater than \$5000.00. Consultant Engineer Johnson provided a review of what work needs to be coordinated with the school's construction and work that will be done in 2027 on highway 73. Council discussed how funding may affect the number of blocks that get done and when. Other discussions were regarding the proposal from Architecture Advantage about the film studio architecture design needs along with financial and structural issues.

SPORTS COMPLEX LAND SWAP

Administrator Skraba has met with the school superintendent and all parties are interested in moving forward. The city has received funds owed and no other funds will need to be exchanged. Per the certificate of survey, Parcel A will be with the city, Parcel B will be with the school except the rock wall. Each party will be responsible for the fields if they are using them. The fieldhouse will be shared with no fees.

ADJOURN WORKING SESSION

Moved by Councilor Vake and supported by Councilor Holewa to adjourn the Working Session at 7:44 pm.

Voting Aye: Councilors Halverson, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilors Mikkola-Rahja and fountain

Motion Carried

Attest:

/s/Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator