

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 8, 2017**

**CALL TO ORDER**

Mayor Todd Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

**ROLL CALL**

Present: Council Members Campbell, Rahja, Kevin Scaia, Varda and Mayor Todd Scaia  
Absent: None

Also Present: Interim City Clerk-Treasurer/Administrator Steve Cook, City Attorney Bryan Lindsay, Building Official Steve Erickson, Consultant Engineer Jim Johnson, Emily Major of SEH, Matt Jamnick & Tom Nemenich with Mesabi Bituminous, Police Chief Manner, Team Coordinator Don Haenke and Administrative Assistant Gornick

**ADOPT THE AGENDA**

Moved by Councilor Campbell and supported by Councilor Rahja to adopt the Agenda with additions: B2) Res. No. 0217-23 Declare Surplus Equipment, Appoint Interview Committee for Truck Driver Position, Fire Department Hires, Appointment to Recreation Board, Appointment to Vacant Council Position, Recess to Executive Session to discuss Contract Negotiations, Update on Grievance and move item E10) Letter of Understanding between Contract Employees & City of Chisholm to Executive Session  
Voting Aye: All Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

None

**REPORTS**

Councilor Campbell attended the joint Balkan Township meeting. She attended the Police Commission meeting and will be meeting with Joe Sertich of Longyear Ambulance regarding her role as the Council liaison.  
Councilor Rahja attended the CBA meeting and announced they are looking for new members. She attended the Planning & Zoning meeting.  
Councilor Kevin Scaia announced applications for the vacant Council position are due by 4:00 p.m., February 9, 2017.  
Mayor Todd Scaia reported the Fire Department had 19 calls in January and 138 total calls in 2016 (38 mutual aid calls to Hibbing and 7 to Balkan). He thanked Quentin Johnson for his work on the council desk. He reported the joint meeting with Balkan went well. He attended the lunch meeting with Secretary of State, Steve Simon. Regarding voting equipment. He met with Amy Klobuchar's aid. He gave an update on the O'Neil building and said it will be razed before the All-Class Reunion. He met with ISD 695. Consultant Engineer Jim Johnson gave an update on the pre-proposal meeting for the Public Safety Facility that took place today.  
Public Works Team Coordinator Don Haenke discussed the quote from Skubic Brothers and asked the public to clear snow around the garbage cans.  
Interim City Clerk-Treasurer/Administrator Steve Cook reported projects are moving along. He reported we have had three water main breaks this year. Simone from the school is looking for interested council members to sit on the search committee for the superintendent. He talked to Vic Lund from St. Louis County regarding the County Road 136 turn back.

**ACCEPT THE CONSENT AGENDA**

Moved by Councilor K. Scaia and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Meeting of January 23, 2017 Joint Meeting with ISD 695, January 25, 2017 Regular Meeting, January 30, 2017 Joint Meeting with Balkan, Payroll and Overtime.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0117-21 IRRRB RESIDENTIAL REDEVELOPMENT GRANT**

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0117-21 to make application to and accept funds from the Iron Range Resources and Rehabilitation Board for the 2017 Residential and Redevelopment project.  
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 8, 2017  
(CONTINUED)**

ALLEY VACATION REQUEST AMENDMENT

This was an informational item at this time.

CHILD ABDUCTION RESPONSE TEAM

Moved by Councilor Campbell and supported by Councilor K. Scaia to appoint an investigator to the Lake Superior Region Child Abduction Response Team.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0217-23 DECLARE SURPLUS EQUIPMENT

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0217-23 to declare the HP Laserjet 4250n printer at the Police Department surplus equipment.

Voting Aye: All

Motion Carried

TABULATION OF BIDS - COLUMBARIUM

Moved by Councilor Campbell and supported by Councilor Rahja to award the lowest bid for the Chisholm Calvary Cemetery Columbarium Pad to Hammerlund Construction for the amount of \$27,400.00

Voting Aye: All

Motion Carried

TABULATION OF BIDS – LONGYEAR LAKE TRAIL

Moved by Councilor K. Scaia and supported by Councilor Varda to award the lowest bid to Mesabi Bituminous for the North & South Longyear Lake bituminous overlay for the amount of \$37,750.00.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0117-20 ACCEPT FEASIBILITY STUDY 4<sup>TH</sup> AVENUE SW

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 0117-20 to accept the feasibility study for the improvement of 4<sup>th</sup> Avenue SW from 9<sup>th</sup> Street SW to West Iron Drive and to hold a public hearing on March 8, 2017 at 5:00 p.m.

Voting Aye: All

Motion Carried

LIQUIDATED DAMAGES – 5<sup>TH</sup> AVE NW – MESABI BITUMINOUS

The Council directed Consultant Engineer Jim Johnson to draft an itemized list of fees for 5<sup>th</sup> Ave NW to Mesabi Bituminous for their review.

ADVERTISE FOR CHISHOLM SUMMER RECREATION DEPARTMENT

Moved by Councilor Varda and supported by Councilor K. Scaia to allow the Recreation Director to advertise for summer recreation staff.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0117-22 PERA JAMES VUKAD

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0117-22 to enroll James Vukad in PERA as a full-time employee.

Voting Aye: All

Motion Carried

BALKAN FIRE AND AMBULANCE AGREEMENT

Moved by Councilor Campbell and supported by Councilor Varda to enter into agreement with the Town of Balkan to provide them with Fire and Ambulance Service for 2017 at a rate of \$2,853.96 per month which reflects a 2% increase from 2016.

Voting Aye: All

Motion Carried

MUTUAL RECYCLING AGREEMENT

Moved by Councilor K. Scaia and supported by Councilor Campbell to enter into agreement with the Town of Balkan for the joint recycling center at a rate of \$8,833.20 per year which reflects a 2% increase from 2016.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – FEBRUARY 8, 2017  
(CONTINUED)**

LETTER OF UNDERSTANDING – PUBLIC WORKS TEAM COORDINATOR

Moved by Councilor Varda and supported by Councilor Rahja to approve the Letter of Understanding for Public Works Team Coordinator Don Haenke.

Voting Aye: All

Motion Carried

HEAVY EQUIPMENT OPERATOR APPOINTMENT

Moved by Councilor Campbell and supported by Councilor Varda to appoint Larry Pervenanze as Heavy Equipment Operator, effective January 30, 2017.

Voting Aye: All

Motion Carried

HEAVY EQUIPMENT OPERATOR APPOINTMENT

Moved by Councilor Campbell and supported by Councilor K. Scaia to appoint Mike Kavlie as Heavy Equipment Operator, effective January 30, 2017.

Voting Aye: All

Motion Carried

TRUCK DRIVER INTERVIEW COMMITTEE

Moved by Councilor Varda and supported by Councilor Rahja to appoint Don Haenke, Larry Pervenanze, Tracy Campbell, Kevin Scaia and Steve Cook as committee members to interview applicants for the Truck Driver position.

Voting Aye: All

Motion Carried

ABOLISH FOREMAN POSITION

Moved by Councilor K. Scaia and supported by Councilor Campbell to abolish the Working Foreman position.

Voting Aye: All

Motion Carried

WATER SLIDE DONATION

Moved by Councilor K. Scaia and supported by Councilor Campbell to donate water and sewer services to the Chisholm Community Foundation "Slide the City" event on August 5, 2017. City Attorney Bryan Lindsay will draft an exculpatory agreement for the City.

Voting Aye: All

Motion Carried

YELLOW BAGS

Moved by Councilor Campbell and supported by Councilor Rahja to order refuse bags from B Miller Products and to contact the vendor from South Carolina regarding the recent order.

Voting Aye: All

Motion Carried

FIRE DEPARTMENT HIRE – PAUL BROWN

Moved by Councilor Campbell and supported by Councilor Rahja to approve the hiring of Paul Brown as a Chisholm Volunteer Firefighter dependent upon passing the pre-employment physical and requirements.

Voting Aye: Councilors Campbell, Rahja, K. Scaia and Mayor Todd Scaia

Abstain: Councilor Varda

Motion Carried

FIRE DEPARTMENT HIRE – ADAM LANTZ

Moved by Councilor Campbell and supported by Councilor Rahja to approve the hiring of Adam Lantz as a Chisholm Volunteer Firefighter dependent upon passing the pre-employment physical and requirements.

Voting Aye: Councilors Campbell, Rahja, K. Scaia and Mayor Todd Scaia

Abstain: Councilor Varda

Motion Carried

FIRE DEPARTMENT HIRE – KATIE JOHNSON

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the hiring of Katie Johnson as a Chisholm Volunteer Firefighter dependent upon passing the pre-employment physical and requirements.

Voting Aye: Councilors Campbell, Rahja, K. Scaia and Mayor Todd Scaia

Abstain: Councilor Varda

Motion Carried

