

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 28, 2012**

CALL TO ORDER

Mayor Michael Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Cook, Drow, Novoselac, Scaia, and Mayor Jugovich  
Absent: None

Also Present: Administrator Casey and City Attorney Cianni

ADOPT THE AGENDA

Moved by Councilor Benson and supported by Councilor Cook to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Ed Zakrzewski with Northern Trax presented information on an upcoming ATV class for youth, ages 11 to 17. It will be held on March 31, 2012 at the Balkan Community Center starting at 8:30 a.m. with lunch included. Only 12 openings left at this time. He stated the ATV trail is 65 – 70% complete.

REPORTS

Building/Zoning Official-Steve Erickson handed out the 2011 annual report which was sent to the State Department of Labor. He reported there were 238 permits and over 3 million dollars in improvements. The report included the total sewer lateral replacements (about 30 per year). He is following up on residents who do not purchase a permit. Met with Administrator Casey and Richard Walsh from the IRRRB demolition program which will continue at this time and be year round, they will be using local contractors. The City will put together an inventory list for the IRRRB of the properties that will need to be demolished. Advised the public to call City Hall to put properties on the list.

Recreation Director-Tammy Nevalainen notified the Council that two recreation board members were approved at the February 14, 2012 council meeting and only one position was available. Cristina Myers accepted the position and Ciri Falcone stepped back and will remain on the list should another board position become available. The skating rinks were busy tonight. The Youth Center is doing well and selling raffle tickets. They hired a new employee and purchased a new couch for the Youth Center.

Administrator Casey reported he is putting together information for American Legal Publishing for codification of the City ordinances. Met with Steve Erickson and Jackie Torgerson from the League of MN Cities at our Public Works facility. She will forward a report with suggestions for safety issues. Had a meeting with Steve Erickson, Fire Chief Brad Anderson and the All-Class Reunion committee members regarding the Fire Works Display during the reunion.

Other- Councilor Drow thanked Sandy Novak and Marianne Hultman for applying and accepting the Library Board positions.

Councilor Cook attended the IRRRB open house and met with their staff, they had a good presentation which included their Demolition Program, Neighborhood Revitalization Program and discussed education and the Industrial Arts Program which were introduced to schools. They mentioned there is a distorted shortage of workers. Commissioner Sertich had a nice presentation as well. The Lake Project is coming along, a group is working with the DNR for permitting for the Lake water. Thanked Administrator Casey for his involvement and extra work on the project. Attended the Miss Chisholm Pageant, kudo's to the organizations involved in making this possible. Kudo's to Lyndon Hepokoski for filming the Council meetings. Cleveland Cliff's Bruce head frame project will be starting soon.

There will be a Sarma Dinner sale for \$7.50 at the Sr. Citizen's Center on Thursday, March 1, 2012 from 3:00 – 6:30 p.m. A Bingo Fundraiser will be held on March 29, 2012 for the American Legion and on April 12, 2012 there will be a Fountain on the Lake Fundraiser at the Sr. Citizen's Center.

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 28, 2012  
(Continued)**

Councilor Scaia attended the IRRRB open house. In conjunction with the codification of ordinances, made a recommendation to Chief Manner along with the Police Commission to look at changing the components of the Blight Ordinance.

Mayor Jugovich reported that he attended the Miss Chisholm Pageant and felt they did an outstanding job and is looking forward to next year's pageant. Attended the IRRRB open house and thought it was very educational. Commissioner Sertich noted that some people were in attendance that had never been to the IRRRB office. The Cub Scouts toured City Hall and some questioned how to get on the City Council. Attended the Youth Center meeting and noted they have a new employee. Congressman Cravack called today to discuss new funding mechanisms with possible federal funding available. Met with the All Class reunion committee and would like to see the council's full support of the activities that are planned for this endeavor. Councilor Cook commented that he is in full support and is pleased with the job that the committee is doing and the age span that the activities are planned for during the celebration.

**ACCEPT THE CONSENT AGENDA**

Moved by Councilor Drow and supported by Councilor Scaia to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the February 14, 2012 Regular meeting with a correction (changed motion to adjourn from Scaia to Cook), and Payroll.

Voting Aye: All

Motion Carried

**Unfinished Business:**

**ORDINANCE NO. 153, 2<sup>ND</sup> SERIES/LAND USE REGULATION (ZONING)/SIGNS  
(2<sup>nd</sup> Reading)**

Moved by Councilor Cook and supported by Councilor Novoselac to adopt the second reading of Ordinance No. 153, 2<sup>ND</sup> Series amending the Land Use Regulation (Zoning) City Code, Chapter 11, Section 11.04, Subd. 7, entitled "Signs", establishing a procedure for Sandwich Board signs.

Voting Aye: All

Motion Carried

**New Business:**

**RESOLUTION NO. 0212-26 APPOINTMENT OF SUMMER RECREATION DIRECTORS**

Moved by Councilor Cook and supported by Councilor Benson to adopt Resolution No. 0212-26 for appointment of Summer Recreation Directors for the Summer Recreation Program.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0212-25/ACCEPTING NARROW BAND RADIOS FROM NLEAC**

Moved by Councilor Scaia and supported by Councilor Drow to accept eleven (11) compliant narrow band 800 megahertz portable radios from NLEAC to be used within the Police Department.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0212-27/APPLICATION TO CCF TO APPLY FOR DNR (NLC)  
CATTAIL GRANT**

Moved by Councilor Novoselac and supported by Councilor Cook to adopt Resolution No. 0212-27 to apply for a \$4,000.00 grant combined with in-kind services from the City of Chisholm totaling amounts not to exceed \$10,000.00 from the Chisholm Community Foundation for the control of narrow leaf cattails. If the amount required is in excess of \$10,000.00 it will be presented to the Council for approval.

Voting Aye: All

Motion Carried

**H. R. GREEN CONTRACT/LIFT STATION**

Moved by Councilor Cook and supported by Councilor Novoselac to approve the contract agreement with H.R. Green for professional services not to exceed \$116,747.00 for services performed at the 2<sup>nd</sup> Street Lift Station.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 28, 2012  
(Continued)**

**SLUDGE DISPOSAL RECOMMENDATION**

Moved by Councilor Scaia and supported by Councilor Novoselac to approve the quote from Ritter & Ritter Sewer Service, Inc., of Aitkin, MN for the hauling of approximately 650,000 gallons of Chisholm's Biosolids to the Grand Rapids, MN WWTP for disposal. This price is in consideration that diesel prices do not exceed \$5.00 per gallon.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0212-24/CREDIT CARD POLICY**

Moved by Councilor Cook and supported by Councilor Benson to adopt Resolution No. 0212-24 to approve the City Issued Credit Card Policy as presented.  
Voting Aye: All Motion Carried

**SET MEETING DATE FOR BOARD OF APPEAL & EQUALIZATION**

Moved by Councilor Benson and supported by Councilor Cook to approve the date and time of May 7, 2012 at 4:00 p.m. to 5:00 p.m. in the Chisholm City Hall Chambers for the 2012 Local Board of Appeal and Equalization meeting.  
Voting Aye: All Motion Carried

**RECESS TO EXECUTIVE SESSION**

Moved by Councilor Cook and supported by Councilor Drow to recess at 6:15 p.m. to executive session to discuss Labor Negotiations.  
Voting Aye: All Motion Carried

**ADJOURN EXECUTIVE SESSION**

Moved by Councilor Cook and supported by Councilor Benson to adjourn the executive session at 6:45 p.m.  
Voting Aye: All Motion Carried

**RECONVENE REGULAR CITY COUNCIL MEETING**

Moved by Councilor Cook and supported by Councilor Scaia to reconvene the regular City Council meeting at 6:48 p.m.  
Voting Aye: All Motion Carried

**RATIFICATION OF AFSCME CONTRACT**

Moved by Councilor Cook and supported by Councilor Benson to approve the ratification of the AFSCME contract.  
Voting Aye: All Motion Carried

**ADJOURN MEETING**

Moved by Councilor Benson and supported by Councilor Cook to adjourn the meeting at 6:49 p.m.  
Voting Aye: All Motion Carried

s// Michael A. Jugovich  
Mayor

Attest:

s// Mark Casey  
City Clerk-Treasurer