

**CHISHOLM CITY COUNCIL  
WORKING SESSION – FEBRUARY 4, 2026**

CALL TO ORDER

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 5:02 p.m.

ROLL CALL

Present: Council Members Jim Varda, April Fountain (arrived at 5:11pm), Travis Vake, Jed Holewa, Marty Halverson, and Mayor Adam Lantz.

Absent: None

Also Present: Administrator Stephanie Skraba, Clerk-Treasurer Devin Ceglar, Interim Fire Chief Jason Worlie, Public Works Supervisor Larry Folstad, Parks, Trails, and Recreation Director Collin Luke, City Attorney Bryan Lindsay, Confidential Administrative Assistant Susan Trunk, and Fire Department Officers and Fire Fighters.

ADOPT THE AGENDA

Moved by Councilor Vake and supported by Councilor Holewa to adopt the agenda as presented.

Voting Aye: Councilors Varda, Fountain, Vake, Holewa, Halverson, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

HRA LOAN FORGIVENESS

Clerk-Treasurer Ceglar reviewed the financial statements, a page from the most recent HRA audit report, and two emails for historical reference for the Lincoln Square Apartments renovated by Heartland-Lincoln Square, LLC in 1994. The HRA auditors are looking for a document from the City confirming that the loan to the HRA has been forgiven as intended. City staff have looked extensively for find a resolution or an agreement formally stating the loans were to be forgiven, although it appears it was the intention. Clerk-Treasurer Ceglar will continue to seek information through city records and contacting those who were directly involved at the time. The agreement is said to indicate that assuming the project still is being utilized for the original purpose, the loans will be forgiven at maturity.

MOONLYTE BREWERY

Jeffrey Kukowski from Moonlyte Brewery discussed his business plans, grand opening plans, and answered questions from the City Council. He has been working in conjunction with the city, running gas lines, complying with inspections, and may need to do some summer digging. There are lots of moving parts and enthusiasm for the brewery and future plans. Council discussed tax annexation choices. Administrator Skraba will continue to work with them to put together an annexation plan.

FIRE DEPARTMENT JOB DESCRIPTIONS

Updated job descriptions for the Fire Department Chief, Assistant Chief, Fire Captain, Fire Lieutenant, and Fire Fighter were presented and discussed. Mayor Lantz provided what he believes should be added to the job descriptions. Council and Fire Department Staff discussed how the job descriptions relate to the Standard Operating Guidelines (SOGs). Council discussed options for a consultation to facilitate and streamline discussions. Further discussions regarding stipends, hourly rate of pay, and requirements of the paid volunteer firefighter positions were discussed in great detail and length.

ADJOURN WORKING SESSION

Moved by Councilor Holewa and supported by Councilor Vake to adjourn the Working Session at 6:39 pm.

Voting Aye: Councilors Varda, Fountain, Vake, Holewa, Halverson, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

---

/s/ Adam Lantz, Mayor

Attest:

---

/s/ Stephanie Skraba, Administrator